



Cathay United Bank  
國泰世華銀行



Global MyB2B

[www.globalmyb2b.com](http://www.globalmyb2b.com)

## Client User Manual (Hong Kong)

Customer Service for Corporation Finance

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# Cathay United Bank Global MyB2B Client User Manual

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## I. System Requirements

1. Systems supported : Windows and Mac OS
2. Browsers supported : IE, Safari, Chrome and Firefox
3. Environment Settings

(1) Add Trusted Website: In Internet Explorer, click **Tools** on the Menu bar → click **Internet**

**Options** → click **Security** → click **Trusted Sites** → click **Sites**, add Cathay United Bank

Global MyB2B website <https://www.globalmyb2b.com/> and Global MyB2B Certificate

Management System <https://www.myb2b.com.tw/GCMS/> to **Trusted Websites**.

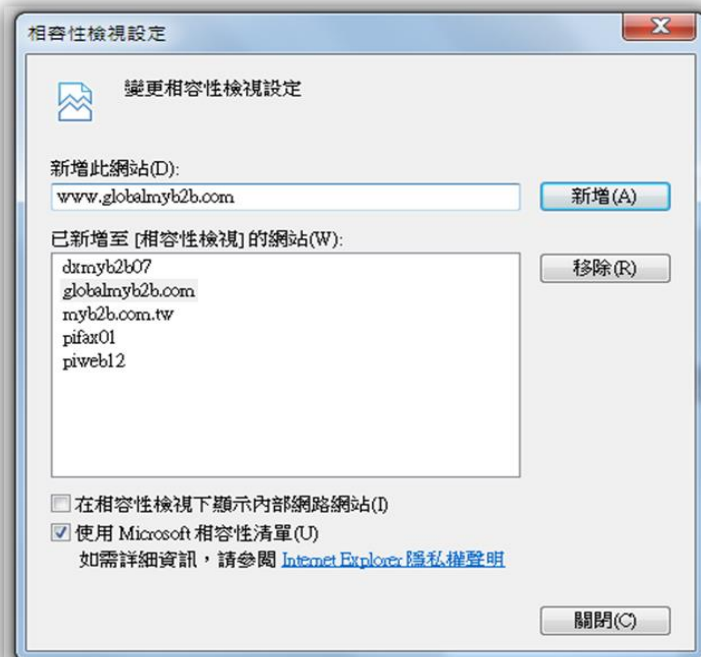


(2) Compatibility View Settings: In Internet Explorer, click **Tools** on the Menu bar → click

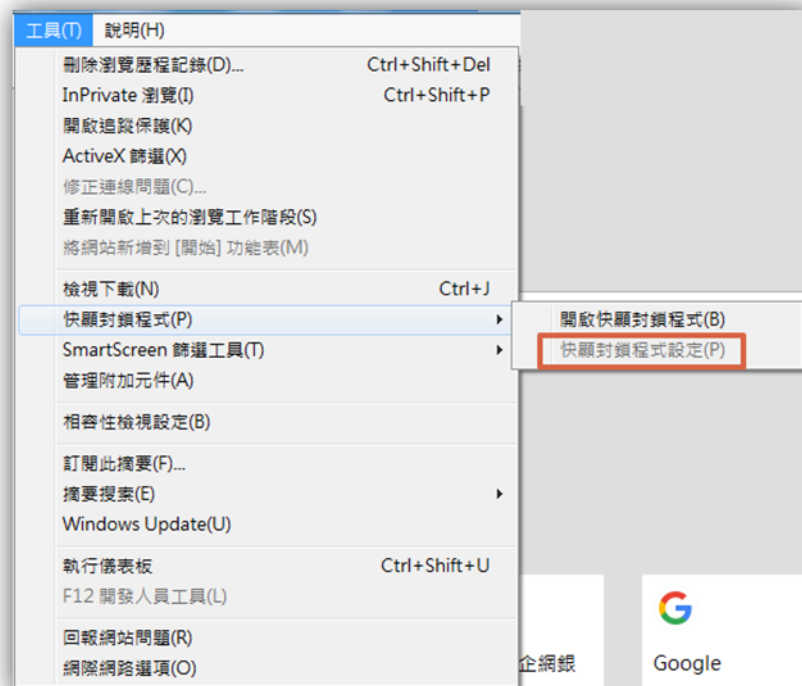
**Compatibility View Settings**, add Cathay United Bank Global MyB2B website

<https://www.globalmyb2b.com/> and Global MyB2B Certificate Management System

<https://www.myb2b.com.tw/GCMS/> → click **Close** → close browser and register again.

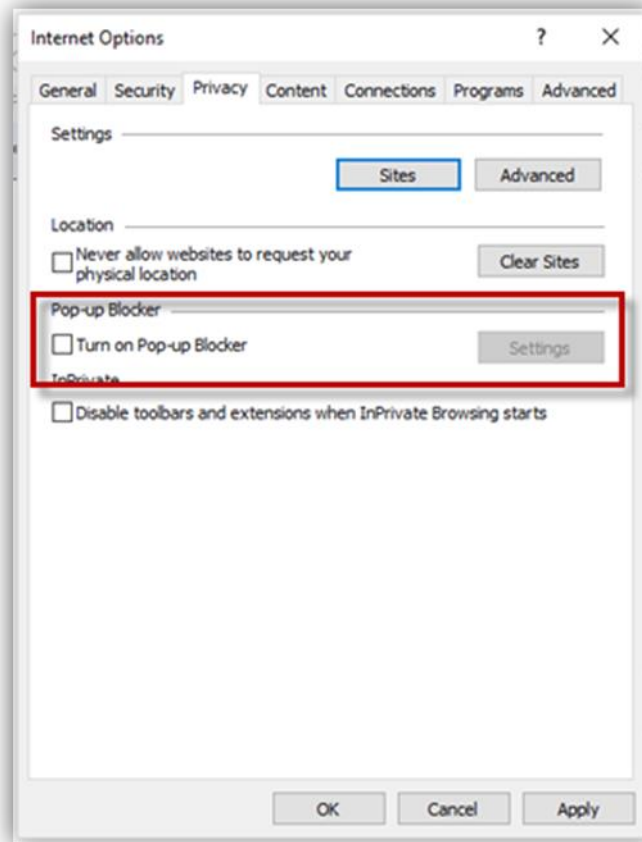


- (3) Turn-off IE Pop-up Blocker: In Internet Explorer, click **Tools** on the Menu bar, check if there is Pop-up Blocker on drop-down menu. If yes, please click **Pop-Up Blocker Settings**. Restart IE after turning off Pop-up Blocker.





Or, in Internet Explorer, click **Tools** on the Menu bar → click **Internet Options** → click **Privacy** → click **Pop-Up Blocker Settings**. Restart IE after turning off Pop-up Blocker.

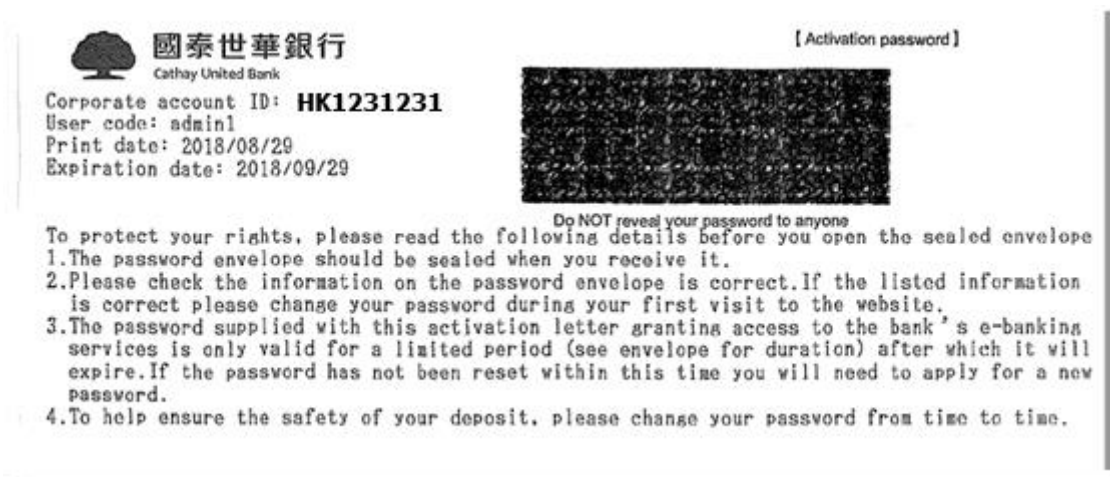


## II. Features of Cathay United Bank Global MyB2B

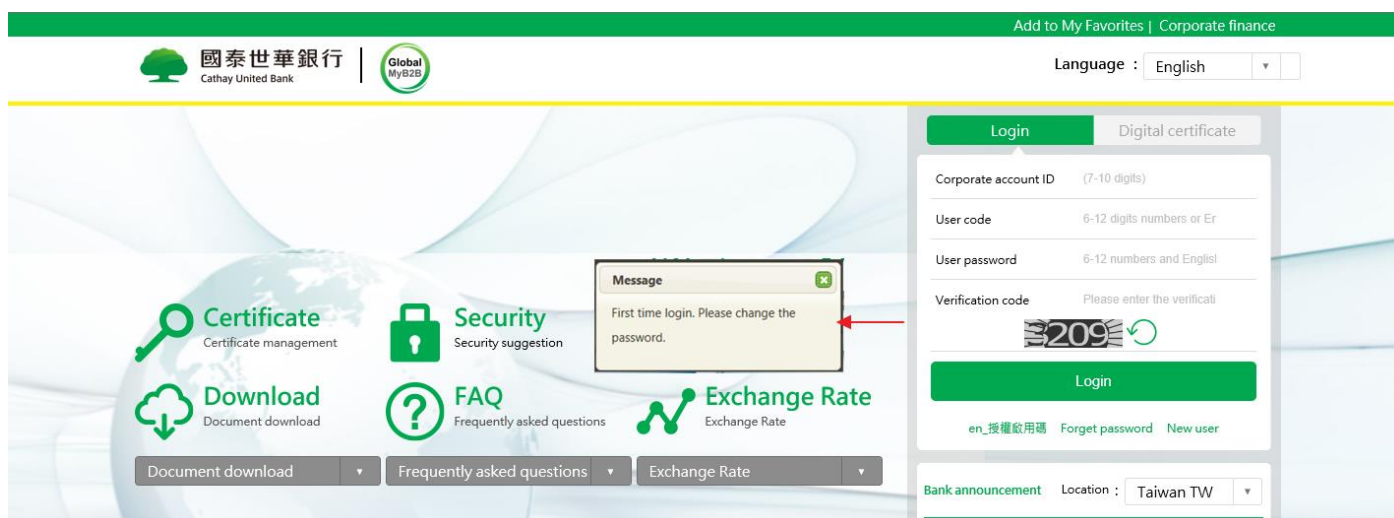
1. Intuitive Operation Interface
2. Flexible Authorization Settings/Transaction Procedure Settings
3. Payee List Edit
4. Support Multiple Languages (Traditional Chinese/Simplified Chinese/English/Vietnamese/Laos)
5. Support Multiple Platforms (Microsoft Windows/Apple iOS)
6. Support Cross-Browser (IE/Firefox/Chrome/Safari)
7. Global Account Integration

### III. First Time Setup – Change of User Code and Password

1. Tear open password sheet of Global MyB2B. Please make sure enterprise account ID is correct, and initial user code and password are clear and distinguishable.



- ◇ Attention: The validity period of Global MyB2B password sheet is 1 month. The corporate account ID must begin with “HK” as logging in.
2. Enter corporate account ID, user code (admin1), user password, and random generated CAPTCHA, then click **Login**. When system displays **First time login, please change password**, click 「X」 on the upper right corner, the system will automatically redirect you to password change page.



3. Change of **user password**: Enter the original password on the sheet, and enter new password twice, then click **Set**.

Management > User service > User password modification

◆ **User password modification**

Corporate account ID	
User name	Authorization administrator
User code(Login code)	admin1
* Confirm the default password	●●●●●●
* Enter new password	●●●●●●
* Confirm new password	●●●●●●

4. Change of **user code**: Delete original user code admin1 and enter new user code. Enter new password, then click **Confirm**.

Management > User service > User code modification

◆ **User code modification**

Corporate account ID	
User name	Authorization administrator
* User code(Login code)	admin1
* User password	●●●●●●

5. Please re-login Global MyB2B with new user code and password.

(If you receive password sheet for authorization supervisor admin2, please follow the same steps.)

#### IV. First Time Setup – Set roles and users

##### 1. Set role management

(1) Select **Management**→ **Authorization Center**→ **Role Management** from the function list

(2) Roles are set up according to responsible job content for Global MyB2B users in the

enterprise. For example, agent for initiation can be **General User** role, supervisor for

transaction review and release can be **Release Supervisor** role, and administrator for

Global MyB2B permission settings can be **Authorization Administrator** role. Enterprise can

set up roles according to different levels or for the convenience of internal memorization.

##### ◆ Role management

Operation item	Role management			
Existing role	Name of role	Role statement	State	Function
	Authorization administrator	Authorization administrator	Into effect	<button>View</button> <button>Modify</button>
	一般使用者	general user	Into effect	<button>View</button> <button>Modify</button> <button>Delete</button>
	supervisor		Into effect	<button>View</button> <button>Modify</button> <button>Delete</button>
	<button>Add</button>			

After clicking **Change** to enter detail settings of role management, you can set up

permissions of Global MyB2B functions for specific positions according to role needs, enter **Role Name**, select **Transaction Authorization Level**, **Account Inquiry**, **Payment Service**, and **Management Settings**, etc. Please click the button to unfold and select the account. Click **Confirm** to activate the settings after all functions are selected.

Attention: When selecting **Permission for Transaction Authorization Level**, please select **View Transactions** and **Edit** for initiation agent (general user), **View Transactions** and **Review I** for transaction release supervisor of the second level, **View Transactions** and **Review II** for supervisor of the third level, if any, and so on.

**\* Transaction authorization level** ☒ Viewing the transaction ☒ Staff ☐ Verifier 1 ☐ Verifier 2 ☐ Verifier 3

## 2. Set the token of the authorization administrator admin1:

According to local regulations in Hong Kong, it is necessary to use tokens to approve adding users.

(1) Select **Management**→ **Authorization Center**→ **User Management** from the function list

(2) Select admin1 to bind the token

\*If there is an authorization supervisor admin2, please select the authorization supervisor to bind the token.

Management > Authorization center > User management

Welcome admin01 Authorization administrator Hong Kong time 2022/05/27 15:28:47 Countdown 08:53

### User management

Operation item	User code	User management	Digital certificate(FXML)	OTP	Mobile OTP	en_人臉辨識	Login count	Last login time	State	Function
Current user	admin01	授權管理員(admin1)	Use is unallowable	Use is unallowable	Use is unallowable		1	2022/05/27 15:24	Intro effect	View <span>3</span> Modify

Announcements :  
If the role management hasn't been verified, it can not be deleted.  
System default role, deny deleting

(3) Fill in the relevant information in **Step 1 personal information** and bind the OTP or Key

\*If you are an authorization supervisor admin2, you bind the OTP or Key to the admin2 authorization supervisor.

Management > Authorization center > User management

Welcome admin01 Authorization administrator Hong Kong time 2022/05/27 18:23:02 Countdown 04:15

### User management

Step 1 personal information Step 2 role

Operation item: Modifying member

\*User name: 授權管理員 Maximum username length: 25 Chinese characters or 50 English letters. 導取調動資金放行主管理

\*User code: admin01 The user code should be 6-12 English letters and numbers

\*First login password: Please refer to Item 1 of the Notes.

\*Reconfirm password:

\*State: ☒ Startup ☐ Stop

\*OTP: ☐ Use is unallowable ☒ other setting Setting

\*Digital certificate(FXML): ☐ Use is unallowable ☒ other setting Setting

Electronic mail address: dfsdf@gmail.com If entering multiple mails, please use ";" to separate each email.

Telephone: Zip code Telephone number Extension

Fax number: Zip code Telephone number

Cell phone: Zip code Telephone number

\*Language: Traditional Chinese

Back to the previous page Next

\*If the authorization administrator admin1 also serves as the transaction release supervisor, you need to select the designated person in [Select Persons in charge of Fund Transfer] and bind the OTP or Key.

國泰世華銀行 Cathay United Bank Global MyB2B

Home Account Enquiry Payments **Management** Dashboard User guideline

Management > Authorization center > User management

Welcome admin01 Authorization administrator Hong Kong time 2022/05/27 18:20:21 Countdown 06:57

**User management**

Step 1 personal information Step 2 role

Operation item: Modifying member

\*User name: 授權管理員 Maximum username length: 20

\*User code: admin01 The user code should be 6-12 English letters and numbers

\*First login password: Please refer to Item 1 of the Notes.

\*Reconfirm password:

\*State: ☒ Startup ☐ Stop

\*OTP: ☐ Use is unallowable ☒ other setting

\*Digital certificate(FXML): ☐ Use is unallowable ☒ other setting

Contact person 1: lemon636

### (3) Authorize the corresponding role permissions in Step 2 role

國泰世華銀行 Cathay United Bank Global MyB2B

Home Account Enquiry Payments **Management** Dashboard User guideline

Management > Authorization center > User management

Welcome admin01 Authorization administrator Hong Kong time 2022/05/27 18:24:38 Countdown 08:50

**User management**

Step 1 personal information Step 2 role

Operation item: Modifying member

User name: 授權管理員

User code: admin01

Unassigned roles

Assigned roles: Authorization administrator, 交易

Details :

1. 「>>」: Adding all 「>」: Adding individual, 「<<」: Cancelling all, 「<」: Cancelling individual
2. Press 「>>」 add the all roles to user, or select single role from left 「Undefined role」 list and press 「>」 to add the role.
3. Press 「<<」 to cancel all of roles of the user, or the right side 「set of roles」, select a single role 「<」, to cancel the user to play the role
4. 「Authorization management member's role name is fixed as 'Authorization administrator' 及 'Authorization director」

\*If there is an authorization supervisor admin2, you need to log in to approve.

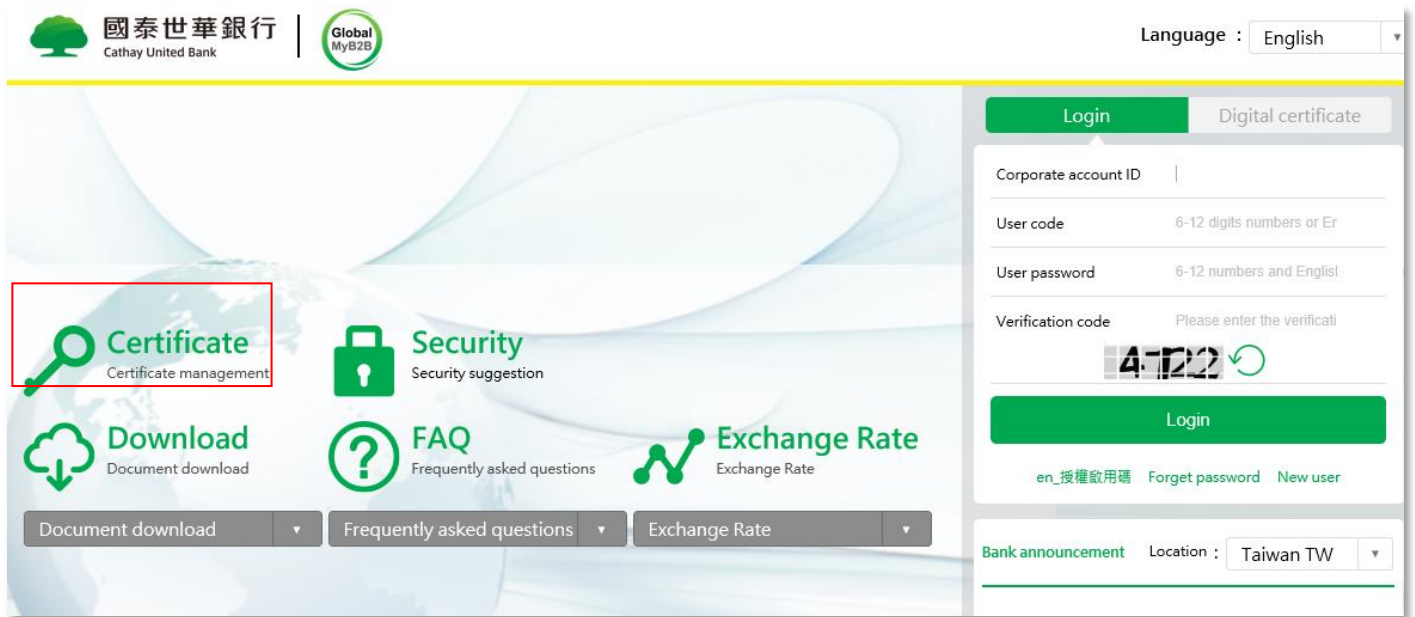
## 3. Set token or OTP activation

### A. Certificate Application

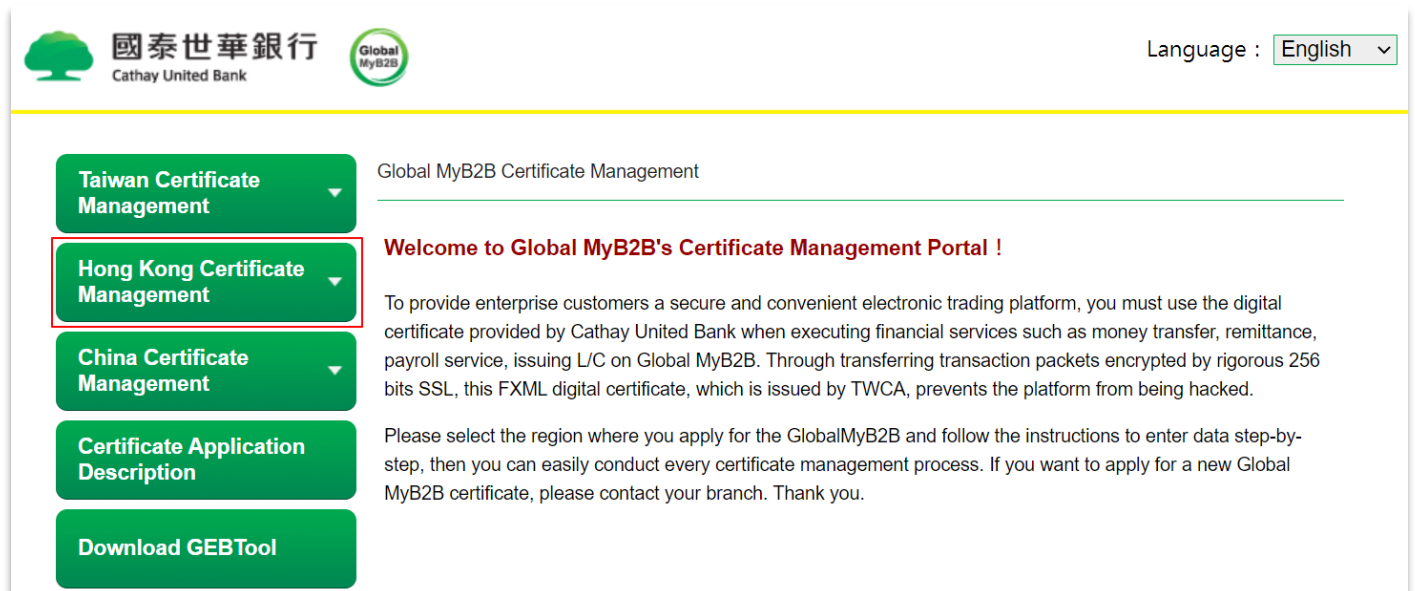
Customer has to implement certificate application after receiving the certificate to start transactions on Global MyB2B. Functions of certificate management include downloading driver, certificate application, certificate renewal, etc.



(1) On the upper left side of Global MyB2B login page, select **Certificate Management**.

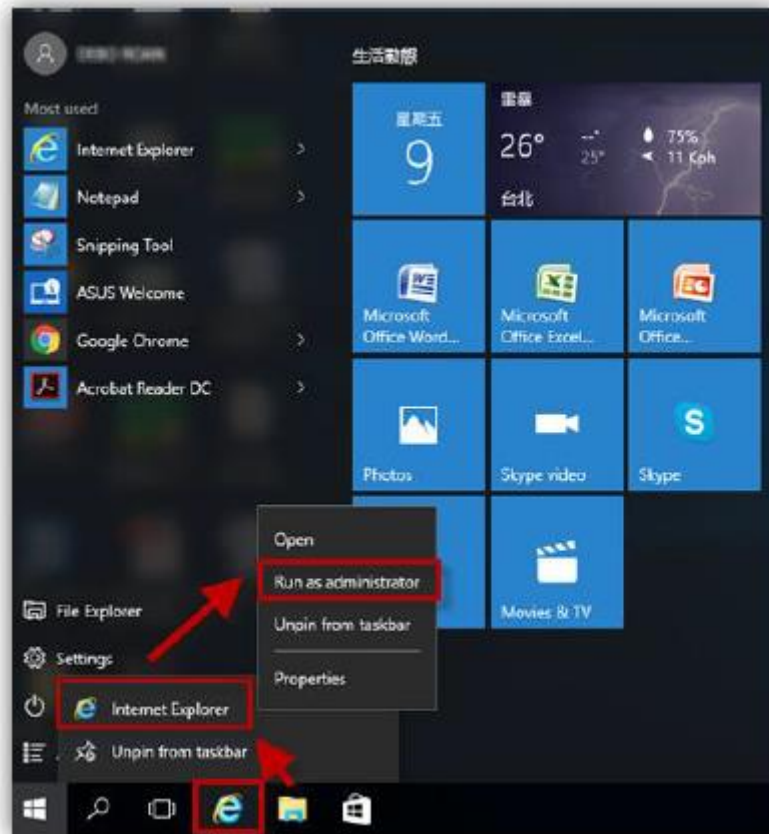


(2) After entering Global MyB2B Certificate Management System, select **Hong Kong Certificate Management** on the left side.



(3) Be sure to login as system administrator. Right-click the mouse to select **Run As Administrator** when installing on Vista, Win7, Win8, or Win10.





#### (4) Install GEBTool

a. Click **Download GEBTool** on the left side of Global MyB2B homepage.

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 Cathay United Bank

Language : English

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Taiwan Certificate Management

Global MyB2B Certificate Management > Download GEBTool

Hong Kong Certificate Management

Download GEBTool		
Item	Description	Download
1	GEBTool Installation Program v1.0.1 ( Supported OS : Win7/Win8/Win10/Win11 )	

Singapore Certificate Management

1. Click **【Download】** and save the **【GEBTool\_1.0.1.zip】** to a desired folder.
2. **【Unzip】** that save file to a folder.
3. Start to install the GEBTool\_1.0.1.exe. Please right click your mouse and choose **【Run as Administrator】** to install.

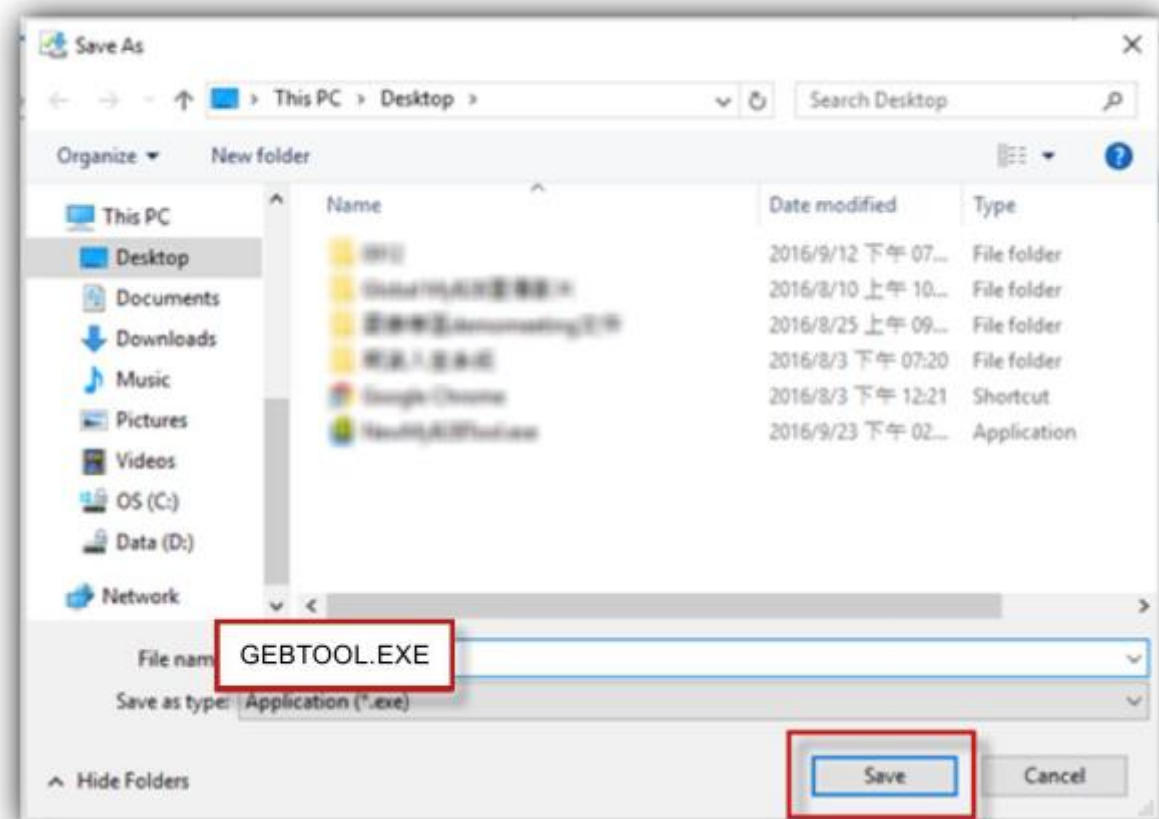
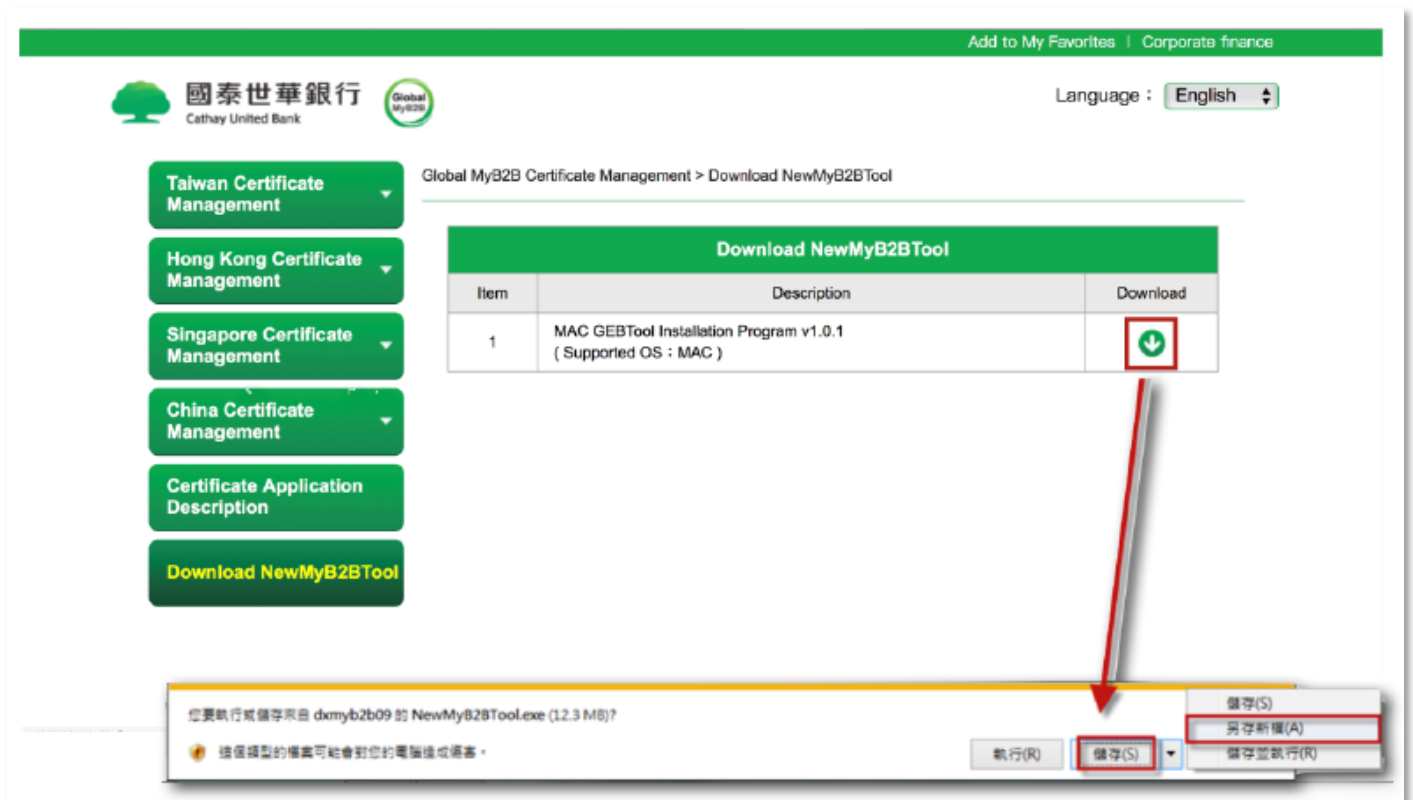
China Certificate Management

Certificate Application Description

Download GEBTool

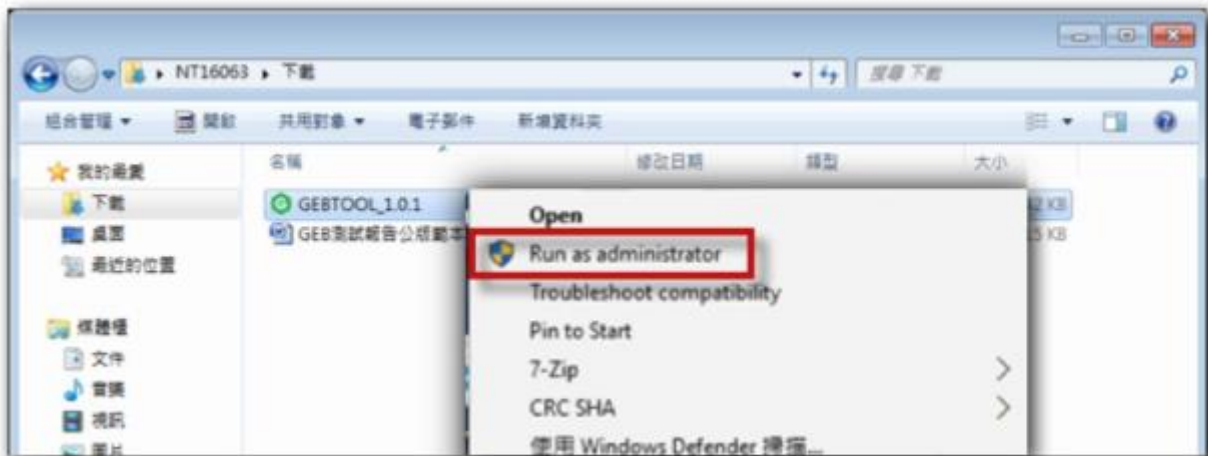
b. Click **Download** button and save **【GEBTool.exe】** program in the folder you wish to

install the program.

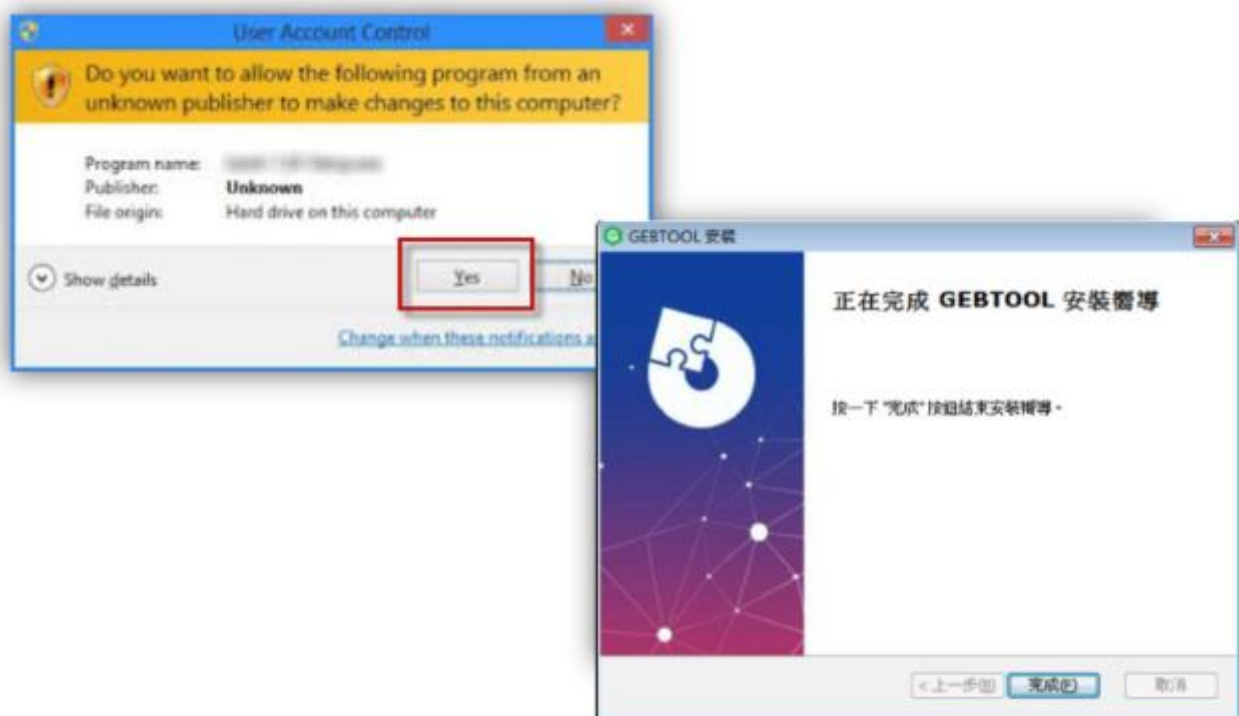


c. Open the saved file and start to install the GEBTool. You must right-click the mouse to

select **Run as Administrator** when installing on Vista, Win7, Win8, or Win10.

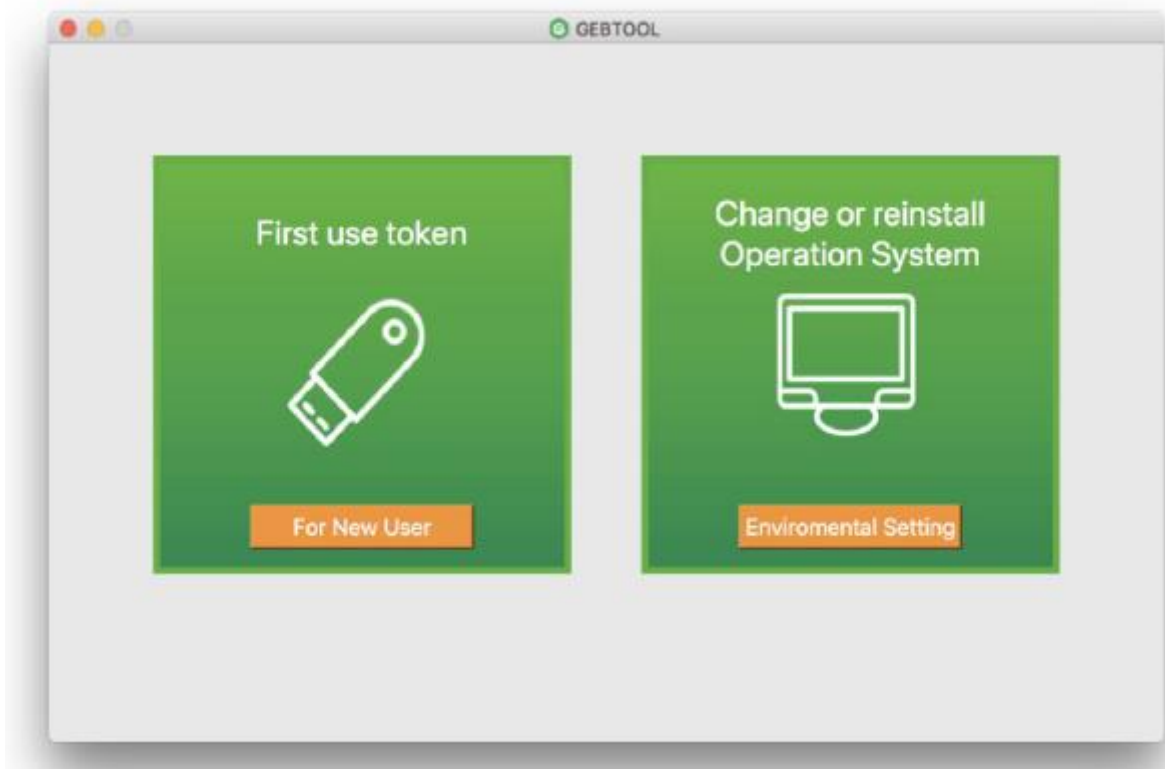


During the installation if the "Do you want to allow the following program from an unknown publisher to make changes to this computer?" pops up, please select "Yes".

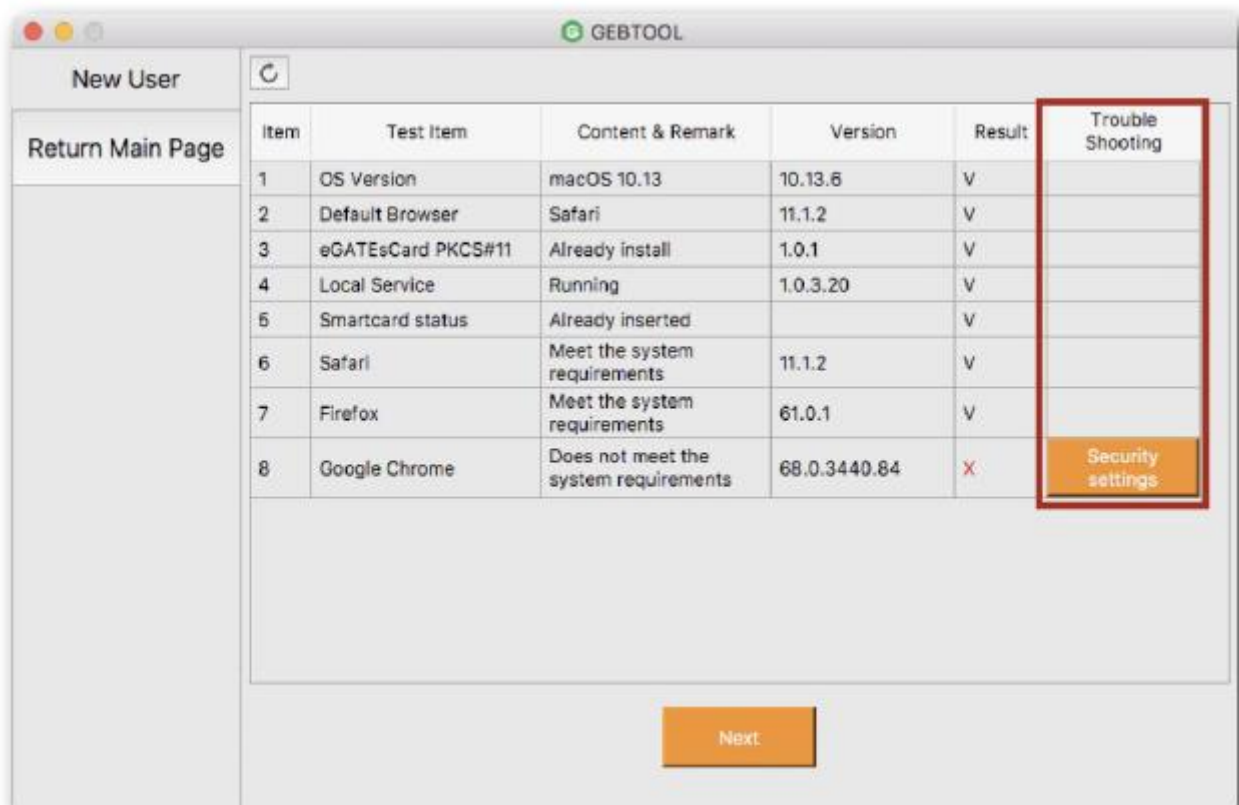


d. Open GEBTool after installation.

Click **For New User** if you use the certificate for the first time; click **Environmental Setting** if you've applied for certificate already.



e. Please confirm that all items 1~7 under **IE Browser Execution Environment Detection** are checked **V**. If the detection result is **X**, please click the process button on **Troubleshoot** field.



f. Change the password of certificate.

The screenshot shows the 'New User' section of the GEBTOOL interface. On the left, there are two links: 'New User' and 'Return Main Page'. The main area contains a form for digital certification. It has a label 'Please Insert Digital Certification and' followed by a dropdown menu currently showing 'Gemalto USB Shell Token V2'. To the right of the dropdown is a blue arrow icon. Below the dropdown is an orange 'Change' button, which is highlighted with a red rectangle. Underneath the form is an 'Attention:' box with three instructions: (1) Password can be 6-12 letters or numbers. (Upper and lower cases are considered to be different characters.) (2) Do not use lazy password, (ex:111111, 123456, 987654, ABCDEF...) (3) Password will be invalid after 4 failed attempts. Below the attention box is a note: 'Please keep your digital certification password secure, do not inform others.' At the bottom of the main area are two orange buttons: 'Previous' and 'Next'.

New User

Return Main Page

Please Insert Digital Certification and Gemalto USB Shell Token V2

Change

Attention:  
(1) Password can be 6-12 letters or numbers. (Upper and lower cases are considered to be different characters.)  
(2) Do not use lazy password, (ex:111111, 123456, 987654, ABCDEF...)  
(3) Password will be invalid after 4 failed attempts.

Please keep your digital certification password secure, do not inform others.

Previous Next

g. Apply certificate. Please click the URL of the region you applied Global MyB2B.

The screenshot shows the 'New User' section of the GEBTOOL interface. On the left, there are two links: 'New User' and 'Return Main Page'. The main area contains a table with three columns: 'Item', 'Region', and 'Certificate application URL'. The table has three rows of data. The first row is for Taiwan, the second for Hong Kong, and the third for Singapore. Each row contains a URL for applying for a certificate. The entire table is highlighted with a red rectangle. Below the table is an orange 'Back to home' button.

Item	Region	Certificate application URL
1	Taiwan	<a href="https://www.globalmyb2b.com/GCMS/FuncCert/CertApply.aspx?Country=TW&amp;IsFromGEBTool=1">https://www.globalmyb2b.com/GCMS/FuncCert/CertApply.aspx?Country=TW&amp;IsFromGEBTool=1</a>
2	Hong Kong	<a href="https://www.globalmyb2b.com/GCMS/FuncCert/CertApply.aspx?Country=HK&amp;IsFromGEBTool=1">https://www.globalmyb2b.com/GCMS/FuncCert/CertApply.aspx?Country=HK&amp;IsFromGEBTool=1</a>
3	Singapore	<a href="https://www.globalmyb2b.com/GCMS/FuncCert/CertApply.aspx?Country=SG&amp;IsFromGEBTool=1">https://www.globalmyb2b.com/GCMS/FuncCert/CertApply.aspx?Country=SG&amp;IsFromGEBTool=1</a>

Back to home

## (5) Digital Certificate Detection

Select **Certificate Detection** to check if the status of your digital certificate is normal.

Add to My Favorites | Corporate finance

國泰世華銀行 Cathay United Bank Global WISE

Language : English

Taiwan Certificate Management > Certificate Detection

**Taiwan Certificate Management**

- Certificate Detection**
- Change Certificate PIN
- Apply Certificate
- Signature Testing
- Signature Testing(macOS)
- Fetch Certificate
- Update Certificate
- Certificate Fee Receipt

Hong Kong Certificate Management

Singapore Certificate Management

**Certificate Detection**

Please insert digital certificate and select a reader, then press 「Next」.

Please select a digital certificate reader : Gemalto USB Shell Token V2

**Next**

[What settings are needed to be adjusted if the card reader can not be detected?](#)

國泰世華銀行 Cathay United Bank Global WISE

Language : English

Taiwan Certificate Management > Certificate Detection

**Taiwan Certificate Management**

- Certificate Detection**
- Change Certificate PIN
- Apply Certificate
- Signature Testing
- Fetch Certificate
- Update Certificate
- Certificate Fee Receipt

Hong Kong Certificate Management

China Certificate Management

Certificate Application Description

**Certificate Detection**

Corporate user ID : 00000000000000000000

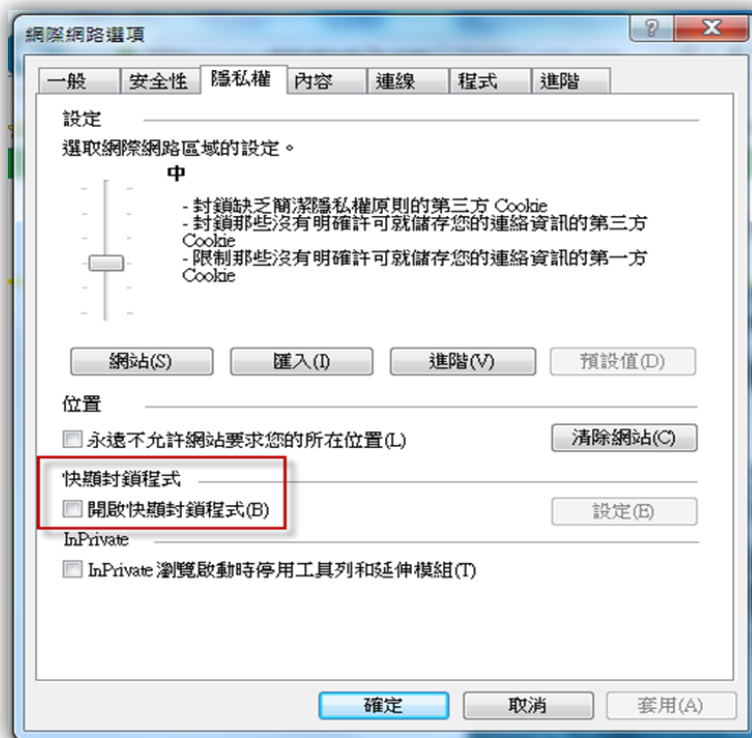
Card Reader	Gemalto USB Key Smart Card Reader 0
Signature component version	1.0.0.8
Card No	00000000000000000000
Card Status	Initiated
Certificate No	00000000000000000000
Certificate Status	<b>Valid</b>
Certificate Valid Period	2017/01/18 - 2017/02/27
Customer ID	00000000000000000000
Customer Status	<b>Normal</b>
Card Type	new card

## (6) Turn off Pop-up Blocker

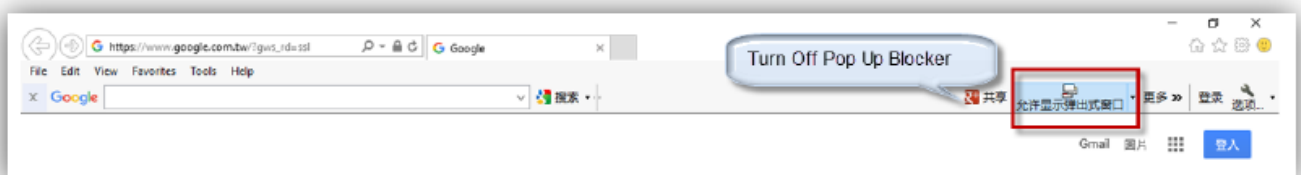
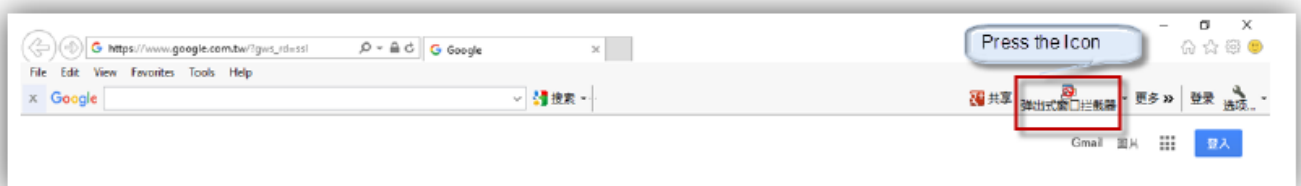
### a. Tools → Internet Options → Privacy

Under Pop-up Blocker, clear the **Turn on Pop-up Blocker** check box → **Confirm** →

Shutdown and restart IE



b. Please also turn off pop-up blocker if you have installed Tool Bar.



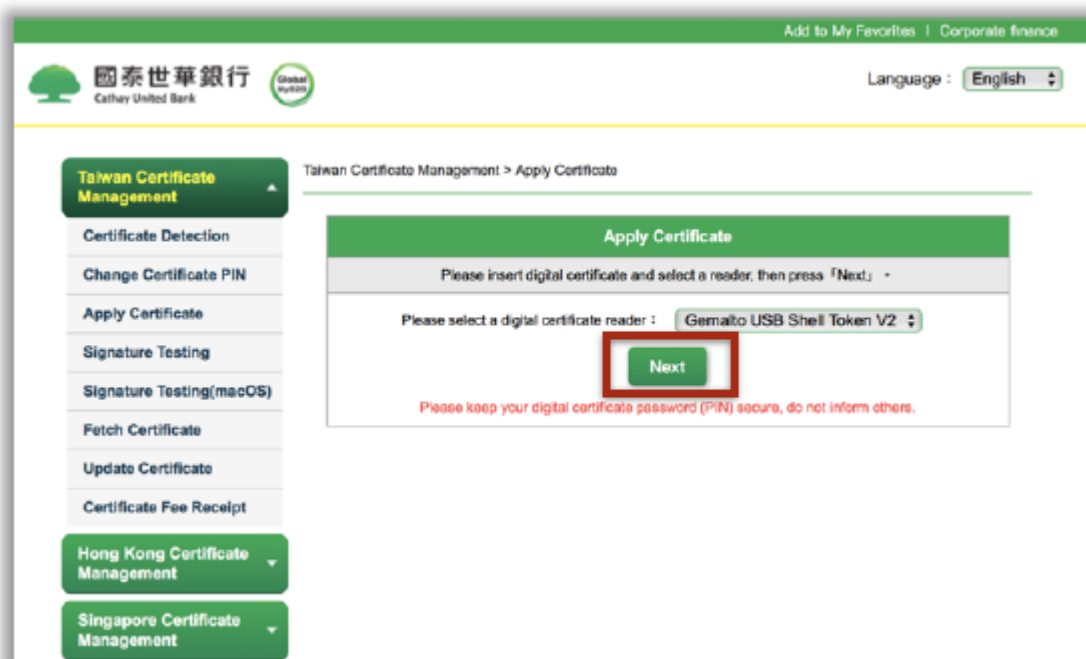


## (7) Certificate Application

- a. Select **Apply Certificate** on left menu → Click **I agree** after reading terms for certificate application

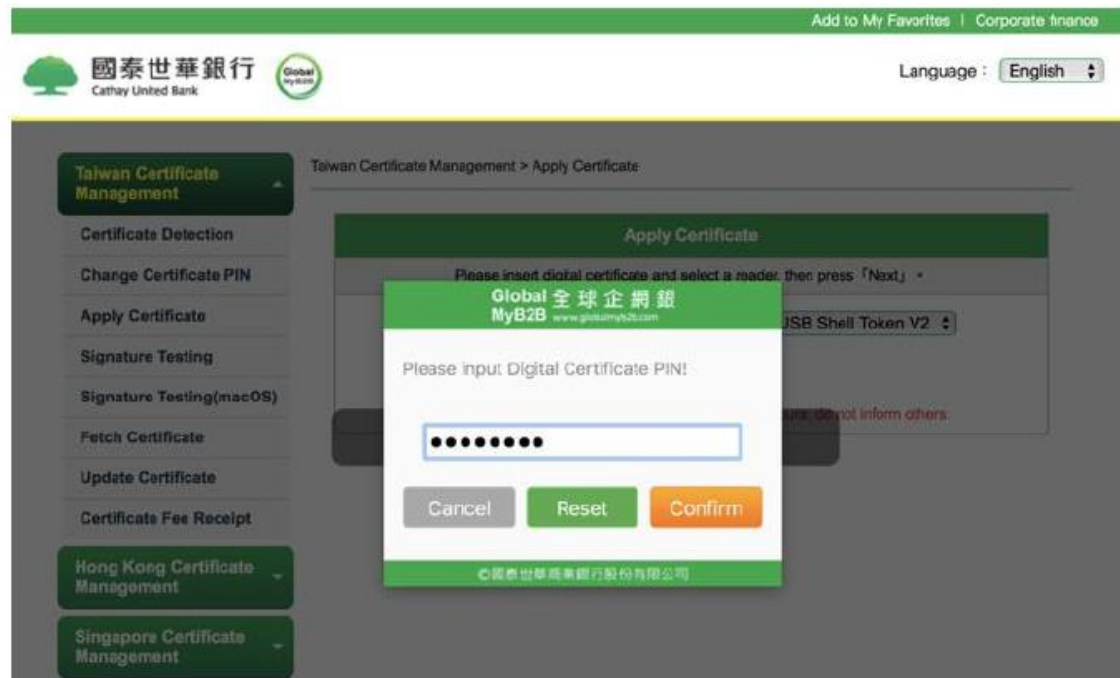


- b. Install the digital certificate, wait for the card reader to display serial number → Click **Next**.





c. Please enter the new 6~8-digit password. If you enter English characters, pay attention to upper and lower case letters.



d. Please enter **user code** and **user password** of Global MyB2B Digital Certificate user.

e. Please confirm enterprise account code and enterprise account name are correct.

Enterprise account code is VAT number+4-digit serial number of Digital Certificate.

**Apply Certificate**

Please verify the correctness of the following forms. Due to security concern, please re-enter the PIN, then press "Confirm".

Corporate user ID :

Corporate user name :

Please keep your digital certificate password (PIN) secure, do not inform others.

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Cathay United Bank

Language : English

**Taiwan Certificate Management**  


---

 Certificate Detection  
 Change Certificate PIN  
**Apply Certificate**  
 Signature Testing  
 Fetch Certificate  
 Update Certificate  
 Certificate Fee Receipt  


---

 Hong Kong Certificate Management  


---

 China Certificate Management  


---

 Certificate Application Description  


---

 Download NewMyB2B Tool

**Apply Certificate**

Please verify the correctness of the following forms. Due to security concern, please re-enter the PIN, then press "Confirm".

Corporate user ID : 160921300007

Corporate user name : XXXXXXXX

**Message**

Please confirm the user information in the form is correct.

f. Reconfirm your password.

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 Language : English

**Taiwan Certificate Management**  


---

 Certificate Detection  
 Change Certificate PIN  
**Apply Certificate**  
 Signature Testing  
 Signature Testing(macOS)  
 Fetch Certificate  
 Update Certificate  
 Certificate Fee Receipt  


---

 Hong Kong Certificate Management  


---

 Singapore Certificate Management

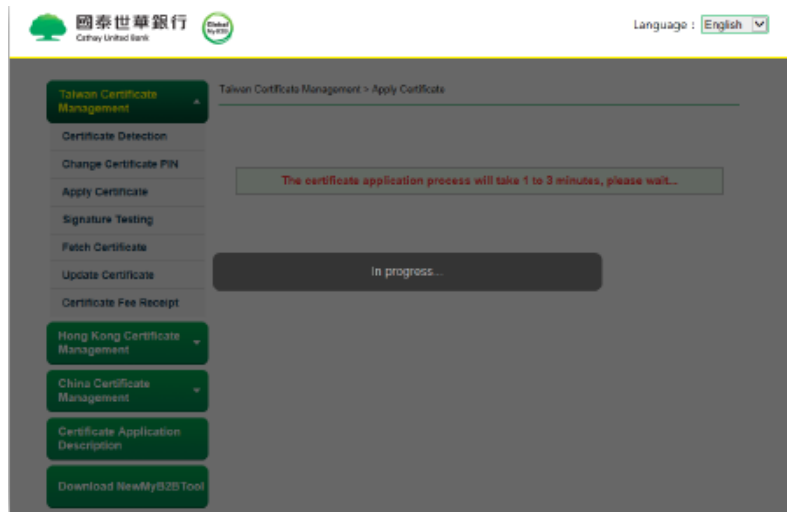
**Apply Certificate**

Please insert digital certificate and select a reader, then press "Next".

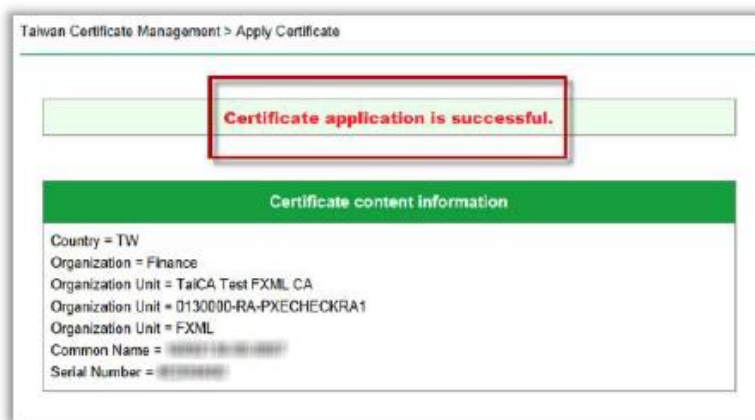
**Global 全球企網銀**  
**MyB2B** www.gobankmyb2b.com

Please input Digital Certificate PIN!

© 國泰世華商業銀行股份有限公司

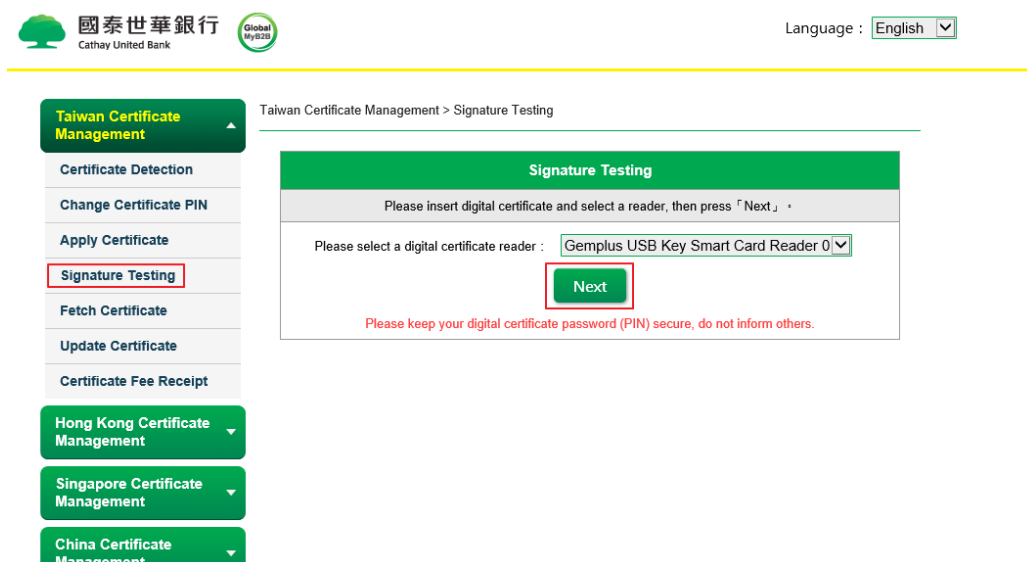


g. Certificate application is successful.



## (8) Signature Testing (Simulation of Transaction Releasing Procedure with Certificate)

a. Select **Certificate Detection** on left menu → after plug in Digital Certificate, wait for the card reader to display serial number → Click **Next**.



b. Enter Digital Certificate password and click **Confirm**.

Taiwan Certificate Management > Signature Testing

**Taiwan Certificate Management**

- Certificate Detection
- Change Certificate PIN
- Apply Certificate
- Signature Testing
- Fetch Certificate
- Update Certificate
- Certificate Fee Receipt

**Hong Kong Certificate Management**

**Singapore Certificate Management**

**China Certificate Management**

Global 全球企網銀  
MyB2B www.globalmyb2b.com

Please input Digital Certificate PIN!

\*\*\*\*\*

Cancel Reset Confirm

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then press 「Next」

Key Smart Card Reader 0

Secure, do not inform others.

c. Enter the 4-digit number shown in red box then click **Certificate**.

Global 全球企網銀  
MyB2B www.globalmyb2b.com

國泰世華銀行  
Cathay United Bank

Language : English

**Taiwan Certificate Management**

- Certificate Detection
- Change Certificate PIN
- Apply Certificate
- Signature Testing
- Fetch Certificate
- Update Certificate
- Certificate Fee Receipt

**Hong Kong Certificate Management**

**Singapore Certificate Management**

**China Certificate Management**

Certificate Application Description

Signature test message

如內容無誤，請輸入下方紅框中的數字

5 6 2 3 5623

輸入完畢後，請用滑鼠點選方框中的『簽章』鍵

Global MyB2B 安全認證標章

簽章

取消

©國泰世華商業銀行股份有限公司

d. Un-plug Digital Certificate following security warning message.

Fetch Certificate

Update Certificate

Certificate Fee Receipt

Hong Kong Certificate Management

Singapore Certificate Management

China Certificate Management

Certificate Application Description

Download GEBTool



e. Plug-in Digital Certificate again within 60 seconds.

Fetch Certificate

Update Certificate

Certificate Fee Receipt

Hong Kong Certificate Management

Singapore Certificate Management

China Certificate Management

Certificate Application Description

Download GEBTool



f. Confirm password again.

Taiwan Certificate Management > Signature Testing

**Taiwan Certificate Management**

- Certificate Detection
- Change Certificate PIN
- Apply Certificate
- Signature Testing
- Fetch Certificate
- Update Certificate
- Certificate Fee Receipt

**Hong Kong Certificate Management**

**Singapore Certificate Management**

**China Certificate Management**

**Global 全球企網銀**  
MyB2B www.globalmyb2b.com

Please input Digital Certificate PIN!

\*\*\*\*\*

Cancel Reset Confirm

©國泰世華商業銀行股份有限公司

g. Certificate detection is successful.

Taiwan Certificate Management > Signature Testing

**Taiwan Certificate Management**

- Certificate Detection
- Change Certificate PIN
- Apply Certificate
- Signature Testing
- Fetch Certificate
- Update Certificate
- Certificate Fee Receipt

**Hong Kong Certificate Management**

**Singapore Certificate Management**

**China Certificate Management**

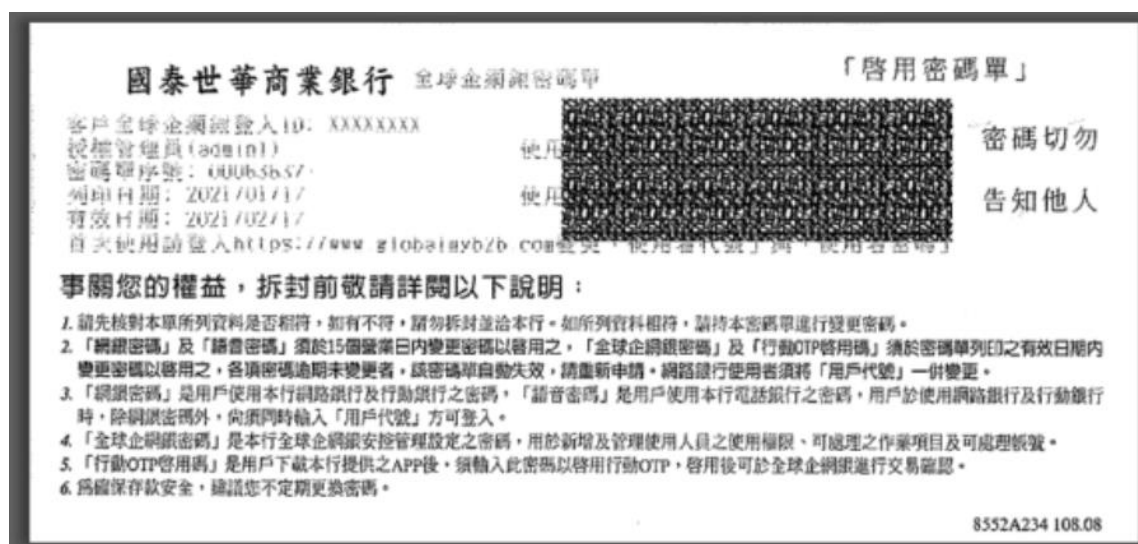
**Signature testing is successful.**

Certificate Information	
Corporate user ID	0022544827001
Certificate number	002254482700-01
Certificate serial number	624888C13
Start date	2019/12/18
Expiration date	2020/12/18

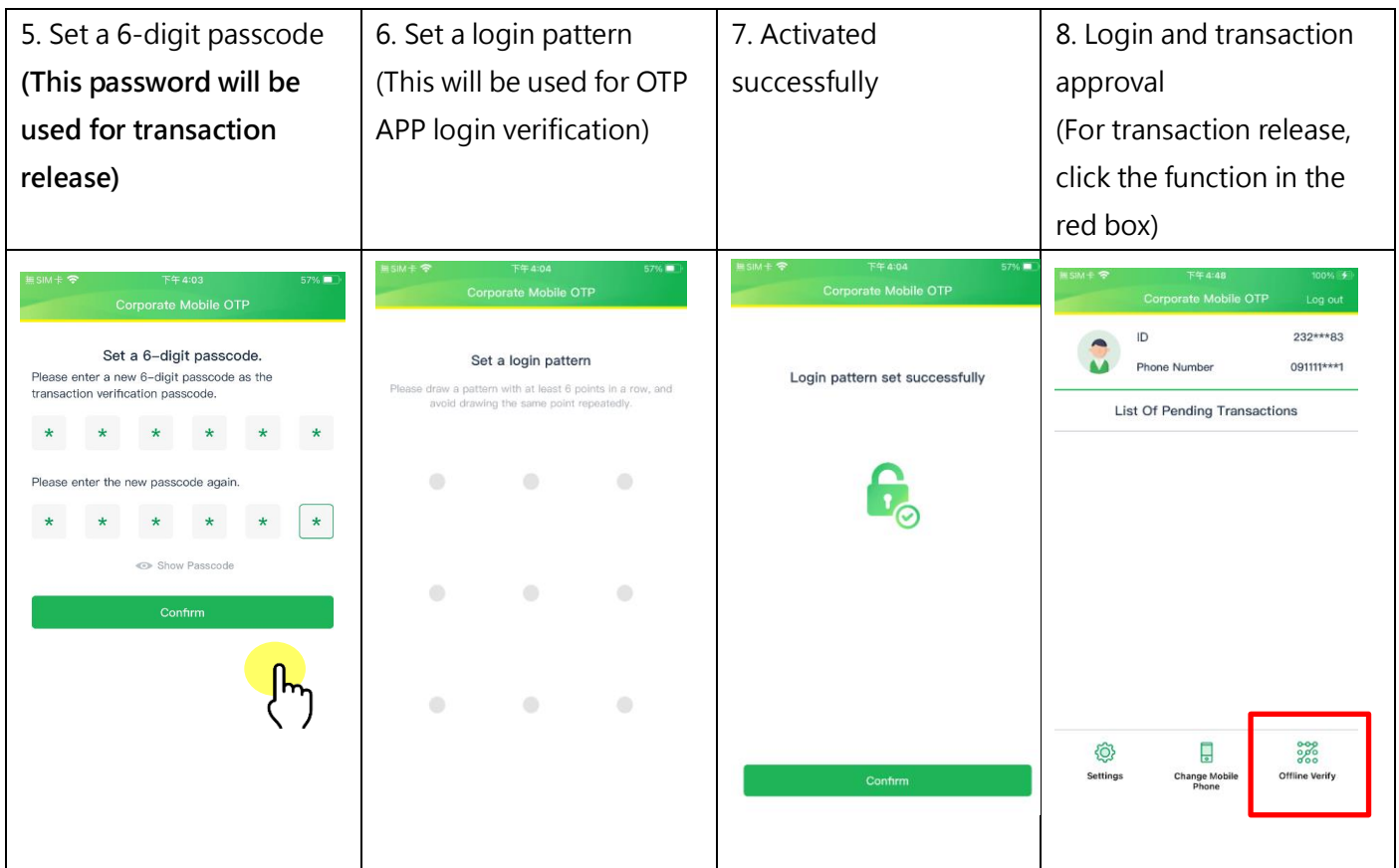
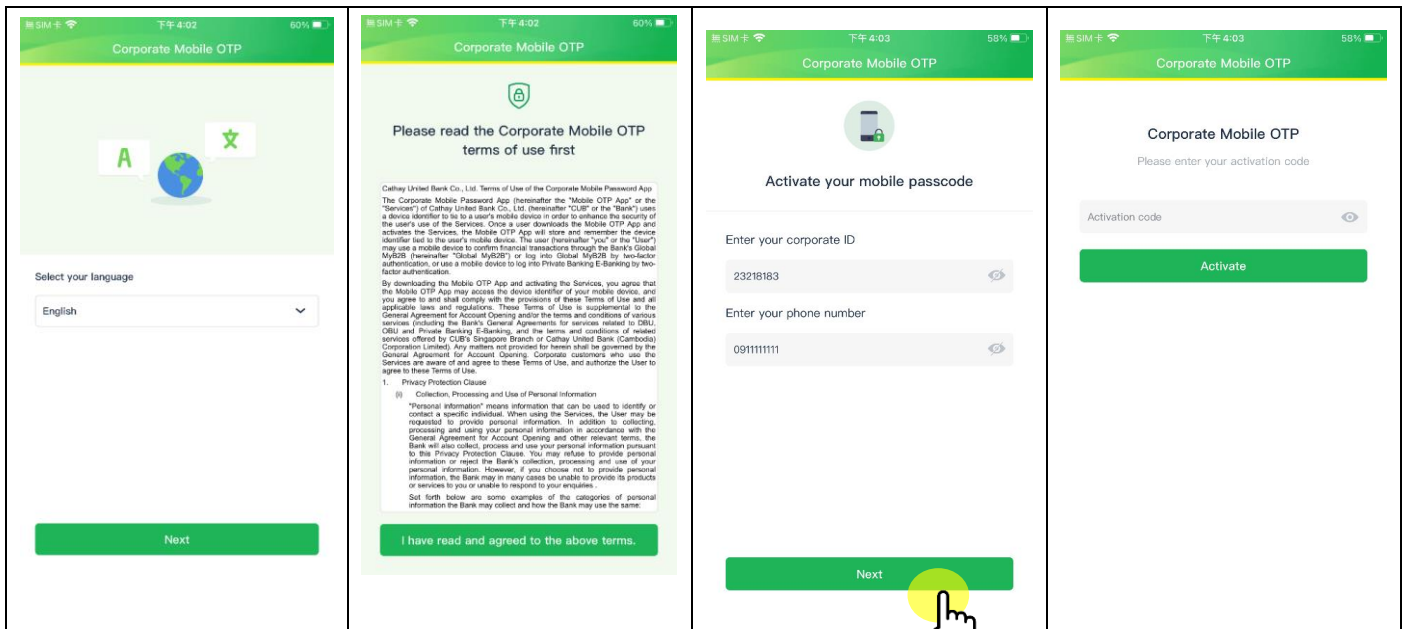
- ◆ Reminder: The validity period of certificate is 1 year. Please go to Certificate Management System and run **Certificate Renewal** 1 month before the certificate expires.

## B. Mobile OTP Activation

After receiving the mobile OTP password sheet, clients need to download "Corporate mobile OTP" from the App Store/Google Play and activate it according to the following process



1. Select your language	2. Read and agree to the terms	3. Enter your corporate ID and the mobile phone number used when applying for OTP	4. Enter the OTP activation code (6-digit password on the paper password sheet)
-------------------------	--------------------------------	---	---



#### 4. Set user management

(1) Enter the user management as an authorization administrator admin1, and select

**Management→ Authorization Center→ User Management** from the function list.



## (2) Click Add to add users

Management > Authorization center > User management

Welcome admin01 Authorization administrator Hong Kong time 2022/05/27 15:28:47 Countdown 08:53

### User management

Operation item	User code	User management	Digital certificate(FXML)	OTP	Mobile OTP	en_人臉辨識	Login count	Last login time	State	Function
Current user	admin01	授權管理員(admin1)	Use is unallowable	Use is unallowable	Use is unallowable		1	2022/05/27 15:24	Into effect	View Modify

Announcements :  
If the role management hasn't been verified, it can not be deleted.  
System default role, deny deleting

## (3) Fill in relevant information in Step 1 personal information

Management > Authorization center > User management

Welcome admin01 Authorization administrator Hong Kong time 2022/05/27 18:40:13 Countdown 08:47

### User management

Step 1 personal information Step 2 role

Operation item: Modifying member

\*User name: lemon636 Maximum username length: 25 Chinese characters or 50 English letters.

\*User code: lemon636 The user code should be 6-12 English letters and numbers

\*First login password: Please refer to Item 1 of the Notes.

\*Reconfirm password:

\*State: ☒ Startup ☐ Stop

\*OTP: ☒ Use is unallowable ☐ other setting

\*Digital certificate(FXML): ☒ Use is unallowable ☐ other setting

Electronic mail address: If entering multiple mails, please use ";" to separate each email.

Telephone: Zip code Telephone number Extension

Fax number: Zip code Telephone number

Cell phone:

\*Language: Traditional Chinese

\*If this person is the transaction release supervisor, you need to select the designated person in [Select Persons in charge of Fund Transfer] and bind the OTP or Key.

國泰世華銀行 Cathay United Bank

Site Map Quick link English Logout

Home Account Enquiry Payments **Management** Dashboard User guideline

Management > Authorization center > User management

Welcome admin01 Authorization administrator Hong Kong time 2022/05/27 18:20:21 Countdown 06:57

**User management**

Step 1 personal information Step 2 role

Operation item: Modifying member

\*User name: 授權管理員 Maximum username length: 12

\*User code: admin01 The user code should be 6-12 English letters and numbers

\*First login password: Please refer to Item 1 of the Notes.

\*Reconfirm password:

\*State: ☐ Startup ☐ Stop

\*OTP: ☐ Use is unallowable ☒ other setting Setting

\*Digital certificate(FXML): ☐ Use is unallowable ☒ other setting Setting

Contact person 1: lemon636

Confirm Go back

Back to the previous page Next

#### (4) Authorize the corresponding role permissions in Step 2 role

國泰世華銀行 Cathay United Bank

Site Map Quick link English Logout

Home Account Enquiry Payments **Management** Dashboard User guideline

Management > Authorization center > User management

Welcome admin01 Authorization administrator Hong Kong time 2022/05/27 18:24:38 Countdown 08:50

**User management**

Step 1 personal information Step 2 role

Operation item: Modifying member

User name: 授權管理員

User code: admin01

Unassigned roles

Assigned roles: Authorization administrator 交易

Back Confirm Back to the previous page

Details:

1. 「>>」: Adding all 「>」: Adding individual 「<<」: Cancelling all 「<」: Cancelling individual
2. Press 「>>」, add the all roles to user, or select single role from left 「Undefined role」 list and press 「>」 to add the role.
3. Press 「<<」 to cancel all of roles of the user, or the right side 「set of roles」, select a single role 「<」, to cancel the user to play the role
4. 「Authorization management member's role name is fixed as "Authorization administrator" 及 "Authorization director" .

#### (5) Approve using OTP or Key

國泰世華銀行 Cathay United Bank

Site Map Quick link English Logout

Home Account Enquiry Payments **Management** Dashboard User guideline

Management > Authorization center > User management

Welcome admin01 Authorization administrator Hong Kong time 2022/05/27 18:41:48 Countdown 08:51

**User management**

Step 1 personal information Step 2 role

Operation item: Modifying member

User name: lemon636

User code: lemon636

Please select the transaction device

☐ Digital certificate

☐ Mobile one time password

Confirm

Assigned roles: Authorization administrator 交易

Back Confirm Back to the previous page

Details:

1. 「>>」: Adding all 「>」: Adding individual 「<<」: Cancelling all 「<」: Cancelling individual
2. Press 「>>」, add the all roles to user, or select single role from left 「Undefined role」 list and press 「>」 to add the role.
3. Press 「<<」 to cancel all of roles of the user, or the right side 「set of roles」, select a single role 「<」, to cancel the user to play the role
4. 「Authorization management member's role name is fixed as "Authorization administrator" 及 "Authorization director" .

Congratulations! After the first setup is completed, you can log in to GlobalMyB2B Cathay United Bank Corporate Internet Banking to enjoy fast and convenient online financial services.

## V. Home Page Information

When staff users login, they can see company name, user code, authorized role and their last successful/failed login time on the home page.

Welcome user01 user Singapore current time 2020/01/31 10:31:52 Countdown 07:35

**Reminder**

Welcome to Global MyB2B

Company name : NAME\_CHINESE Last successful login time : 2020-01-22 17:06:21 (IP:88.33.40.165)  
User : user01 user Last failed login time : 2018-07-05 13:55:08 (IP:10.1.9.189)  
Authorized role : user

**Global MyB2B announcement**

**Dashboard**

**Dashboard**

Transaction category	Items	Details	Function
No data			

When authorization administrator logins, if the transaction procedure is dual control or above, he/she can see company name, user code, authorized role and their last successful/ failed login time on the home page. In addition, he/she can see the transactions need to be approved on the dashboard, ex: single payment or payee list to be approved.

Welcome user01 Authorization administrator Vietnam current time 2018/09/27 15:10:42 Countdown 03:47

**Reminder**

Welcome to Global MyB2B

Company name : NAME\_CHINESE Last successful login time : 2018-09-27 14:47:07 (IP:88.33.40.166)  
 User : user01 Authorization administrator Last failed login time : 2018-09-27 15:46:45 (IP:88.33.40.166)  
 Authorized role : 授權管理員, 一般使用者, 審核

**Global MyB2B announcement**

**Dashboard**



**Dashboard**

Transaction category	Items	Details(Items Currency Amount)	Function
Payment	1	1   VND   400.00	<a href="#">View</a>

[TOP](#)

## VI. Account Inquiry

Client can use this function for inquiry of deposit and loan accounts, including **Account Balance Enquiry**, **Transaction Statement Enquiry**, **Time Deposit Enquiry**, **Loan Enquiry**, etc.

 國泰世華銀行 Cathay United Bank 

Home **Account Enquiry** Payments Management Dashboard User guideline

Account Enquiry > Overall enquiry

**Overall enquiry**

Account balance enquiry

Transaction statement enquiry

Time deposit enquiry

Loan enquiry

Inward remittance enquiry

Loan account enquiry

**Overall enquiry**

\* Country/region All data

\* Client's ID no. All data

[Search](#) [Print](#) [Download](#)

### 1. Overall Enquiry

Client could query and printout parent and affiliated corporates' account information, including branch office, account types, currencies, and account balance, etc.

**Enquiry** Payments Management User guideline

Account Enquiry > Overall enquiry Welcome user01 user01 Singapore current time 2020/01/31 10:41:26 Countdown 06:53

◆ Overall enquiry

\* Country/region All data

\* Client's ID no. All data

Search Print Download

Enquiry of time: 2020/01/31 10:39:23

Country/region	ID	Account name	Account	Branch office	Account type	Currency	account balance
MY	MY	NAME_CHINESE	6020	Labuan Branch	Currency demand deposit	USD	
PH	PH	KINPO ELECTRONICS (PHILIPPINES),INC	6140	Manila Branch	Currency demand deposit	USD	9.9
PH	PH	KINPO ELECTRONICS (PHILIPPINES),INC	9140	Manila Branch	Currency demand deposit	PhilippinePeso	13.2
SG	SG	NAME_CHINESE	6050	Singapore Branch	Currency demand deposit	USD	
SG	SG	NAME_CHINESE	6050	Singapore Branch	Currency demand deposit	SingaporeDollar	
SG	SG	NAME_CHINESE	6050	Singapore Branch	Currency demand deposit	USD	
SG	SG	NAME_CHINESE	6050	Singapore Branch	Currency demand deposit	SingaporeDollar	
SG	SG	NAME_CHINESE	6050	Singapore Branch	Currency demand deposit	USD	4.8

## 2. Account Balance Enquiry

- a) Clients could enquiry and printout parent and affiliated corporates' account balance on particular date.

◆ Account balance enquiry

\* Nation VN

\* Client's ID no. VN NAME\_CHINESE

\* Account Chu Lai Branch-60408-Currency demand deposit-NAME\_CHINESE

\* Date 2018/09/28

Search Regular account setting Print Download

Enquiry of time: 2018/09/28 18:34:27

Nation	Client's ID no.	Account name	Branch office	Account	Currency	account balance	cleared checks amount	earmark	Other
		NAME		60408	USD	0.00	0.00	0.00	
		NAME		60408	VND	269,089.00	0.00	0.00	

- b) Users can add frequently-used accounts into a regular-account group. Click the button **Regular Account Setting**, and then select accounts. Click **Setting** to finish.

◆ Regular account setting

Select all	Account	Setup status
<input checked="" type="checkbox"/>	-Currency demand deposit-NAME_CHINESE	
<input checked="" type="checkbox"/>	-Currency demand deposit-NAME_CHINESE	

Setting Back to the previous page

- c) When doing account balance enquiry next time, users can select **Regular Account**. And their accounts balance will be shown in the same page.

#### ◆ Account balance enquiry

* Nation	<input type="text"/>
* Client's ID no.	<input type="text"/>
* Account	Regular account
* Date	2018/09/28

Please select  
Regular account  
Chu Lai Branch-60408  
Chu Lai Branch-60409  
Currency demand deposit-NAME\_CHINESE  
Currency demand deposit-NAME\_CHINESE

Enquiry of time: 2018/09/28 18:48:55

Nation	Client's ID no.	Account name	Branch office	Account	Currency	account balance	cleared checks amount	earmark	Overdraft	Available balance
		NAME	Chu Lai Branch	60408	USD	0.00	0.00	0.00	0.00	0.00
		NAME	Chu Lai Branch	60408	VND	269,089.00	0.00	0.00	0.00	269,089.00
		NAME	Chu Lai Branch	60409	USD	0.00	0.00	0.00	0.00	0.00
		NAME	Chu Lai Branch	60409	VND	955.00	0.00	0.00	0.00	955.00

### 3. Transaction Statement Enquiry

Enquiry and printout information of parent and affiliated corporates' accounts, such as transaction details in particular period. If you would like to download TXT, Excel or PDF files, or query more transaction records for much longer period, please select **Reserved** in enquiry type. Enquiry results will be available once the system displays **Process Completed**.

- a) Immediate Inquiry:

#### ◆ Transaction statement enquiry

* Corporate account ID	<input type="text"/>
* Account	(NAME_CHINESE) <input type="text"/>
* Currency	All data <input type="text"/>
* Type inquiry	Immediate inquiry <input type="text"/>
* Date	2018/09/28 ~ 2018/09/28
* Time	000000 ~ 999999
Debit or credit	Please select <input type="text"/>

Please select  
Immediate inquiry  
reserved

### ◆ Transaction statement enquiry

account : 60408 Account name : NAME\_CHINESE Date : 2018/07/01to2018/09/20

business day	virtual account (remark)	EN_匯款人/收款人	Currency	amount paid	deposit into amount	Balance	Other side accounts	Transaction Description	transaction branch	host No	Transaction date	Time
2018/07/01				0.00	110.00			INTEREST PAID	Chu Lai Branch	000162	2018/07/02	20:26:58
2018/08/01				0.00	115.00			INTEREST PAID	Chu Lai Branch	000162	2018/08/01	20:39:33
2018/09/01				0.00	115.00			INTEREST PAID	Chu Lai Branch	000162	2018/09/04	12:50:20
2018/09/19				555.00	0.00			Transf- To:60408	Chu Lai Branch	000022	2018/09/19	09:10:26

【Currency VND enter1No. + Total amount : 555.00 + deposited into3No. + Total amount : 340.00】

[Back to enquiry page](#)

[Print](#)

Print

**國泰世華銀行**  
Cathay United Bank

account : 60408 Account name : NAME\_CHINESE Date : 2018/07/01to2018/09/20

business day	virtual account (remark)	EN_匯款人/收款人	Currency	amount paid	deposit into amount	Balance	Other side accounts	Transaction Description	transaction branch	host No	Trans
2018/07/01				0.00	110.00			INTEREST PAID	Chu Lai Branch	000162	2018/A
2018/08/01				0.00	115.00			INTEREST PAID	Chu Lai Branch	000162	2018/A
2018/09/01				0.00	115.00			INTEREST PAID	Chu Lai Branch	000162	2018/A
2018/09/19				555.00	0.00			Transf- To:60408	Chu Lai Branch	000022	2018/A

account : 60408 Account name : NAME\_CHINESE Date : 2018/07/01to2018/09/20  
【Currency VND enter1No. + Total amount : 555.00 + deposited into3No. + Total amount : 340.00】

1.This table is printed via user's computer. Actual transaction should be based on data recorded in CUB  
2.If user has confirmation requirement regarding transaction data, please contact CUB branch.

列印

關閉

### b) Reserved Inquiry:

### ◆ Transaction statement enquiry

\* Corporate account ID

\* Account

(NAME CHINESE)

\* Currency

All data

\* Type inquiry

reserved

\* Date

2018/07/17

\* Time

000000

Debit or credit

Please select

Data inquiry

Reset

In process

網頁訊息

Reserved successfully. Reservation No002524

確定

Lot no.:002524 Account:60408 start and end time20180717.000000-->20180920.999999 (processed + total3No. )

Enquiry process

View

Download

Delete enquiry

You may review the details after the process is completed

TXT

EXCEL

PDF

Download



#### 4. Time deposit enquiry

- a) Clients could query and printout information of parent and affiliated corporates' time deposit account, and could see the details for interest slip for every month by clicking the time deposit account number.

**Time deposit enquiry**

\* Country/region: All data ▼

\* Client's ID no.: All data ▼

Filter condition: Please select ▼

**Search** **Print**

Enquiry of time: 2022/07/21 16:26:38

Country/region	Client's ID no.	Account name	Time deposit account	Face value of the deposit	Account opening date	Interest
Interest rate	Currency	Interest transfer account	Deposit amount	Maturity date	Type	Extension method
HK	700252	NAME		10,000.00	2022/07/13	
0.30000%	HK	093127002523	10,000.00	2023/07/13	365/Fixed rate	Renewal for compound amount
HK	700252	NAME		10,000.00	2022/07/22	
0.05000%	HK	093127002523	10,000.00	2022/07/28	7/Fixed rate	Renewal for matured principal, Interest deposited into account
HK	700252	NAME		10,000.10	2022/07/22	
0.05000%	HK	093127002523	10,000.10	2022/07/28	7/Fixed rate	Renewal for compound amount
HK	700252	NAME		200,000.00	2022/06/23	
0.48000%	USD	093127002523	200,000.00	2023/06/23	365/Fixed rate	maturity transfer current deposit
HK	700252	NAME		100,000.00	2022/06/23	

- b) Details of accrued interest will be shown.

Cathay United Bank - Internet Explorer

Omnibus time deposit account: 604221

Transaction date	Interest period	Accrued interest	Interest rate
2014/10/16	2015/04/16	4.0000	0.00%
2015/04/16	2015/10/16	6.0000	0.00%
2015/10/16	2016/04/16	6.0000	0.00%
2016/04/16	2016/10/16	5.0000	0.00%
2016/10/16	2017/04/16	5.0000	0.00%
2017/04/16	2017/10/16	6.0000	0.00%
2017/10/16	2018/04/16	6.0000	0.00%

**Close** **Print**

## 5. Inward Remittance Enquiry

Client could query inward remittance information under parent and affiliated corporate ID for selected period, including remittance status (paid, to be paid, returned), the payment date, payer's information, notice no., remittance amount, handling fee, and charge method, etc.

### ◆ Inward remittance enquiry

* Country/region	<input type="text"/>
* Client's ID no.	<input type="text"/>
* Account	<input type="text" value="-90507"/>
* Remittance status	<input type="radio"/> Paid <input type="radio"/> To be paid <input type="radio"/> Remittance returned
* Transaction date	<input type="text" value="2020/01/31"/> ~ <input type="text" value="2020/01/31"/>
<input type="button" value="Search"/> <input type="button" value="Reset"/>	

## 6. Loan Enquiry

Inquiry of all loan account details of parent and affiliated corporates, including loan number of every term, currencies, loan amount made, outstanding loan, contract begin/end date, account loan-given/expiry date, principal and interest payable for each term, and

### ◆ Loan enquiry

* Nation	<input type="text" value="All data"/>
* Client's ID no.	<input type="text" value="All data"/>
<input type="button" value="Search"/> <input type="button" value="Print"/>	

Enquiry of time: 2018/09/29 13:33:24

Nation	Client's ID no.	Account name	Loan account	Drawdown Date	Limit	Nature	Currency	Contract amount	Loan balance
Starting date of the loan	Closing date of the loan	Next interest payment	Interest rate	Expiration Date of Account	Principal to be paid	Interest to be paid	Other amount to be paid	Amount to be paid	EN_本金自動轉帳 帳號 EN_利息自動轉帳 帳號
VN		NAME		2018/08/21	CL14	短擔	VND	0,000.00	92.00
2018/08/21	2019/08/21	2018/09/15	%	2019/02/15	--	--	--	--	
VN		NAME		2018/08/21	CL14	短放	VND	0,000.00	92.00
2018/08/21	2019/08/21	2018/09/15	%	2019/02/15	--	--	--	--	
VN		NAME		2018/08/22	CL14	短擔	VND	0,000.00	100.00
2018/08/21	2019/08/21	2018/09/15	%	2019/02/18	--	--	--	--	

automatic transfer account, etc., which is more detailed than Loan Account Enquiry.

## 7. Loan account enquiry

Inquiry of information of parent and affiliated companies' loan accounts, including contract number, outstanding loan, and contract expiry date, etc.

### ◆ Loan account enquiry

* Nation	All data
* Client's ID no.	All data
<input type="button" value="Search"/> <input type="button" value="Print"/>	

Enquiry of time: 2018/09/29 13:40:38

Nation	Client's ID no.	Account name	Loan account	Limit	Nature	Currency	Contract amount	Loan balance	Expiration Date of Contract	Expiration Date of Account
	1	NAME		CL	短擔		0,000.00	992.00	2019/08/21	2019/02/15
	1	NAME		CL	短放		0,000.00	992.00	2019/08/21	2019/02/15
	1	NAME		CL	短擔		0,000.00	000.00	2019/08/21	2019/02/18
	1	NAME		CL	短放		0,000.00	000.00	2019/08/21	2019/02/18
	1	NAME		CL	短擔		0,000.00	000.00	2019/08/21	2019/02/20
	1	NAME		CL	短放		0,000.00	000.00	2019/08/21	2019/02/20
	1	NAME		CL	短擔		0,000.00	000.00	2019/08/21	2019/02/20
	1	NAME		CL	短放		0,000.00	558.00	2019/08/21	2019/02/20
	1	NAME		CL	短擔		0,000.00	000.00	2019/08/21	2019/02/22
	1	NAME		CL	短放		0,000.00	000.00	2019/08/21	2019/02/22

## Payment Service – Edit Payee List

After editing frequently-used payees, you may select information on menu when making a payment, no need to create data repeatedly.

### 1. Intra-Bank Foreign Currency Transfer: Editing non-pre-designated foreign currency

accounts of CUB Hong Kong branch. (Both payer and payee must have foreign currency account at Hong Kong branch.)

Enter payer ID and payee account no. Then click **Add** to activate settings or send the settings to next level for supervisor to release. If there is any error in data input, you can either **Modify** or **Delete**.

國泰世華銀行 Cathay United Bank

Global MyB2B

Site Map Quick link English Logout

Home Account Enquiry **Payments** Management Dashboard User guideline

Payment

Batch payment

Time deposit service

**Payee list**

Dashboard

Payments > Payee list

Welcome admin01 Authorization administrator Hong Kong time 2022/07/21 16:37:55 Countdown 08:4

**Edit payee list**

Edit Verify Search

☒ Intra-bank foreign currency transfer ☐ Global SWIFT

Country/region HK

\* Payer ID All group's ID

Beneficiary's code

Beneficiary account name

Account name

\* Beneficiary's account no.

Email

Fax no.

Add Reset Print

2. Cross-Border Funds Transfer: Payer must have foreign currency account of Chu Lai branch. If you would like to edit non-pre-designated remittance recipient of overseas CUB, please select **Overseas Branch/Subsidiary Bank/Strategic Alliance Bank of CUB**. If you select **Other Banks**, i.e. recipient is not overseas CUB customer. Fields with Star Sign (\*) are mandatory.
- Finally, click **Add** to activate settings or send the settings to next stage for verifier to release. If there is any error in data input, you can either **Modify** or **Delete**.

## ◆ Edit payee list



☐ Intra-bank foreign currency transfer
 ☒ Global SWIFT

☒ Cathay United Bank Overseas branch / Overseas subsidiaries / Strategic cooperative bank
 ☐ Other banks

* Country/region	HK
* Payer ID	===Please select===
* Payer phone number	<input type="text"/>
Beneficiary's code	<input type="text"/>
* Oversea branch offices	Please select overseas branch
* Beneficiary's bank name	<input type="text"/> <input type="text"/>
* Beneficiary's bank address	<input type="text"/> <input type="text"/>
* Beneficiary's account no.	<input type="text"/>
Account name	<input type="text"/>
* Remittance currency	Please select the foreign currency
* Beneficiary's name	<input type="text"/> <input type="text"/>
Beneficiary's address	<input type="text"/> <input type="text"/>
* Beneficiary's country/region	Please select country/region
Beneficiary's email	<input type="text"/>
Remark	<input type="text"/> (Max. 10 English letters or numbers or five Chinese characters)

## VII. Payment Service – Single Payment

For dealing with Intra-Bank Foreign Currency Transfer and Cross-Border Funds Transfer (Global SWIFT). One transaction could be uploaded at a time

## ◆ Description:

- ◇ Intra-Bank Foreign Currency Transfer: For foreign currency transfer within Hong Kong Branch.

- ◇ Cross-Border Funds Transfer: Foreign currency remittance for other branches of CUB and other banks.

## 1. Intra-Bank Foreign Currency Transfer – Initiation

With the transaction type of Internal Revenue Transfer, you can do US dollar transaction within CUB.

- a) Foreign currency account of Hong Kong branch must be opened for this function. And please select **Intra-bank Foreign Currency Transfer**, enter payer account, currency for transferring out, currency for transferring in, and amount to transfer, then click **Next**.

The screenshot displays the Cathay United Bank online banking interface. The top navigation bar includes the bank's logo, 'Global My828', and links for 'Site Map', 'Quick link', 'English', and 'I signed'. Below this is a green navigation bar with tabs for 'Home', 'Account Enquiry', 'Payments', 'Management', 'Dashboard', and 'User guideline'. The 'Payments' tab is active, showing a sidebar with 'Payment', 'Batch payment', 'Time deposit service', 'Payee list', and 'Dashboard'. The main content area is titled 'Payments > Payment' and includes a welcome message for 'admin01'. The 'Payment' section has a sub-header 'Payment details' and a list of buttons: 'Payment', 'Verify', 'Search', 'Rejection in process', 'Cancel reserved transaction', and 'Delete'. The form fields are as follows:

- \* Payment method: Intra-bank foreign currency transfer (dropdown)
- \* Payer ID: H (dropdown)
- \* Debit account no.: Hong Kong Branch - 0923 - XXXXXXXXXX (dropdown) with an available balance of 1,100,697.82
- \* Transaction date: 2022/07/21 (calendar icon)
- \* Currency type of transferring in: USD - USD (dropdown)
- \* Transaction Amount: USD - USD (dropdown) with a value of 90
- \* Currency type of transferring out: USD - USD (dropdown)

At the bottom of the form are 'Next' and 'Go back' buttons.

- b) Select payee's account from drop-down list, entering remarks, payee's email and purpose of transaction(required), etc. then click **Next** and **Confirm**, the system will display **successful filing** and submit to next stage for verification or release.

Payments > Payment Welcome admin01 Authorization administrator Hong Kong time 2022/07/21 16:40:55 Countdown 08:51

**Payment**

Payment Verify Search Rejection in process Cancel reserved transaction Delete

**Payment details**

Payment method	Intra-bank foreign currency transfer
Debit Account No.	XXXXXXXXXX
Date of transferring	2022/07/21
Currency type of transferring out	USD
Transaction Amount	USD / 90.00

**Receiving payment document**

* Beneficiary's Account No.	(Regular)Hong Kong Branch - foreign account
Currency type of transferring in	USD
Payee's E-mail	
Remarks in payee's E-mail	*Limited to 50 alphanumeric characters or 25 Chinese characters

Back Next Go back

**Result** EB1000 - Successful filing(Lot no. : 00033845)

## 2. Intra-Bank Foreign Currency Transfer – Release with OTP:

- a) When the entitled verifier logs in to Global MyB2B, transactions to be verified will be shown on Dashboard on the home page, including number of records, currency and amount. Click **View** to enter Payment function.

### Dashboard

#### Dashboard

Transaction category	Items	Details(Items)Currency Amount)	Function
Payment	1	1   USD   50.00	<b>View</b>

- b) After checking all the transaction information is correct, verifier clicks **Confirm**.

#### Payment

Verify Search Cancel reserved transaction Delete

<input type="checkbox"/>	Serial no.	Lot no.	Editor/Time	Payment method/Date	Debit account no./Currency Beneficiary's account no./Cu	Beneficiary's account name	Beneficiary bank	Fee	Amount	Payee's or payer's remark	Transaction Description	TransactionMethod	Function
<input type="checkbox"/>	1	00033845	user01 2018/10/03 12:02:39	Intra-bank foreign currency transfer 2018/10/03	60408 60408		0136040	0.00	USD 50.00			Intra-bank foreign currency transfer	<b>View</b> Confirm Reject

items selected 0 No. total

Confirm Reject Print



## ◆Payment

Verify Search Cancel reserved transaction Delete

Lot no.	00033845
Transaction status	Waiting for approval

### Payment details

Transaction category	Same currency transfer
Debit account	
Date of transferring	2018/10/03
Currency type of transferring out/Amount	USD / 50

### Receiving payment document

Credit account	
Currency type of transferring in/Amount	USD / 50
Cross exchange rate	1
Payee's E-mail	
Remarks in payee's E-mail	
Transation purpose	test
Uploaded file	invoice.pdf

Confirm Reject Cancel

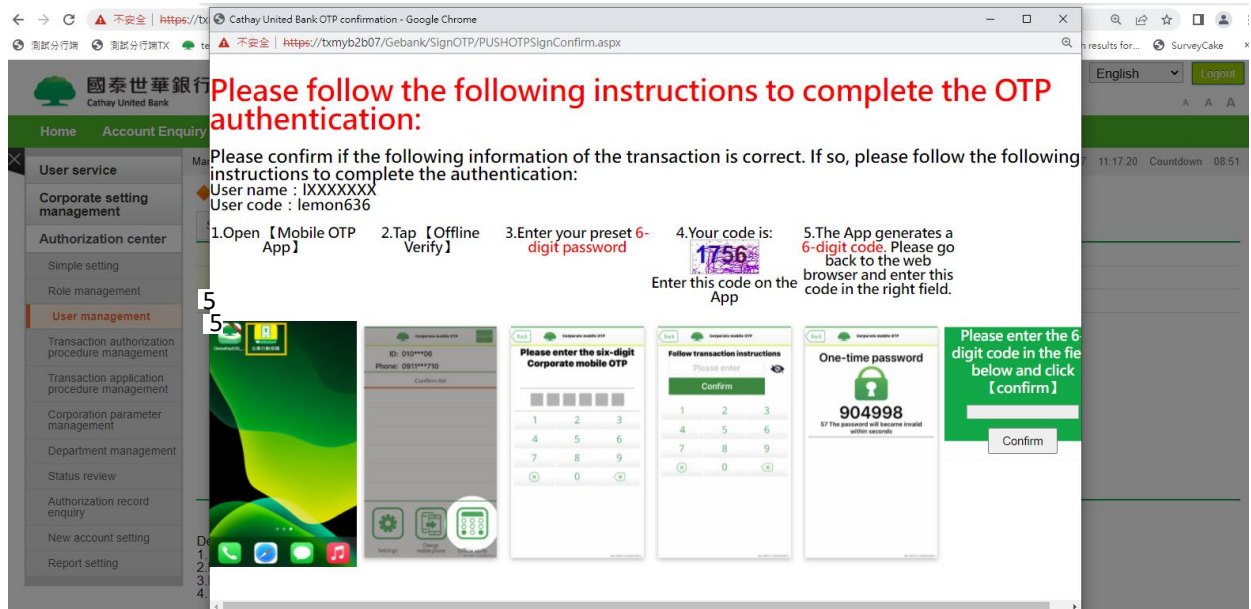
c) Se

Please select the transaction device

Please select the transaction device  
☐ Digital certificate  
☐ Mobile one time password

Confirm

d) The password input field of OTP will pop up. Please follow the instructions on the screen to enter the 6-digit password.



- e) After confirmation of transaction, the system will display **Application Submission**. The actual transaction time depends on the processing time of the branch.

**Payment completed** **EB0000 - Application submission**

### 3. Intra-Bank Foreign Currency Transfer – Release with Digital Certificate:

- a) Supervisor plugs in Digital Certificate and then logs to **Supervisor Dashboard**. After clicking **Confirm**, choose **Digital Certificate** as transaction device, and follow the instructions on the screen to input the number in the red textbox and click **Sign**.



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Please enter PIN.

\*\*\*\*\* (2)

Cancel re-enter Submit (3)

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Location: Singapore

Please insert the digital certificate and select the card reader

Gemplus USB Key Smart Card Reader (v)

Login

Bank announcement Location: Taiwan TW

2020/01/13 Forex inward remittance autopay- ...

2020/01/10 Global MyB2B Activation Manual

2020/01/06 ACH collection/pavment transfer

## Dashboard

## Dashboard

Transaction category	Items	Details(Items Currency Amount)	Function
Payment	1	1   USD   50.00	View

## Payment

Verify Search Cancel reserved transaction Delete

	Serial no.	Lot no.	Editor/Time	Payment method/Date	Debit account no./Currency Beneficiary's account no./Currency	Beneficiary's account name	Beneficiary bank	Fee	Amount	Payee's or payer's remark	Transaction Description	TransactionMethod	Function
<input type="checkbox"/>	1	00033845	user01 2018/10/03 12:02:39	Intra-bank foreign currency transfer 2018/10/03	60408 60408	USD USD	0136040	0.00	USD 50.00		Intra-bank foreign currency transfer		View Confirm Reject

items selected 0 No. total

Confirm Reject Print

Please select the transaction device

Please select the transaction device

☒ Digital certificate

☐ OTP

Confirm

Payment - Payment

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Payment Verify Search Reject

**Payment details**

If transactions occupy the total amount of exchange settlement that year.

Transaction category

Debit account

Date of transferring

Currency type of transferring out/Amount

Transaction category : Foreign Currency Transfer  
Debit account : 21850000000000000000  
Credit account : 01100000000000000000  
Debit amount : 1000  
Credit amount : 3639

Please make sure the details are correct, then enter the numbers in the red textbox below.

2324 2324

After enter the numbers, please click on the "Sign" button in the square box.

Global 全球企網銀 安全認證標章 Sign

Cancel

**Receiving payment document**

Credit account

Currency type of transferring in/Amount

Bank selling rate

Calculation selling rate

Beneficiary account name

Payee's E-mail

Remarks in payee's E-mail

**Declaration information**

Transaction property 692 ©國泰世華商業銀行股份有限公司

Back Confirm Go back

For non-negotiated transaction, the displayed exchange rate in the file or in the supervisor's verification is just for reference. The actual exchange rate shall be based bank release.

b) Unplug Digital Certificate following security warning message.

Payment

Payment Verify Search Rejection in process Cancel reserved transaction Delete

**Payment details**

If transactions occupy the total amount of exchange settlement that year.

Transaction category

Debit account

Date of transferring

Currency type of transferring out/Amount

**Receiving payment document**

Credit account

Currency type of transferring in/Amount

Bank selling rate

Calculation selling rate

Beneficiary account name

Payee's E-mail

Remarks in payee's E-mail

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Security Notice

For security reason, please remove your Smart Card. Thank you!

Cancel

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c) Plug in Digital Certificate again.

## ◆Payment

Payment Verify Search Rejection in process Cancel reserved transaction Delete

### Payment details

If transactions occupy the total amount of exchange settlement that year.	
Transaction category	
Debit account	
Date of transferring	
Currency type of transferring out/Amount	

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For security reason, please plug-in your Smart Card within 57 seconds. Thank you!

Cancel

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Credit account	
Currency type of transferring in/Amount	
Bank selling rate	
Calculation selling rate	
Beneficiary account name	
Payee's E-mail	
Remarks in payee's E-mail	

d) Enter Digital Certificate password again.

## ◆Payment

Payment Verify Search Rejection in process Cancel reserved transaction Delete

### Payment details

If transactions occupy the total amount of exchange settlement that year.	
Transaction category	
Debit account	
Date of transferring	
Currency type of transferring out/Amount	

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Please enter PIN.

\*\*\*\*\*

Cancel re-enter Submit

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Credit account	
Currency type of transferring in/Amount	
Bank selling rate	
Calculation selling rate	
Beneficiary account name	
Payee's E-mail	
Remarks in payee's E-mail	

- e) After confirmation of transaction, the system will display **Transaction successful**. The actual transaction time depends on the processing time of the branch.

#### ◆Payment

Payment Verify Search Rejection in process Cancel reserved transaction Delete

Result Completion of the transaction(Lot no. : 06251958)

#### Payment details

If transactions occupy the total amount of exchange settlement that year.	N
Transaction category	NTD transfer to foreign exchange
Debit account	218-58-622263-5 / 匯豐
Transaction date	20220721
Transaction time	16:21:55
Currency type of transferring out/Amount	TWD / 684.00

#### Receiving payment document

Credit account	011887962689
Currency type of transferring in/Amount	JPY / 2,489.00
Bank selling rate	0.2758
Calculation selling rate	0.2748
Beneficiary account name	匯豐
Payee's E-mail	
Remarks in payee's E-mail	

### 4. Cross-Border Funds Transfer – Initiation:

- a) Foreign currency account of Hong Kong branch must be opened for the function. If you would like to remit USD to other banks or CUB branch overseas, please select **Global SWIFT**. On the page of payment condition, select foreign currency payment account, currency and transaction date, then click **Next**.

Payments > Payment Welcome admin01 Authorization administrator Hong Kong time 2022/07/21 16:42:44 Countdown 08:55

#### ◆Payment

Payment Verify Search Rejection in process Cancel reserved transaction Delete

#### Payment details

* Payment method	Global SWIFT
* Payer ID	Hk
* Debit account no.	Hong Kong Branch - 06523 - tXXXXXXXXX Available balance: 1,100,697.82
* Transaction date	2022/07/21
* Currency	USD - USD

Next Go back

- b) On fund collection page, payee information should be created as frequently-used recipient of cross-border funds transfer in advance in **Payment Service > Management of Funds Transfer Recipient**. After entering **currency and amount** for outward remittance, remarks of the transaction, transaction purpose(required), and then click **Next**.

Payments > Payment Welcome admin01 Authorization admin

**Payment** Payment Verify Search Rejection in process Cancel reserved transaction Delete

**Payment details**

Payment method	Global SWIFT
Debit account no.	/ tXXXXXXXXXX
Transaction date	2022/07/21
Debit currency	USD

**Receiving payment document**

* Beneficiary	(Regular) HKD - 1111111111111 / test cable feeee la	
* Outward currency/Amount	HKD 90	Except for JPY, the amount can use 2-digit decimals such as 9.99
Remittance Info.	<div>Remittance postscript verification rule</div> <div>Limited to 35 digits per line</div> <div>Accepted digits of SWIFT telegraph: English upper and lower cases and numbers</div> <div>And / - ? : ( ) , ' + Space signs. The first character of the line cannot be : or -</div>	
Beneficiary account	11111111111111	
Beneficiary name	test cable feeee la	
Beneficiary bank	HSBCHKH0 THE HONGKONG AND SHANGHAI BANKINGCORPORATION LTD.,HONG KONG	
Beneficiary bank code		
Country/region	HONG KONG	
Payee's E-mail		
E-mail remark	*Limited to 50 alphanumeric characters or 25 Chinese characters	

- c) After checking the information is correct, please click **Confirm**.



## ◆Payment

Payment Search Rejection in process Delete

### Exchange rate information

Date of quotation	Time of quotation	Outward currency /Amount	Debit currency/Amount	Currency of fee/Amount	Postage/cable charge currency/amount	Total debit amount
2018/10/03	12:34:02	USD / 5.00	USD / 5.00	USD / 0.00	USD / 0.00	USD / 5.00

### Payment details

Debit account no.	604-08- [REDACTED] _CHINESE
Transaction date	2018/10/03
Debit currency	USD

### Receiving payment document

Beneficiary account	14 [REDACTED] 5
Beneficiary name	Ch [REDACTED]
funds effective date	2018/10/03 (The scheduled fund effective date may be changed. The actual fund effective date shall be based on the transfer date of the correspondent bank.)
Outward currency /Amount	USD / 5.00
Beneficiary bank	UWCBTWP CATHAY UNITED BANK
Beneficiary bank code	
Nation	TAIWAN
Correspondent bank	
Remittance Info.	memo test
Payee's E-mail	
E-mail remark	
Transation purpose	test

Back

Confirm

Cancel

- d) The system will display successful filing and submit to next stage for verification or release.

Result	EB1000 - Successful filing(Lot no. : 00033848)
--------	--

## 5. Cross-Border Funds Transfer – Release with OTP

- a) After the entitled verifier logs in to Global MyB2B, transactions to be verified will be shown on Dashboard on the home page, including number of records, currency, and amount.

Click **View** to enter.

**Dashboard**

◆ Dashboard

Transaction category	Items	Details(Items Currency Amount)	Function
Payment	1	1   USD   5.00	<button>View</button>

b) After checking all the transaction information is correct, verifier clicks **Confirm**.

◆ Payment

Verify Search Cancel reserved transaction Delete

<input type="checkbox"/>	Serial no.	Lot no.	Editor/Time	Payment method/Date	Debit account no./Currency Beneficiary's account no./Currency	Beneficiary's account name	Beneficiary bank	Fee	Amount		Payee's or payer's remark	Transaction Description	TransactionMethod	Function
<input type="checkbox"/>	1	00033848	user01 2018/10/03 12:35:08	Global SWIFT 2018/10/03	60408000000000000000 USD 14120000000000000000 USD	China Merchants Bank	UWCBTWP	0.00	USD	5.00			Global remittance	<a href="#">View</a> <a href="#">Confirm</a> <a href="#">Reject</a>

items selected 0 No. total

Confirm Reject Print

◆ Payment

Verify Search Cancel reserved transaction Delete

Lot no.	00033848
Transaction status	Waiting for approval

### Exchange rate information

Date of quotation	Time of quotation	Outward currency /Amount	Debit currency/Amount	Currency of fee/Amount	Postage/cable charge currency/amount	Total debit amount
2018/10/03	13:06:32	USD / 5.00	USD / 5.00	USD / 0.00	USD / 0.00	USD / 5.00

### Payment details

Debit account no.	604-08-10000000
Transaction date	2018/10/03
Debit currency/Amount	USD / 5.00

### Receiving payment document

Beneficiary account	141-1111
Beneficiary name	Chen-1111
funds effective date	2018/10/03(The scheduled fund effective date may be changed. The actual fund effective date shall be based on the transfer date of the correspondent bank.)
Outward currency /Amount	USD / 5.00
Beneficiary bank	UWCBTWP CATHAY UNITED BANK
Beneficiary bank code	UWCBTWP
Nation	TAIWAN
Correspondent bank	
Remittance Info.	memo test
Payee's E-mail	
E-mail remark	
Transation purpose	test

Confirm Reject Cancel

c) Please choose **OTP** as transaction device.

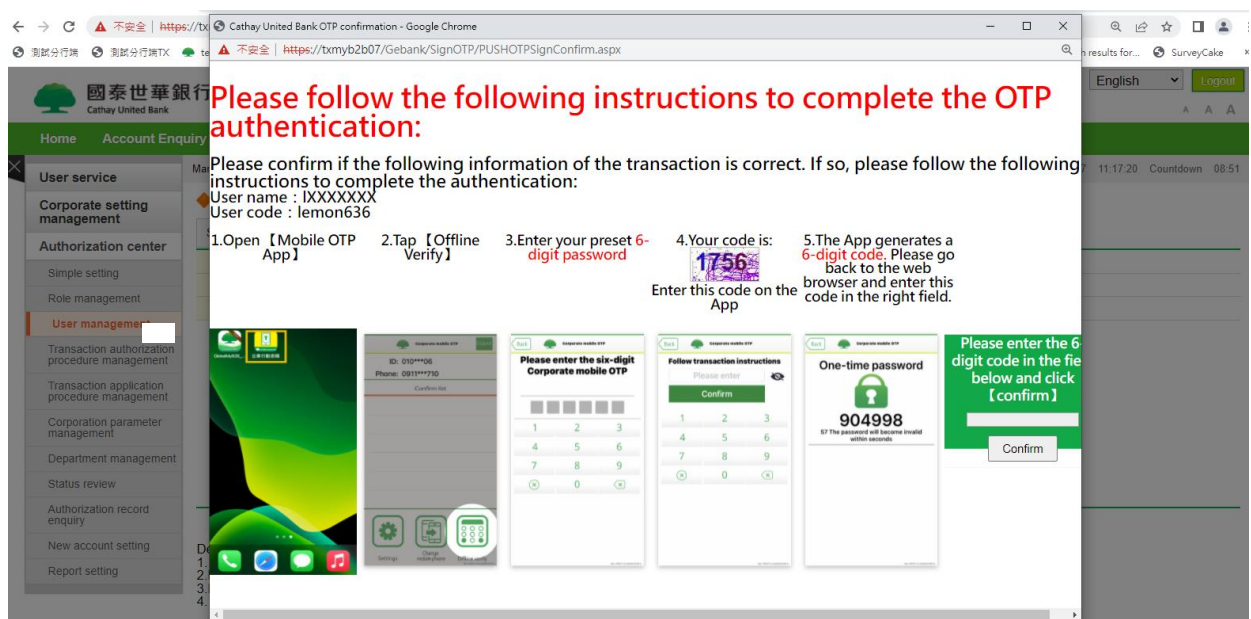
**Please select the transaction device**

Please select the transaction device

☐ Digital certificate  
☐ Mobile one time password

Confirm

- d) The password input field of OTP will pop up. Please follow the instructions on the screen to enter the 6-digit password.



## 6. Cross-Border Funds Transfer – Release with Digital Certificate

- a) Supervisor plugs in Digital Certificate and then login to **Dashboard**. After clicking **Confirm**, choose **Digital Certificate** as transaction device, and follow the instructions on the screen to input the number in the red textbox and click **Sign**.

Dashboard			
Dashboard			
Transaction category	Items	Details(Items Currency Amount)	Function
Payment	1	1   USD   5.00	View

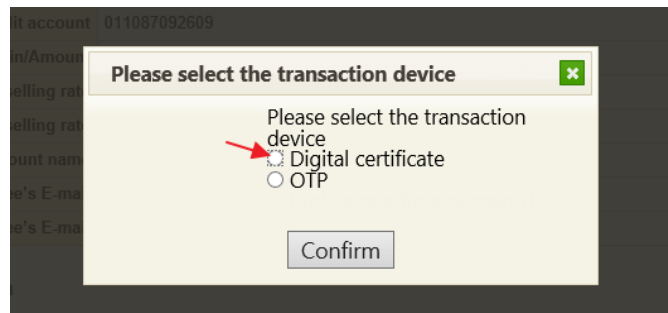
## Payment

Verify Search Cancel reserved transaction Delete

	Serial no.	Lot no.	Editor/Time	Payment method/Date	Debit account no./Currency Beneficiary's account no./Currency	Beneficiary's account name	Beneficiary bank	Fee	Amount	Payee's or payer's remark	Transaction Description	TransactionMethod	Function
<input type="checkbox"/>	1	00033848	user01 2018/10/03 12:35:08	Global SWIFT 2018/10/03	60408000000000000000 14120000000000000000 USD USD	Ch...	UWCBTWP	0.00	USD 5.00			Global remittance	<a href="#">View</a> <a href="#">Confirm</a> <a href="#">Reject</a>

items selected 0 No. total

Confirm Reject Print



## Payment

Verify Search Cancel reserved transaction Delete

Lot no. 00033848		Transaction status: <span style="color: red;">Waiting for approval</span>	
<b>Exchange rate information</b>			
Date of quotation	Time of quotation	Outward currency /	
2018/10/03	13:06:32	USD / 5.00	
<b>Payment details</b>			
Debit account no.	60408000000000000000		
Transaction date	2018/10/03		
Debit currency/Amount	USD / 5.00		
<b>Receiving payment document</b>			
Beneficiary account	14120000000000000000		
Beneficiary name	Ch...		
Funds effective date	2018/10/03 (The scheduled fund)		
Outward currency /Amount	USD / 5.00		
Beneficiary bank	UWCBTWP CATHAY UNITED		
Beneficiary bank code	UWCBTWP		
Nation	TAIWAN		
Correspondent bank			
Remittance Info.	memo test		
Payee's E-mail			
E-mail remark			
Transaction purpose	test		
Uploaded file	invoice.pdf		

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Transaction category: Foreign Currency Transfer  
Debit account: 60408000000000000000  
Credit account: 14120000000000000000  
Debit amount: 5.00  
Credit amount: 25.00

Please make sure the details are correct, then enter the numbers in the red textbox below.

2324

After enter the numbers, please click on the "Sign" button in the square box.

**Global 安全認證標準**

Sign

Cancel

◎ 國家世華商業銀行股份有限公司

Confirm Reject Cancel

b) Un-plug Digital Certificate following security warning message.

**Payment**

Verify Search Cancel reserved transaction Delete

Lot no. 00033848

Transaction status **Waiting for approval**

**Exchange rate information**

Date of quotation	Time of quotation	Outward currency /Amount	Debit currency /Amount	Currency of fee /Amount	Postage/cable charge currency/amount	Total debit amount
2018/10/03	13:06:32					

**Payment details**

Debit account no. 604-08-  
Transaction date 2018/10/03  
Debit currency/Amount USD / 5.00

**Receiving payment document**

Beneficiary account 141-  
Beneficiary name Che-  
funds effective date 2018/10/03(The  
Outward currency /Amount USD / 5.00  
Beneficiary bank UWCBTWTP C/  
Beneficiary bank code UWCBTWTP  
Nation TAIWAN  
Correspondent bank  
Remittance Info. memo test  
Payee's E-mail  
E-mail remark  
Transaction purpose test  
Uploaded file invoice.pdf

**Security Notice**

For security reason, please remove your Smart Card. Thank you!

Cancel

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Confirm Reject Cancel

c) Plug in Digital Certificate again.

**Payment**

Verify Search Cancel reserved transaction Delete

Lot no. 00033848

Transaction status **Waiting for approval**

**Exchange rate information**

Date of quotation	Time of quotation	Outward currency /Amount	Debit currency /Amount	Currency of fee /Amount	Postage/cable charge currency/amount	Total debit amount
2018/10/03	13:06:32	USD / 5.00	USD / 5.00	USD / 0.00	USD / 0.00	USD / 5.00

**Payment details**

Debit account no. 604-08-  
Transaction date 2018/10/03  
Debit currency/Amount USD / 5.00

**Receiving payment document**

Beneficiary account 141-  
Beneficiary name Che-  
funds effective date 2018/10/03(The  
Outward currency /Amount USD / 5.00  
Beneficiary bank UWCBTWTP C/  
Beneficiary bank code UWCBTWTP  
Nation TAIWAN  
Correspondent bank  
Remittance Info. memo test  
Payee's E-mail  
E-mail remark  
Transaction purpose test  
Uploaded file invoice.pdf

**Security Notice**

For security reason, please plug-in your Smart Card within 57 seconds. Thank you!

Cancel

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Confirm Reject Cancel

d) Input Digital Certificate password.

Payment

Verify
Search
Cancel reserved transaction
Delete

Lot no. 00033848
Transaction status Waiting for approval

Exchange rate information

Date of quotation	Time of quotation	Outward currency /Amount	Debit currency/Amount	Currency of fee/Amount	Postage/cable charge currency/amount	Total debit amount
2018/10/03	13:06:32	USD / 5.00	USD / 5.00	USD / 0.00	USD / 0.00	USD / 5.00

Payment details

Debit account no. 604-08-
Transaction date 2018/10/03
Debit currency/Amount USD / 5.00

Receiving payment document

Beneficiary account	141
Beneficiary name	Ch
fund's effective date	2018/10/03(The scheduled
Outward currency /Amount	USD / 5.00
Beneficiary bank	UWCBTWTP CATHAY UN
Beneficiary bank code	UWCBTWTP
Nation	TAIWAN
Correspondent bank	
Remittance Info.	memo test
Payee's E-mail	
E-mail remark	
Transaction purpose	test
Uploaded file	invoice.pdf

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MyB2B www.globalmyb2b.com

Please enter PIN.

\*\*\*\*\*

Cancel
re-enter
Submit

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Confirm
Reject
Cancel

e) After confirmation of transaction, the system will display Transaction successful. The actual transaction time depends on the processing time of the branch.

Payments > Payment

Welcome manager01 manager01

Payment

Verify
Search
Cancel reserved transaction
Delete

Payment completed 000999 - Transaction in the progress
Lot no. 00032817

Payment details

Debit account no.	905-07-100044-6
Transaction date	2018/07/13
Debit currency/Amount	USD / 10.55

Receiving payment document

Beneficiary account	656232
Beneficiary name	PT EASTINDO
Outward currency /Amount	USD / 10.55
Beneficiary bank	BMRIIDJA BANK MANDIRI (PERSERO), PT
Beneficiary bank code	BMRIIDJA
Nation	SINGAPORE
Correspondent bank	
Remittance Info.	
Payee's E-mail	
E-mail remark	

Return to previous page
Back to Executive's to-be-confirmed checklist


## 7. Enquiry:

staff or supervisor click Inquiry, select payment account, transaction date range, payment method, transaction status, etc., then the inquiry result and corresponding PDF file will be generated. Details of each transaction can be inquired by clicking **View**.

### ◆ Payment

Payment Search Rejection in process Delete

#### Enquiry condition

Debit account no.	All
Transaction date	All Starting date 2018/09/01 ~ Final date 2018/10/03
Payment method	All  <div> Local currency transfer  Intra-bank foreign currency transfer  Global SWIFT </div>
Transaction status	All
Other condition	All

Search download PDF Download EXCEL

#### Enquiry result

Serial no.	Lot no.	Editor	Edit time	Payment method	Transaction date	Debit account no./Currency		Beneficiary's account no./Currency		Beneficiary's account name	Beneficiary bank	Fee	Amount		Payee's or payer's remark	Transaction Description	TransactionMethod	Transaction status	Function
													Currency	Amount					
1	00033614	user01	2018/09/27 15:09:02	Local currency transfer	2018/09/27	60408	VND	60409	VND	NAME_CHINESE	0136040	0	VND	400.00			intra-bank transfer	000991 - Application submission	<a href="#">View</a>
2	00033816	user01	2018/10/02 15:57:38	Local currency transfer	2018/10/03	60408	VND	60409	VND	NAME_CHINESE	0136040	0	VND	5,000.00			intra-bank transfer	000991 - Transaction processing	<a href="#">View</a>
3	00033817	user01	2018/10/02 15:58:46	Local currency transfer	2018/10/03	60408	VND	12345	ND	CCC	CIT/VN/XXXX	0	VND	6,000.00			Remittanceintra-bank transfer	000991 - Transaction processing	<a href="#">View</a>
4	00033864	user01	2018/10/03 15:50:32	Local currency transfer	2018/10/03	60408	VND	12345	VND	company	ICBC/VN/X	0	VND	50,000.00			Remittanceintra-bank transfer	000991 - Transaction processing	<a href="#">View</a>
5	00035020	user00	2018/09/17 19:00:12	Local currency transfer	2018/09/19	60408	VND	60409	VND	NAME_CHINESE	0136040	0	VND	555.00			intra-bank transfer	Waiting for approval	<a href="#">View</a>
6	00035021	user01	2018/09/17 19:03:34	Local currency transfer	2018/09/19	60408	VND	60409	VND	NAME_CHINESE	0136040	0	VND	6,000.00			intra-bank transfer	000991 - Application submission	<a href="#">View</a>
7	00035166	user01	2018/09/20 13:08:01	Local currency transfer	2018/09/20	60408	VND	60409	VND	NAME_CHINESE	0136040	0	VND	50,000.00			intra-bank transfer	000991 - Application submission	<a href="#">View</a>
8	00035179	user01	2018/09/20 18:05:17	Local currency transfer	2018/09/21	60408	VND	60409	VND	NAME_CHINESE	0136040	0	VND	5,555.00			intra-bank transfer	Scheduling of the transaction	<a href="#">View</a>
9	00035198	user01	2018/09/21 09:09:27	Local currency transfer	2018/09/21	60408	VND	60409	VND	NAME_CHINESE	0136040	0	VND	555.00			intra-bank transfer	000991 - Application submission	<a href="#">View</a>
10	00035239	user01	2018/09/21 12:22:57	Local currency transfer	2018/09/21	60408	VND	60409	VND	NAME_CHINESE	0136040	0	VND	60,000.00			intra-bank transfer	000991 - Transaction processing	<a href="#">View</a>

## 8. Deleted by staff:

Agent initiates and submits it to supervisor for verification or approval. After that, Agent can select **Delete** to remove the single payment transaction if supervisor has not released the transaction.

### ◆ Payment

Payment Search Rejection in process Delete

<input type="checkbox"/>	Serial no.	Lot no.	Editor/Time	Payment method/Date	Debit account no./Currency Beneficiary's account no./Currency	Beneficiary's account name	Beneficiary bank	Fee	Amount	Payee's or payer's remark	Transaction Description	TransactionMethod	Function
<input checked="" type="checkbox"/>	1	00034044	user01 2018/10/06 13:10:11	Local currency transfer 2018/10/08	VND VND	NAME_CHINESE	0136040	0.00	VND 1.00			intra-bank transfer	View Delete

items selected 1 No. total VND 1.00 Dollars

Delete



## 9. Reject:

- a) Supervisor can select **Reject** on Verify page to return transaction data to previous level for modification or deletion.

◆ **Payment**

Verify Search Cancel reserved transaction Delete

<input type="checkbox"/>	Serial no.	Lot no.	Editor/Time	Payment method/Date	Debit account no./Currency Beneficiary's account no./Currency	Beneficiary's account name	Beneficiary bank	Fee	Amount	Payee's or payer's remark	Transaction Description	TransactionMethod	Function
<input checked="" type="checkbox"/>	1	00034054	user01 2018/10/07 20:36:02	Local currency transfer 2018/10/08	60408 /VND 60409 /VND	NAME_CHINESE	0136040	0.00	VND 1.00			intra-bank transfer	View Confirm Reject

items selected 1 No. total VND 1.00 Dollars

Confirm Reject Print TOP

◆ **Payment**

Verify Search Cancel reserved transaction Delete

Review result	EB1016 - Successful rejection
Lot no.	00034054
Transaction status	Rejection

**Payment details**

Debit account no.	60408 /VND NAME_CHINESE
Payment method	Local currency transfer
Transaction date	2018/10/08
Amount	VND 1.00

- b) Staff can then modify or delete the rejected data on the Rejection in Process page.

◆ **Payment**

Payment Search Rejection in process Delete

**Rejected case list**

<input type="checkbox"/>	Serial no.	Lot no.	Editor/Time	Payment method/Date	Debit account no./Currency Beneficiary's account no./Currency	Beneficiary's account name	Beneficiary bank	Fee	Amount	Payee's or payer's remark	Transaction Description	TransactionMethod	Function
<input type="checkbox"/>	1	00034044	user01 2018/10/06 13:10:11	Local currency transfer 2018/10/08	60408 /VND 60409 /VND	NAME_CHINESE	0136040	0.00	VND 1.00			intra-bank transfer	View Modify Delete

Delete TOP




## ◆ Payment

[Payment](#)[Search](#)[Rejection in process](#)[Delete](#)

### Payment details

Debit account no.	60408 /NAME_CHINESE
Payment method	Local currency transfer
Transaction date	2018/10/08
Amount	VND 1.00

### Receiving payment document

* Payer's channel	<input checked="" type="radio"/> Cathay United Commercial Bank Co., Ltd <input type="radio"/> Other banks		
Regular account	--please select--  		
* Beneficiary bank	--please select-- 		
* Beneficiary's account no.	<input type="text"/>	Beneficiary's code	<input type="text"/>
Beneficiary's account name	<input type="text" value="NAME_CHINESE"/>		
Payee's E-mail	<input type="text"/>		

## VIII. Payment Service – Batch Payment

For dealing with Intra-Bank Foreign Currency Transfer and Cross-Border Funds Transfer (Global SWIFT). Bulk transaction could be uploaded at a time.

### ◆ Description:

- ◇ Intra-bank Foreign Currency Transfer: For foreign currency transfer within Hong Kong Branch.
- ◇ Cross-Border Funds Transfer: Foreign currency remittance for other branches of CUB and other banks.

#### 1. Setup for Upload Formats:

- a) For the first time use, please run "Setup for Upload Formats" to set up file upload formats.

Home Account Enquiry **Payments** Management User guideline

Payments > Batch payment Welcome user02 審核 Singapore current time 2020/02/06 10:42:48 Countdown 08:31

**Payment**

**Batch payment**

Time deposit service

Regular beneficiary management

範例99 - 錢驗章OTP測試

**Batch payment**

Payment Search Delete

**Payment**

\* Choose upload format Please select Setup for upload formats

**Special management**

Please select

Progress inquiry Review details Delete file

You may review the details after the process is completed

- b) Select “Add” to create a new method. Choose payment method, format of payments, location, enter rule name. And then click **Add**.

**Setup for upload formats**

\* Method of proceeding ☒ Add ☐ MakerFiled rule : ==Please select==

\* Payment method ==Please select==

\* Naming rule Intra-bank foreign currency transfer (tes)

Add Modify Delete Delete Close

**Setup for upload formats**

\* Method of proceeding ☒ Add ☐ MakerFiled rule : ==Please select==

\* Payment method Intra-bank foreign currency transfer

\* Format of payments ==Please select==

Application attached ☐ Yes ☒ No

Correspondent bank ==Please select==

\* Naming rule (20Bytes)

Add Modify Delete Delete Close

- c) For editing exist method, please select “Maker Filed Rule”, select one exist method, revise the content and click **Modify**.

The image displays two screenshots of a software interface titled "Setup for upload formats".

The top screenshot shows the "MakerFiled rule" selected under "Method of proceeding". The "Payment method" dropdown is open, showing "1 intra-bank foreign". The "Naming rule" field is empty, with a "(20Bytes)" limit indicator. Buttons at the bottom include "Add", "Modify", "Delete", "Delete", and "Close".

The bottom screenshot shows the "Add" radio button selected under "Method of proceeding". The "Payment method" is set to "Global SWIFT", "Format of payments" is "Global format", "LOCATION" is "HK", and "Naming rule" is "(20Bytes)". Buttons at the bottom include "Add", "Modify", "Delete", "Delete", and "Close".

## 2. Intra-bank Foreign Currency Transfer – Initiation:

- a) If you would like to do foreign currency transfer within Hong Kong Branch, choose the **Intra-Bank Foreign Currency Transfer** upload format that has been created previously, then click **Browse** to select the file (txt.), and click **Open**.

### ◆ Batch payment

Payment Search Delete

#### Payment

1

\* Choose upload format **intra-bank foreign** **Setup for upload formats**

\* Payment method Intra-bank foreign currency transfer

\* Format of payments Global format

\* LOCATION

\* File name **瀏覽...** 2

Upload file

選擇要上傳的檔案

本機 > 文件 > 規劃組 > SG >

組合管理 新增資料夾

名稱	修改日期	類型
SG320612AI_Overall enquiry.files	2020/2/4 下午 06...	檔案資料夾
GEB UAT from SG	2020/2/6 下午 02...	Microsoft Wor
GEB-SG-BKT20200204	2020/2/6 上午 09...	文字文件
GEB-SG-BKT20200206	2020/2/6 上午 09...	文字文件

檔案名稱(N): GEB-SG-BKT20200206 所有檔案 (\*.\*) 3

開啟(O) 取消

#### Special management

Please select

Progress inquiry Review details Delete file

You may review the details after the process is completed

b) Click Upload File.

Payments > Batch payment

◆ Batch payment

Payment Search Cancel reserved transaction Delete

Payment

\* Choose upload format Intra-bank foreign Setup for upload formats

\* Payment method Intra-bank foreign currency transfer

\* Format of payments Global format

\* LOCATION

\* File name D:\Users\nt86292\Docum 瀏覽...

Upload file

Special management

Please select

Progress inquiry Review details Delete file

You may review the details after the process is completed

c) After uploaded, it will display successfully uploaded. And click Confirm.

### ◆ Batch payment

Payment Search Cancel reserved transaction Delete

#### Payment

* Choose upload format	Intra-bank foreign	Setup
* Payment method	Intra-bank foreign currency	In pro
* Format of payments	Global format	
* LOCATION		
* File name		瀏覽...

Upload file

網頁訊息  
! Successfully uploaded  
確定

#### Special management

Please select

Progress inquiry Review details Delete file

You may review the details after the process is completed

- d) The statement details will be shown below. Please click **Confirm** after checking its correctness.

Payment Verify Search Cancel reserved transaction Delete

[illegible]

### Batch payment statement filing

- e) Successfully uploaded. Notice the next level to verify it.

◆ Batch payment

Payment Verify Search Cancel reserved transaction Delete

Batch payment filing result

Lot no. 00037849

Successful transaction(s) 3

Back to file upload Print transfer/remittance application form

網頁訊息

Confirm successful filing!

確定

### 3. Intra-bank Foreign Currency Transfer – Released with OTP:

- a) Supervisor logs in to Dashboard. There is brief information about transactions to be verified, including number of records, currency and amount. Then click **View** to enter Batch Payment function.

Reminder

Welcome to Global MyB2B

Company name : ALPHA WORTH GLOBAL LTD Last successful login time : 2020-02-06 10:14:09 (IP:88.33.40.164)

User : user01 user01 Last failed login time :

Authorized role : user01

Global MyB2B announcement

Dashboard

◆ Dashboard

Transaction category	Items	Details(Items Currency Amount)	Function
Batch payment	3	3   USD   383.00	View

- b) Click **Display Details** to show more statement details.

◆ Batch payment

Payment Verify Search Cancel reserved transaction Delete

Review details

Serial no.	Lot no.	Editor/time	Payment method/date	Payer's account	Total no. of transaction	Total amount of transaction	Function
1	00037851	user02 2020/02/06 20:02:06	Intra-bank foreign currency transfer Review statement	Review statement	3	3 USD 383.00	Display details

items selected 0No. Total

Confirm Reject Print

- c) If the statements are correct, verifier clicks **Batch Review** to approve.



◆ Batch payment

Payment **Verify** Search Cancel reserved transaction Delete

| Batch payment statement

Lot no.	00037851	Total no.	3	Filing date	20200206	Transaction category	Intra-bank foreign currency transfer
---------	----------	-----------	---	-------------	----------	----------------------	--------------------------------------

Back to the previous page **batch reviewed** batch rejection Print

Serial no.	Payer's unified business no.	Payer's account	Remittance amount	Postage/cable charge	Postage/cable charge credit account	Telegraphing method
	Beneficiary's account no.	Beneficiary's bank code	Beneficiary's bank format	Country/region of beneficiary	notify the beneficiary?	Notify device no.
	payee's name		Beneficiary's bank name		Remittance Info.	
Serial no.	Transaction date	Payment method	Transaction category	Transaction purpose		Transaction status
1	2020/02/06	Intra-bank foreign currency transfer	Non-defined	goods	SHA/Same debit account	
	605071000010				Without notification	
	asdf				detail1 detail2 detail3 detail4	
	2020/02/06	Intra-bank foreign currency transfer	Non-defined	goods		<a href="#">Waiting for approval</a> <a href="#">Ticket statement</a>
2	2020/02/06	Intra-bank foreign currency transfer	Non-defined	fee	SHA/Same debit account	
	605071000010				E-Mail	test1@cathaybk.c
	acb				detail1 detail2 detail3 detail4	
	2020/02/06	Intra-bank foreign currency transfer	Non-defined	fee		<a href="#">Waiting for approval</a> <a href="#">Ticket statement</a>
3	2020/02/06	Intra-bank foreign currency transfer	Non-defined	goods	SHA/Same debit account	
	605071000010				Without notification	
	eab				detail1 detail2 detail3 detail4	
	2020/02/06	Intra-bank foreign currency transfer	Non-defined	goods		<a href="#">Waiting for approval</a> <a href="#">Ticket statement</a>
Subtotal			USD 383.00	USD 0.00		

d) Please choose OTP as transaction device.

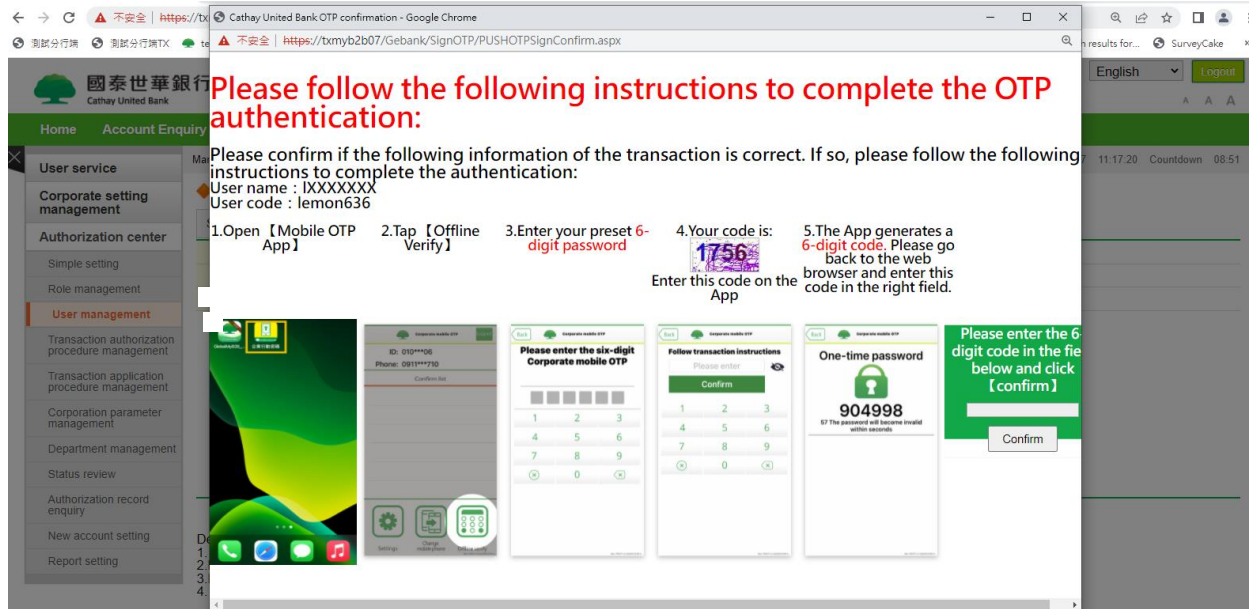
Please select the transaction device

Please select the transaction device

☐ Digital certificate
 ☐ Mobile one time password

Confirm

e) The password input field of OTP will pop up. Please follow the instructions on the screen to finish verification.



- f) After confirmation of transaction, the system will display Application Submission. The actual transaction time depends on the processing time of the branch.

Payment completed EB0000 - Application submission

## 10. Intra-bank Foreign Currency Transfer – Release with Digital Certificate:

- a) Supervisor plugs in Digital Certificate and then login to Supervisor Dashboard. After clicking **Confirm**, choose **Digital Certificate** as transaction device, and follow the instructions on the screen to enter **dynamic password in 4 digits** and click **Sign**.

### Reminder

Welcome to Global MyB2B

Company name : ALPHA WORTH GLOBAL LTD Last successful login time : 2020-02-06 10:14:09 (IP:88.33.40.164)  
User : user01 user01 Last failed login time :  
Authorized role : user01

### Global MyB2B announcement

### Dashboard

### Dashboard

Transaction category	Items	Details(Items Currency Amount)	Function
Batch payment	3	3   USD   383.00	<a href="#">View</a>

### Batch payment

Payment [Verify](#) Search Cancel reserved transaction Delete

### Review details

Serial no.	Lot no.	Editor/time	Payment method/date	Payer's account	Total no. of transaction	Total amount of transaction	Function
1	00037851	user02 2020/02/06 20:02:06	Intra-bank foreign currency transfer Review statement	Review statement	3	3 USD 383.00	<a href="#">Display details</a>

items selected 0No. Total

[Confirm](#) [Reject](#) [Print](#)

## ◆ Batch payment

Payment **Verify** Search Cancel reserved transaction Delete

### | Batch payment statement

Lot no.	00037851	Total no.	3	Filing date	20200206	Transaction category	Intra-bank foreign currency transfer
---------	----------	-----------	---	-------------	----------	----------------------	--------------------------------------

Back to the previous page **batch reviewed** batch rejection Print

Serial no.	Payer's unified business no.	Payer's account	Remittance amount	Postage/cable charge	Postage/cable charge credit account	Telegraphing method
	Beneficiary's account no.	Beneficiary's bank code	Beneficiary's bank format	Country/region of beneficiary	notify the beneficiary?	Notify device no.
	payee's name		Beneficiary's bank name		Remittance Info.	
	Transaction date	Payment method	Transaction category	Transaction purpose		Transaction status
1	2020/02/06	Intra-bank foreign currency transfer	Non-defined	goods		Waiting for approval Ticket statement
	2020/02/06	Intra-bank foreign currency transfer	Non-defined	fee		Waiting for approval Ticket statement
	2020/02/06	Intra-bank foreign currency transfer	Non-defined	goods		Waiting for approval Ticket statement
	2020/02/06	Intra-bank foreign currency transfer	Non-defined	fee		Waiting for approval Ticket statement
2	2020/02/06	Intra-bank foreign currency transfer	Non-defined	goods		Waiting for approval Ticket statement
	2020/02/06	Intra-bank foreign currency transfer	Non-defined	fee		Waiting for approval Ticket statement
	2020/02/06	Intra-bank foreign currency transfer	Non-defined	goods		Waiting for approval Ticket statement
	2020/02/06	Intra-bank foreign currency transfer	Non-defined	fee		Waiting for approval Ticket statement
3	2020/02/06	Intra-bank foreign currency transfer	Non-defined	goods		Waiting for approval Ticket statement
	2020/02/06	Intra-bank foreign currency transfer	Non-defined	fee		Waiting for approval Ticket statement
	2020/02/06	Intra-bank foreign currency transfer	Non-defined	goods		Waiting for approval Ticket statement
	2020/02/06	Intra-bank foreign currency transfer	Non-defined	fee		Waiting for approval Ticket statement
Subtotal			USD 383.00	USD 0.00		

Please select the transaction device

Please select the transaction device

☒ Digital certificate
 ☐ OTP

Confirm

### Batch payment statement

b) **Un-plug Digital Certificate** following security warning message.

### Batch payment statement

66

c) Plug in Digital Certificate again.

◆ Batch payment

Payment **Verify** Search Cancel reserved transaction Delete

Batch payment statement

Lot no.	00037851	Total no.	3	Filing date	20200206	Transaction category	Intra-bank foreign currency transfer
---------	----------	-----------	---	-------------	----------	----------------------	--------------------------------------

Back to the previous page **batch reviewed** batch rejection Print

Serial no.	Transaction date	Payment method	Transaction category	Transaction purpose	Transaction status
1	2020/02/06	Intra bank transfer			Waiting for approval Ticket statement
2	2020/02/06	Intra bank transfer			Waiting for approval Ticket statement
3	2020/02/06	Intra-bank foreign currency transfer	Non-defined	goods	Waiting for approval Ticket statement

Subtotal USD 383.00 USD 0.00

d) Enter Digital Certificate password and click Confirm.

◆ Batch payment

Payment **Verify** Search Cancel reserved transaction Delete

Batch payment statement

Lot no.	00037851	Total no.	3	Filing date	20200206	Transaction category	Intra-bank foreign currency transfer
---------	----------	-----------	---	-------------	----------	----------------------	--------------------------------------

Back to the previous page **batch reviewed** batch rejection Print

Serial no.	Transaction date	Payment method	Transaction category	Transaction purpose	Transaction status
1	2020/02/06	Intra-bank transfer			Waiting for approval Ticket statement
2	2020/02/06	Intra-bank transfer			Waiting for approval Ticket statement
3	2020/02/06	Intra-bank foreign currency transfer	Non-defined	goods	Waiting for approval Ticket statement

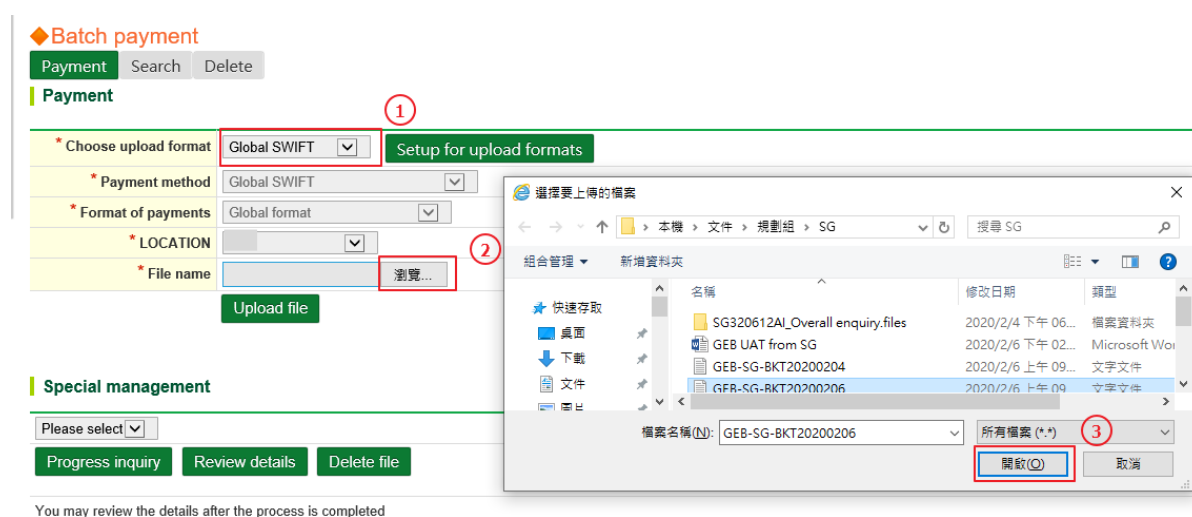
Subtotal USD 383.00 USD 0.00

- e) After confirmation of transaction, the system will display “**Batch payment is successfully verified.**” The actual transaction time depends on the processing time of the branch.

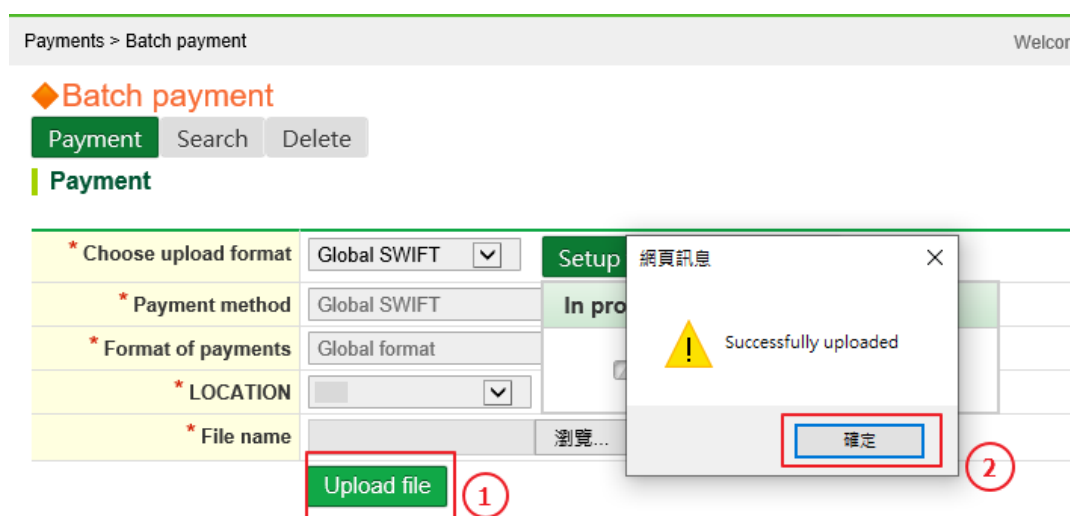
Payment completed EB0000 - Application submission

#### 4. Cross-Border Funds Transfer – Initiation:

- a) With the transaction type of Global SWIFT, you can remit foreign currency to other banks or CUB branch overseas. Choose **Global SWIFT** upload format that has been created previously, then click **Browse** to select the file (txt.), and click **Open**.



- b) Click **Upload File**. After uploaded, it will display successfully uploaded. And click **Confirm**.







## 5. Cross-Border Funds Transfer – Released with OTP:

- a) Supervisor logs in to Dashboard. There is brief information about transactions to be verified, including number of records, currency and amount. Then click **View** to enter Batch Payment function.

Overall enquiry

Account balance enquiry

Transaction statement enquiry

Time deposit enquiry

Loan enquiry

Inward remittance enquiry

Loan account enquiry

範例99 - 驗證OTP測試

**Reminder**

Welcome to Global MyB2B

Company name : ALPHA WORTH GLOBAL LTD Last successful login time : 2020-02-06 10:14:09 (IP:88.33.40.164)

User : user01 user01 Last failed login time :

Authorized role : user01

**Global MyB2B announcement**

**Dashboard**

**Dashboard**

Transaction category	Items	Details(Items)(Currency)(Amount)	Function
Batch payment	4	4 AUD 138.32	<b>View</b>

- b) Verifier can click **Display Details** to show more statement details. Also can select the statement from the left-hand side and click **Confirm** to approve.

Payments > Batch payment

Welcome manager01 manager01 Taipei current time 2019/07/13 14:22:17 Countdown

**Batch payment**

Verify Search Cancel reserved transaction Delete

**Review details**

Serial no.	Lot no.	Edit/etime	Payment method/date	Payer's account	Total no. of transaction	Total amount of transaction	Function
<input type="checkbox"/>	00032834	user01 20180713 180713	Global SWIFT Review statement	Review statement	4	4 AUD 138.32	<b>Display details</b>
<input checked="" type="checkbox"/>	00032837	user01 20180713 180713	Global SWIFT Review statement	Review statement	4	1 AUD 11.20 1 EUR 88.00 1 HKD 32.22 1 USD 6.90	<b>Display details</b>

items selected

total

AUD 11.20  
EUR 88  
HKD 32.22  
USD 6.90

OK Cancel

Print



- c) If the statements are correct, verifier clicks **Batch Review** to approve.

◆ **Batch payment**

Payment **Verify** Search Cancel reserved transaction Delete

**Batch payment statement**

Lot no.	00037851	Total no.	3	Filing date	20200206	Transaction category
---------	----------	-----------	---	-------------	----------	----------------------

Back to the previous page **batch reviewed** batch rejection Print

Payer's unified business no.	Payer's account	Remittance amount	Postage/cable charge	Postage/cable charge credit account
Beneficiary's account no.	Beneficiary's bank code	Beneficiary's bank format	Country/region of beneficiary	notify the beneficiary?
payee's name		Beneficiary's bank name	Remittance Info.	
Serial no.	Transaction date	Payment method	Transaction category	Transaction purpose

- d) Choose **OTP** as transaction device.

**Please select the transaction device**

Please select the transaction device

☐ Digital certificate

☐ Mobile one time password

Confirm

- e) The password input field of OTP will pop up. Please follow the instructions on the screen to finish verification.

Please follow the following instructions to complete the OTP authentication:

Please confirm if the following information of the transaction is correct. If so, please follow the following instructions to complete the authentication:

User name : IXXXXXXX  
User code : lemon636

1. Open 【Mobile OTP App】
2. Tap 【Offline Verify】
3. Enter your preset 6-digit password
4. Your code is: 1756  
Enter this code on the App
5. The App generates a 6-digit code. Please go back to the web browser and enter this code in the right field.

Please enter the six-digit Corporate mobile OTP

Follow transaction instructions

One-time password

Please enter the 6 digit code in the field below and click 【confirm】

Confirm

- f) After confirmation of transaction, the system will display **Application Submission**. The actual transaction time depends on the processing time of the branch.

Payment completed EB0000 - Application submission

## 6. Cross-Border Funds Transfer – Released with Digital Certificate:

- a) Supervisor plugs in Digital Certificate and then login to **Supervisor Dashboard**. After clicking **Confirm**, choose **Digital Certificate** as transaction device, and follow the instructions on the screen to input the number in the red textbox and click **Sign**.

Overall enquiry

Account balance enquiry

Transaction statement enquiry

Time deposit enquiry

Loan enquiry

Inward remittance enquiry

Loan account enquiry

範例99 - 驗證章OTP 測試

Reminder

Welcome to Global MyB2B

Company name : ALPHA WORTH GLOBAL LTD Last successful login time : 2020-02-06 10:14:09 (IP:88.33.40.164)

User : user01 user01 Last failed login time :

Authorized role : user01

Global MyB2B announcement

Dashboard

Dashboard

Transaction category	Items	Details(Items/Currency/Amount)	Function
Batch payment	4	4 AUD 138.32	View

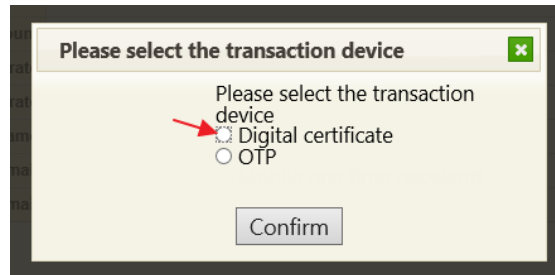
### Batch payment

Payment Verify Search Cancel reserved transaction Delete

#### Batch payment statement

Lot no.	00037851	Total no.	3	Filing date	20200206	Transaction category
<div> Back to the previous page batch reviewed batch rejection Print </div>						

Payer's unified business no.	Payer's account	Remittance amount	Postage/cable charge	Postage/cable charge credit account	1
Beneficiary's account no.	Beneficiary's bank code	Beneficiary's bank format	Country/region of beneficiary	notify the beneficiary?	1
payee's name		Beneficiary's bank name		Remittance Info.	
Serial no.	Transaction date	Payment method	Transaction category	Transaction purpose	1




#### ◆ Batch payment

Payment **Verify** Search Cancel reserved transaction Delete

#### | Batch payment statement

Lot no.	00037851	Total no.	3	Filing date	20200206	Transaction category	Intra-bank foreign currency transfer
---------	----------	-----------	---	-------------	----------	----------------------	--------------------------------------

[Back to the previous page](#)
[batch reviewed](#)
[batch rejection](#)
[Print](#)

Serial no.	Payer's unified business no.	Payer's account	Remittance amount	Postage/cable charge	Postage/cable charge credit account	Telegraphing method
	Beneficiary's account no.	Beneficiary's bank code	Beneficiary's bank format	Country/region of beneficiary	notify the beneficiary?	Notify device no.
	payee's name	Beneficiary's bank name	Remittance Info.		Transaction status	
1	SG18010306	90507000000000000000	<div> <div>Global 全球企網銀</div> <div>MyB2B <a href="http://www.globalmyb2b.com">www.globalmyb2b.com</a></div> </div>		account	
	60507000000000000000				on	
	asdl					
	2020/02/06	Intra-bank foreign currency transfer	<div> <div>Transaction category : Foreign Currency Transfer</div> <div>Debit account : 21850000000000000000</div> <div>Credit account : 00100000000000000000</div> <div>Debit amount : 1000</div> <div>Credit amount : 1000</div> </div>			Waiting for approval <a href="#">Ticket statement</a>
2	SG18010306	90507000000000000000	<div> <div>Please make sure the details are correct. Then enter the numbers in the red text box below.</div> <div>  <div>2324</div> </div> </div>		account	test1@cathaybk.com TOP
	60507000000000000000		<div> <div>After enter the numbers, please click on the "Sign" button in the square box.</div> <div> <div>Global 全球企網銀</div> <div>安全認證標準</div> <div>Sign</div> </div> </div>			Waiting for approval <a href="#">Ticket statement</a>
	2020/02/06	Intra-bank foreign currency transfer			on	
3	SG18010306	90507000000000000000	<div> <div>Global 全球企網銀</div> <div>安全認證標準</div> <div>Sign</div> </div>		account	
	60507000000000000000				on	
	2020/02/06	Intra-bank foreign currency transfer	<div> <div>Global 全球企網銀</div> <div>安全認證標準</div> <div>Sign</div> </div>			Waiting for approval <a href="#">Ticket statement</a>

中國商業銀行股份有限公司

b) Un-plug Digital Certificate following security warning message.

### ◆ Batch payment

Payment **Verify** Search Cancel reserved transaction Delete

#### Batch payment statement

Lot no.	00037851	Total no.	3	Filing date	20200206	Transaction category	Intra-bank foreign currency transfer
Back to the previous page		<b>batch reviewed</b>		batch rejection		Print	

Payer's unified business no.	Payer's account	Remittance amount	Postage/cable charge	Postage/cable charge credit account	Telegraphing method
Beneficiary's account no.	Beneficiary's bank code	Beneficiary's bank format	Country/region of beneficiary	notify the beneficiary?	Notify device no.
payee's name	Beneficiary's bank name	Remittance Info.			
Serial no.	Transaction date	Payment method	Transaction category	Transaction purpose	Transaction status
1	2020/02/06	Intra-bank 5 transfer	Global 全球企網銀 MyB2B	bit account	Waiting for approval Ticket statement
2	2020/02/06	Intra-bank 5 transfer	Global 全球企網銀 MyB2B	bit account	Waiting for approval Ticket statement
3	2020/02/06	Intra-bank 5 transfer	Global 全球企網銀 MyB2B	bit account	Waiting for approval Ticket statement

c) Plug in Digital Certificate again.

### ◆ Batch payment

Payment **Verify** Search Cancel reserved transaction Delete

#### Batch payment statement

Lot no.	00037851	Total no.	3	Filing date	20200206	Transaction category	Intra-bank foreign currency transfer
Back to the previous page		<b>batch reviewed</b>		batch rejection		Print	

Payer's unified business no.	Payer's account	Remittance amount	Postage/cable charge	Postage/cable charge credit account	Telegraphing method
Beneficiary's account no.	Beneficiary's bank code	Beneficiary's bank format	Country/region of beneficiary	notify the beneficiary?	Notify device no.
payee's name	Beneficiary's bank name	Remittance Info.			
Serial no.	Transaction date	Payment method	Transaction category	Transaction purpose	Transaction status
1	2020/02/06	Intra-bank foreign transfer	Global 全球企網銀 MyB2B	count	Waiting for approval Ticket statement
2	2020/02/06	Intra-bank foreign transfer	Global 全球企網銀 MyB2B	count	Waiting for approval Ticket statement
3	2020/02/06	Intra-bank foreign transfer	Global 全球企網銀 MyB2B	count	Waiting for approval Ticket statement

d) Enter Digital Certificate password and click Confirm.

◆ Batch payment

Payment **Verify** Search Cancel reserved transaction Delete

| Batch payment statement

Lot no. 00037851	Total no. 3	Filing date 20200206	Transaction category Intra-bank foreign currency transfer
------------------	-------------	----------------------	---

Back to the previous page **batch reviewed** batch rejection Print

Payer's unified business no.	Payer's account	Remittance amount	Postage/cable charge	Postage/cable charge credit account	Telegraphing method
Beneficiary's account no.	Beneficiary's bank code	Beneficiary's bank format	Country/region of beneficiary	notify the beneficiary?	Notify device no.
payee's name		Beneficiary's bank name		Remittance Info.	
Serial no.	Transaction date	Payment method	Transaction category	Transaction purpose	Transaction status
1	2020/02/06	Intra-bank foreign transfer	Global 全球企網銀 MyB2B	tail1 tail2 tail3 tail4	Waiting for approval Ticket statement
2	2020/02/06	Intra-bank foreign currency	Non-defined	fee	Waiting for approval

- e) After confirmation of transaction, the system will display “Batch payment is successfully verified.” The actual transaction time depends on the processing time of the branch.

Payment completed EB0000 - Application submission

7. Enquiry: staff or supervisor click **Search**, select enquiry conditions and click **Search**. After that, you can click **Review** details to check each transaction.

◆ Batch payment

Verify **Search** Cancel reserved transaction Delete

| Enquiry condition

Payment method	All data
Debit account no.	All data
Filing date	<input checked="" type="radio"/> All <input type="radio"/> Starting date 2020/02/05 Final date 2020/02/05
Payment date	<input checked="" type="radio"/> All <input type="radio"/> Starting date 2020/02/05 Final date 2020/02/05
Transaction status	All data
Sorting of statements	Please select <b>Select the statement for usage</b>
Other condition	Please select

Search Print download PDF

Lot no.	Payment date	Debit account no.	Upload method	Total no.	Successful transaction (s)	Successful currency amount	Add surcharge	Total amount of money	Failed transaction (s)	The amount of the failed currency	Deduct surcharge	Function
00036384	Review statement	Review statement	Intra-bank foreign currency transfer	2	0	0 USD 0.00	USD 0.00	2 USD 5,600.00	0	0 USD 0.00	USD 0.00	Review details
00036382	Review statement	Review statement	Intra-bank foreign currency transfer	2	0	0 USD 0.00	USD 0.00	2 USD 5,600.00	0	0 USD 0.00	USD 0.00	Review details

### ◆ Batch payment

Verify Search Cancel reserved transaction Delete

#### Batch payment statement

Total no.	2	Total remittance amount	42,300.00	Total debit amount	0.00	Payment method	Domestic currency transfer	Payer's channel	CUBC
-----------	---	-------------------------	-----------	--------------------	------	----------------	----------------------------	-----------------	------

Back to the previous page Print

Lot no.	Serial no.	Transaction date	Payer's unified business no.	Payer's account	Trading currency	Amount	Beneficiary's account no.	Transaction status	Upload method
00036381	1	20200110	8	0115 17	USD	12,000.00	0216 10	Waiting for approval	Web
00036381	2	20200110	8	0115 17	USD	30,300.00	0216 10	Waiting for approval	Web
						Subtotal	42,300.00		

## IX. Time Deposit Service

### 1. Place Time Deposits:

- a) Select **Payment > Time Deposit Service > Place Time Deposit**. Choose ID no., debit account no., and enter time deposit amount. Then click **Next** to move on.

Home	Account Enquiry	<b>Payments</b>	融資服務	Trade service	Receivables	Securities Futures
------	-----------------	-----------------	------	---------------	-------------	--------------------

Payment

Batch payment

Payroll service

**Time deposit service**

Payee list

Dashboard

Template management

Payments > Time deposit service

◆ Time deposit service

Place time deposits Early termination Verify Search

Place time deposits

\* Client's ID no.

\* Debit account no.

\* Amount

Next

Reset

- b) Please select the time deposit period.

### ◆ Time deposit service

Place time deposits Early termination Verify Search

#### Place time deposits

Debit account no.: 011-08-001787-4  
Int. Cntrno

☐

Please select the time deposit period										
Currency	1 week	2 weeks	3 weeks	1 month	2 months	6 months	9 months	1 year	2 years	3 years
HKD(HKD)	0.02%	0.02%	0.02%	0.02%	0.05%	0.08%	0.15%	0.25%	----	----

- c) Choose the **Renewal Method** from the drop-down list, and click **Calculation** to move on.

Payments > Time deposit service

### ◆ Time deposit service

Place time deposits Early termination Search

#### Place time deposits

transfer deposit fixed deposit

Transaction date	2018/07/25
TD period	1 week
Type	Fixed rate
Interest rate	0.2%
Currency/amount	USD 50,000.00
Debit account no.	605071000035
Renewal method	maturity transfer current deposit

Calculation

- d) Please check the calculation result. If the result is correct, click **Payment** to finish time deposit initiation. If time deposit service is set as single control, you will go on to do transaction approval.

### ◆ Time deposit service

Place time deposits Early termination Verify Search

#### Place time deposits

network foreign exchange fixed deposit filing

Transaction result	Successful filing!(to be released by supervisor)
Transaction date	2020/02/10
Debit account no.	011-08-001787-4
TD period	1 week
Type	Fixed rate
Interest rate	0.02%
Currency type and amount of transferring out	HKD(HKD) 20,000.00
Currency type and amount of transferring in	HKD(HKD) 20,000.00
Bank selling rate	1
Sold foreign exchange benefits	1
Renewal method	No automatic renewal

Back to the function page

- e) Supervisor logs in to **Dashboard**. There is brief information about transactions to be

verified, including number of records, currency and amount. Then click **View** to enter

Time Deposit Service.

■ Dashboard

◆ Dashboard

Transaction category	Items	Details(Items Currency Amount)	Function
Time deposit service	1	1   HKD   20,000.00	<b>View</b>

- f) Click **Verify** to see more details. If the statements are correct, verifier clicks **Confirm** to approve it with OTP or Digital Certificate. (And the successive process is the same as the releasing process of Single Payment and Batch Payment, please refer to the previous sections.)

◆ Time deposit service

Place time deposits Early termination **Verify** Search

Verify

Enquiry of time: 2020/02/10 16:14:40

May review data

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Transaction category	lot no/ contract no.	Transaction date	Debit account no TD no	TD amount/ Transfer/Termination/Deposit amount	Value date Maturity date	interest rate /type	TD period/ Renewal times	Tax interest	net profit	Interest / principal	Function
Place time deposits	527456	2020/02/10	001-00-001757-0	HKD 20,000.00 HKD 20,000.00		0.02% Fixed rate	1 week -----			The interest shall be deposited into account after maturity No renewal for matured principal , automatic crediting	<b>Verify</b> <b>Delete</b>

◆ Time deposit service

Place time deposits Early termination **Verify** Search

Verify

calculation result of network foreign exchange fixed deposit

Transaction date	2020/02/10
Debit account no.	001-00-001757-0
TD period	1 week
Type	Fixed rate
interest rate	0.02%
Currency type and amount of transferring out	HKD 20,000.00
Currency type and amount of transferring in	HKD 20,000.00
Bank selling rate	1
sold foreign exchange benefits	1
Renewal method	No automatic renewal

**Confirm**

Back to the function page

- g) It will display **Transaction Succeed**.



## ◆ Time deposit service

Place time deposits Early termination Verify Search

### Verify

network foreign exchange fixed deposit filing	
Transaction result	Transaction succeeded
Debit account no.	001-08-001707-0
TD period	1 week
Type	Fixed rate
interest rate	0.02%
Currency type and amount of transferring out	HKD 20,000.00
Currency type and amount of transferring in	HKD 20,000.00
Bank selling rate	1
sold foreign exchange benefits	1
Renewal method	No automatic renewal
Return to previous page Back to Executive's to-be-confirmed checklist	

## 2. Early Termination:

- a) Select **Payment > Time Deposit Service > Early Termination**. Choose the ID no. and payee account, and then click **Search**.

Home Account Enquiry **Payments** 融資服務 Trade service Receivables S

Payments > Time deposit service

◆ Time deposit service

Place time deposits **Early termination** Verify Search

Early termination

Client's ID no. Please select

Payee account Please select

**Search** Reset

- b) Find the time deposit you would like to do early termination, and click **Termination Trial Balance**.

## ◆ Time deposit service

Place time deposits **Early termination** Verify Search

### Early termination

Serial no.	fixed deposit account transfer account	TD amount	Termination amount	Value date Maturity date	interest rate type transfer interest rate	TD period/ Renewal times	Interest / principal	Function
1	001-25-012001-0 001-08-001707-0	HKD 20,000.00	HKD 20,000.00	2020/02/10 2020/08/10	Fixed rate 0.08000%	6 months 00000	The interest shall be deposited into account after maturity Renewal for matured principal	<b>Termination trial balance</b>
2	001-25-012001-0 001-08-001707-0	HKD 20,000.00	HKD 20,000.00	2020/02/10 2020/02/17	Fixed rate 0.02000%	1 week 00000	The interest shall be deposited into account after maturity No renewal for matured principal , automatic crediting	<b>Termination trial balance</b>

- c) After checking the calculation result, please click **Payment** to finish the filing. **If time**

deposit service is set as single control, you will go on to do transaction approval.

◆ Time deposit service

Place time deposits Early termination Verify Search

Early termination

calculation result of network forex fixed deposit termination	
Transaction date	2020/02/10
TD no.	000-20-512000-0
balance currency/amount	HKD 20,000.00
Account opening date	2020/02/10
Maturity date	2020/08/10
fixed deposit rate	Fixed rate 0.08000%
TD period	Fixed Dated Deposit 6 months
Renewal method	Automatic principal renewal
Termination currency/amount	HKD 20,000.00
Interest	0.00
withhold taxes	0.00
Supplementary premium	0.00
primitive debit account	000-000-00017001-0
transfer-in amount	HKD 20,000.00
<div>Payment Return to previous page</div>	

◆ Time deposit service

Place time deposits Early termination Verify Search

Early termination

establishing file of network forex fixed deposit termination	
Lot no.	527457
Transaction result	Successful filing!(to be released by supervisor)
Transaction date	2020/02/10
TD no.	000-20-512000-0
balance currency/amount	HKD 20000.00
Account opening date	2020/02/10
Maturity date	2020/08/10
fixed deposit rate	Fixed rate 0.08000%
TD period	Fixed Dated Deposit 6 months
Renewal method	Automatic principal renewal
Termination currency/amount	HKD20000.00
Interest	0.00
withhold taxes	0.00
Supplementary premium	0
primitive debit account	000-000-00017001-0
transfer-in amount	HKD 20000.00
<div>Back to the function page</div>	

- d) Supervisor logs in to **Dashboard**. There is brief information about transactions to be verified, including number of records, currency and amount. Then click **View** to enter Time Deposit Service.

## Reminder

### Welcome to Global MyB2B

Company name : \*\*\*\*\*

Last successful login time : 2020-02-10 16:14:09 (IP:88.33.40.164)

User : lemon636 lemon636

Last failed login time :

Authorized role : 授權管理員

## Global MyB2B announcement

## Dashboard

### Dashboard

Transaction category	Items	Details(Items Currency Amount)	Function
Time deposit service	1	1   HKD   20,000.00	<a href="#">View</a>

- e) Click **Verify** to see more details. If the statements are correct, verifier clicks **Confirm** to approve it with OTP or Digital Certificate. (And the successive process is the same as the releasing process of Single Payment and Batch Payment, please refer to the previous sections.)

### Time deposit service

Place time deposits Early termination [Verify](#) Search

#### Verify

Enquiry of time: 2020/02/10 17:00:31

May review data

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Transaction category	lot no/ contract no.	Transaction date	Debit account no TD no	TD amount/ Transfer/Termination/Deposit amount	Value date Maturity date	interest rate /type	TD period/ Renewal times	Tax interest	net profit	Interest / principal	Function
Early termination	527457	2020/02/10	881-85- 88181-8 881-23- 51281-1	HKD 20,000.00 HKD 20,000.00	2020/02/10 2020/08/10	0.08000% Fixed rate	6 months ----	0.00 0.00		The interest shall be deposited into account after maturity Renewal for matured principal	<a href="#">Verify</a> <a href="#">Delete</a>

### Time deposit service

Place time deposits Early termination [Verify](#) Search

#### Verify

#### calculation result of network forex fixed deposit termination

Transaction date	2020/02/10
TD no.	881-23-51281-1
balance currency/amount	HKD20000.00
Account opening date	2020/02/10
Maturity date	2020/08/10
fixed deposit rate	Fixed rate0.08000%
TD period	Fixed Dated Deposit6 months
Renewal method	Automatic principal renewal
Termination currency/amount	HKD20000.00
Interest	0.00
withhold taxes	0.00
Supplementary premium	0.00
primitive debit account	881-85-88181-8
transfer-in amount	HKD 20000.00

[Confirm](#)

[Back to the function page](#)

f) It will display Transaction Succeed.

#### ◆ Time deposit service

Place time deposits Early termination **Verify** Search

#### Verify

establishing file of network forex fixed deposit termination	
Transaction result	Transaction succeeded
Lot no.	527457
Transaction date	2020/02/10
TD no.	001-00-000000-1
balance currency/amount	HKD 20000.00
Account opening date	2020/02/10
Maturity date	2020/08/10
fixed deposit rate	Fixed rate 0.08000%
TD period	Fixed Dated Deposit 6 months
Renewal method	Automatic principal renewal
Termination currency/amount	HKD 20000.00
Interest	0.00
withhold taxes	0.00
Supplementary premium	0
primitive debit account	001-00-001767-0
transfer-in amount	20000.00

Return to previous page Back to Executive's to-be-confirmed checklist

## X. Management Setup – User Services

1. User Password Modification: Any user can change his/her password here. Password should be 6~12 alphanumeric characters including letters and numerals. Be sure that password must contains at least one English letter and one number, English letters are case-sensitive.

Home Account Enquiry Payments **Management** Dashboard User guideline

User service

User password modification
User code modification
Message notification management

Corporate setting management
Account aggregation services
Agreed items overview
Security guardian enquiry
Security guardian setting
Digital certificate
OTP setting
Login record enquiry

範例99 - 簽驗章OTP測試

Management > User service > User password modification
Welcome user01 user01 Singapore current time 2020/02/10 17:35:42 Countdown 07:52

#### ◆ User password modification

Corporate account ID	SG123456789
User name	user01
User code(Login code)	user01
* Confirm the default password	<input type="password"/>
* Enter new password	<input type="password"/>
* Confirm new password	<input type="password"/>

**Announcements :**

1. User password
  - a)Taiwan、China、Hong Kong、Singapore、Laos、Malaysia:User password shall contain 6-12 digits English letters and numbers. Be sure that password must contains at least one English letter and one number, English letters are case-sensitive. Special character.
  - b)Philippines、Vietnam:User password shall contain 6-12 digits English letters and numbers. Be sure that password must contains uppercase letter, lowercase letter and a number. Special characters are not allowed.
  - c)Cambodia:User password shall contain 6-12 digits English letters and numbers. Be sure that password must contains uppercase letter, lowercase letter, a number and special characters. Special characters are 「!\$%^&\*()\_+~-=`{}~<>?.,」
2. User password must not be identical to the username, nor can the tax ID or national ID be used as part of the password
3. The password of the personal account shall not contain the six digits birthday numbers
4. User password will be deactivated and user forced to logout if an incorrect password is entered for consecutive 4 times in Taiwan (3 times in overseas units)
5. It is recommended that the length of the password shall not be less than 7 digits. Modified passwords shall not be identical to the previous four passwords

Confirm

◇ Attention: If you would like to change Digital Certificate Password, select Certificate

Management - Hong Kong Certificate Management - Change Digital Certificate Password on homepage of Global MyB2B.

Global MyB2B Certificate Management

Welcome to Global MyB2B's Certificate Management Portal !

To provide enterprise customers a secure and convenient electronic trading platform, you must use the digital certificate provided by Cathay United Bank when executing financial services such as money transfer, remittance, payroll service, issuing L/C on Global MyB2B. Through transferring transaction packets encrypted by rigorous 256 bits SSL, this FXML digital certificate, which is issued by TWCA, prevents the platform from being hacked.

Please select the region where you apply for the GlobalMyB2B and follow the instructions to enter data step-by-step, then you can easily conduct every certificate management process. If you want to apply for a new Global MyB2B certificate, please contact your branch. Thank you.

2. User Code Change: Any user can change his/her Global MyB2B user code here. User code should be 6~12 alphanumeric characters and no symbols and whitespaces.

Management > User service > User code modification

Welcome user01 user01 Singapore current time 2020/02/10 17:39:36 Countdown 08:54

◆ User code modification

Corporate account ID SG \*\*\*\*\*

User name user01

\* User code(Login code) user01

\* User password

Notes:

User code rule:

1. It shall be composed with 6-12 letters or numbers. Halfwidth English letters (upper and lower cases are considered to be different characters) and numbers are allowed. Blanks or signs are not allowed.
2. Consecutive ascending or descending English letters or numbers and identical English letters or numbers are not allowed to be used.
3. The user code shall not be repeated for the same corporate client code.
2. User code shall not be identical to the password
5. admin0 、 admin1 or admin2 shall not be used

Confirm

3. Message Notification Management: Any user can setup notification for single payment,

receiving email notification for release successful on transaction date and transaction failed on payment date. Tick the item if client wants the transaction status response through email, entering the E-mail address, and then click **Setting** to finish the setup.

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Dashboard
User guideline

Management > User service > Message notification management
Welcome
user01
user01
Singapore current time
2020/02/10
17:43:23
Countdown
07:20

User service

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OTP setting
Login record enquiry

◆ Message notification management

☐ Select all

E-MailMessage notice items

Setup status

Statement

Items

☐ Single payment notice
☐ Bulk payment notice
☐ File completed and bank release to be reviewed notification

Others

☐ Trustee management notice

1.Notification items of the day: succesful payment, failed transaction on the payment day

2. Notification on the next business day: summary of the transaction results

1. The auditing supervisor of the payment shall be notified after the completion of the filing.

2. Notification item: single transfer and remittance in New Taiwan Dollars, bulk payment in New Taiwan Dollars (including multiple transfers, intelligent remittances, bulk transfers and remittances and payroll transfers.)

The parent company shall be notified for review after the subsidiary applied for entrusted management

Message noticeE-Mail Address :

(Please setup a set of message which you want to receiveE-Mail)

\* Please enter the verification code :

9544

0544

Setting

## XI. Management Setup – Enterprise Parameter Management

1. Account Integration Service: When GlobalMyB2B user has account integration service ready to be approved, Global MyB2B user can view and confirm at “Account aggregation Services”. (Please refer to 13. Management - Account Integration Service)

### ◆ Account aggregation services

Serial no.	Third party account ID	Account name	Authorization method	Function
1	CN11111111	##	General	<a href="#">View</a> <a href="#">Confirm</a> <a href="#">Reject</a>

2. Management of Payment Account: When there are multiple accounts which are hard to distinguished, user can set alias for accounts based on account characteristics or usage habit. Alias will be displayed on inquiry and payment screens.

## ◆ Payment account management

Page 50 No. First page | Last page | Next | Final page

Serial no.	Account	Branch	account name	Function
1	61	Shanghai Branch	test	<a href="#">Save</a>

- Overview of Agreements: You can query related agreements about Global MyB2B, including applied function projects, account quota for outward transfer, role/personnel setting project, transaction approval/procedure application, and remittance payee, etc., for authorization administrator to view and print Global MyB2B settings

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[User password modification](#)
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[Security guardian setting](#)
[Digital certificate](#)
[OTP setting](#)
[Login record enquiry](#)

節例99 - 簽驗章OTP測試

Management > Corporate setting management > Agreed items overview

Welcome user01 user01 Singapore current time 2020/02/10 17:54:32 Countdown 08:51

[Customer agreements](#)
[Security control-role](#)
[Security control-user](#)
[Security control-transaction review flow](#)
[Security control- transaction pattern flow](#)

[Security control- enterprises parameter](#)
[Security control-department](#)
[Foreign currency remittance beneficiary](#)

Basic information

Corporate account ID

SG18070341

Account name

ALPHA WORTH GLOBAL LTD

Online banking service

Authorization center category

Type 1: authorization center initiated, authorized administrator 1(user code: admin1)

Major functions

☒ Account Enquiry
 ☒ Payments

Predesignated account transferring

The applicant agrees the following items of all deposit accounts by ID opened in CUB (except for time deposit accounts):

☒ All deposit accounts by ID (including new deposit accounts opened in the future) are taken as predesignated/non-predesignated transferring accounts. The amount of non-predesignated transferring is:
 

☐ No Limit
 ☒ USD 999,999,999,999 Dollars

☐ The following deposit accounts are taken as predesignated/non-predesignated transferring accounts. The daily transaction amount of non-predesignated transferring accounts is
 

☐ No Limit
 ☒ USD 0 Dollars

Notice of high risk transferring and remittance

By SMS

88181234567

By email

1@1.com

Third party list

Serial number	Third party account ID	Account name	Authorization method	Function
1				<a href="#">View</a>
2				<a href="#">View</a>
3				<a href="#">View</a>

1. Providing inquiry of related agreements for opening an account of Global MyB2B.

2. Providing inquiry of related settings for authorization center of your company.

Customer agreements	Security control-role	Security control-user	Security control-transaction review flow	Security control- transaction pattern flow
Security control- enterprises parameter		Security control-department	Foreign currency remittance beneficiary	
Serial number		Name of role	Role statement	Function
1		授權管理員	授權管理員	<a href="#">View</a>
2		user01		<a href="#">View</a>
3		經辦	經辦	<a href="#">View</a>

Customer agreements	Security control-role	Security control-user	Security control-transaction review flow	Security control- transaction pattern flow					
Security control- enterprises parameter		Security control-department		Foreign currency remittance beneficiary					
Serial number	User code	User name	Digital certificate(FXML)	OTP	Mobile OTP	Login count	Last login time	Function	
1	admin1	Authorization administrator	Exclusively using	Use is unallowable	Use is unallowable	7	2020/02/06 10:10	<a href="#">View</a>	<a href="#">Usage right print/download</a>
2	user01	user01	Exclusively using	Use is unallowable	Use is unallowable	44	2020/02/10 17:54	<a href="#">View</a>	<a href="#">Usage right print/download</a>
3	user02	覆核	Use is unallowable	Use is unallowable	Use is unallowable	10	2020/02/06 16:35	<a href="#">View</a>	<a href="#">Usage right print/download</a>

4. Security guardian enquiry/setting: This is safety warning function of Global MyB2B. When there is any Global MyB2B user activity meets the setting in warning rules, email notification will be sent to preset personnel the next morning or after setting is activated.

#### ◆ Security guardian enquiry

* Please select the enquiry date	Starting date: 2018/09/01	Final date: 2018/09/30
* Please select warning category	<div>All</div> <div> Warning of irregular time login to Global MyB2B  Warning of the day's number of failure login to Global MyB2B  Warning of the number of non-defined transaction  Warning of transferring into the same non-defined account  Warning of non-business date transaction </div>	
	<a href="#">Search</a>	<a href="#">Reset</a>

#### ◆ Security guardian setting

Inform to staff setup(E-Mail notice)									
1. 4	2. 1	3. 1	4. 1	5. 1	6. 1	7. 1	8. 1	9. 1	10. 1
Warning setup									
Please select	Warning items	Warning rule setup						Informing time setup	
<input checked="" type="checkbox"/>	Warning of irregular time login to Global MyB2B	Regular login time is set from 8 Hour 0 Second to 16 Hour 0 Second						Notice in the sma hours of the next day	
<input checked="" type="checkbox"/>	Warning of the day's number of failure login to Global MyB2B	Each user's total failure times up to 2 Times						Notice in the sma hours of the next day	
<input checked="" type="checkbox"/>	Warning of the number of non-defined transaction	Each day the number of non-defined transaction up to 3 No.						Notice in the sma hours of the next day	
<input checked="" type="checkbox"/>	Warning of transferring into the same non-defined account	Each day the number of transferring to non-defined account up to 3 No.						Notice in the sma hours of the next day	
<input checked="" type="checkbox"/>	Warning of non-business date transaction	Notice of non-business day using Global MyB2B to transfer						Notice in the sma hours of the next day	
<input checked="" type="checkbox"/>	Warning of customs information update	Notice after the effect of customer applying information update in branch						Notice after effectiveness	
<a href="#">Setting</a>									

5. Moratorium of Digital Certificate and OTP: When you lose your Digital Certificate or OTP and there is suspicion of being misappropriated, you can apply for Digital Certificate or OTP moratorium here. If you would like to lift the moratorium of Digital Certificate or OTP, you must fill in the paper form of Global MyB2B service application.



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Management > Corporate setting management > Digital certificate
Welcome user01 user01 Singapore current time 2020/02/10 18:24:05 Countdown 08:35

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Digital certificate

### Digital certificate suspended

Corporate account unified business no.	User code	Username	Customer name	digital certificate card no.	Seal status	Expiration date	Select
SG14010346	admin1		ALPHA WORTH GLOBAL LTD	0102018000003E5C	2 : Normal	2015/12/28 23:59:59	Confirm
SG14010346	user01		ALPHA WORTH GLOBAL LTD	0102018000003E5C	2 : Normal		Confirm

To resume the digital certificate, please fill-in the 'GlobalMyB2B' application form and submit personally at our bank counter.

Serial no.	OTP serial no	Temporarily suspended	Cancel B2B Channel	Initiation time	Suspension time	State
1	XXXX6 4	Temporarily suspended	Cancel B2B Channel	2018/11/14 16:57:12		Enabled

## 6. Login record enquiry: Provides inquiry for related login records of all users.

### Login record enquiry

\* Enquiry of date intervals
Today
Previous day
Last week
Last month
Others
2019/04/11 ~ 2019/04/30

User code
(cannot query all)

Search
Reset

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Serial no.	Username	User code	Login time	Logout time	Login IP	Results
1	staff1	user01	2019-04-15 15:48:08		84.166	Successful login
2	staff1	user01		2019-04-15 15:52:00	84.166	Normal logout
3	staff1	user01	2019-04-16 08:03:12		84.166	Successful login
4	staff1	user01		2019-04-16 08:07:12	84.166	Normal logout
5	staff1	user01	2019-04-16 14:03:51		84.166	Successful login
6	staff1	user01		2019-04-16 14:03:57	84.166	Normal logout
7	staff1	user01	2019-04-17 10:58:52		84.166	Successful login
8	staff1	user01		2019-04-17 11:18:17	84.166	Normal logout
9	staff1	user01	2019-04-17 12:31:53		84.166	Successful login
10	staff1	user01		2019-04-17 12:42:16	84.166	Normal logout
11	staff1	user01	2019-04-17 14:04:53		84.166	Successful login
12	staff1	user01		2019-04-17 14:06:34	84.166	Normal logout
13	Authorization administrator	admin01	2019-04-17 14:07:30		84.166	Successful login
14	Authorization administrator	admin01		2019-04-17 14:10:15	84.166	Normal logout

## XII. Management Setup – Authorization Center

User can setup operation permissions for Global MyB2B users, related reports of Global MyB2B, and inquire user operation records at this block.

1. Simplified Setup: Only can be used for first time setup. Please refer to IV. First Time Setup – Certificate Application.

2. Role Management:

Roles are setup according to responsible job content for Global MyB2B users in the enterprise. For example, agent for initiation can be **General User** role, supervisor for transaction review and release can be **Release Supervisor** role, and administrator for Global MyB2B permission settings can be **Authorization Administrator** role. Enterprise can setup roles according to different levels or for the convenience of internal memorization.

### ◆ Role management

Operation item	Role management			
Existing role	Name of role	Role statement	State	Function
	Authorization administrator	Authorization administrator	Into effect	<input type="button" value="View"/> <input type="button" value="Modify"/>
	一般使用者	general user	Into effect	<input type="button" value="View"/> <input type="button" value="Modify"/> <input type="button" value="Delete"/>
	supervisor		Into effect	<input type="button" value="View"/> <input type="button" value="Modify"/> <input type="button" value="Delete"/>
	<input type="button" value="Add"/>			

After clicking **Change** to enter detail settings of role management, you can setup permissions of Global MyB2B functions for specific positions according to role needs, enter **Role Name**, select **Transaction Authorization Level**, **Account Inquiry**, **Payment**

**Service**, and **Management Settings**, etc. Please click the button to unfold, select account then fold. Click **Confirm** to activate the settings after all functions are selected.

◆ **Role management**

Operation item	Addition of role		
* Name of role	supervisor		
Role statement			
* Transaction authorization level	<input checked="" type="checkbox"/> Viewing the transaction <input type="checkbox"/> Staff <input checked="" type="checkbox"/> Verifier 1 <input type="checkbox"/> Verifier 2 <input type="checkbox"/> Verifier 3 <input type="checkbox"/> Verifier 4 <input type="checkbox"/> Verifier 5 <input type="checkbox"/> Verifier 6 <input type="checkbox"/> Verifier 7 <input type="checkbox"/> Verifier 8 <input type="checkbox"/> Verifier 9		
Account Enquiry	account setting		
	<input checked="" type="checkbox"/> Select all <input checked="" type="checkbox"/> Account balance enquiry <input checked="" type="checkbox"/> Transaction statement enquiry		
	<input checked="" type="checkbox"/> Select all <input checked="" type="checkbox"/> Overall enquiry <input checked="" type="checkbox"/> Time deposit enquiry <input checked="" type="checkbox"/> Loan enquiry <input checked="" type="checkbox"/> Loan account enquiry		
	account setting		
Payments	Function <input checked="" type="checkbox"/>	Method of setup <input checked="" type="checkbox"/>	Payment method <input checked="" type="checkbox"/>
	<input checked="" type="checkbox"/> Payment	<input checked="" type="checkbox"/> Pre-defined beneficiary <input checked="" type="checkbox"/> Free format <input checked="" type="checkbox"/> Payee list	<input checked="" type="checkbox"/> Local currency/transfer/remittance <input checked="" type="checkbox"/> Intra-bank foreign exchange transfer <input checked="" type="checkbox"/> Global SWIFT
	<input checked="" type="checkbox"/> Payee list		<input checked="" type="checkbox"/> Local currency/transfer/remittance <input checked="" type="checkbox"/> Intra-bank foreign exchange transfer <input checked="" type="checkbox"/> Global SWIFT
Management	企業設定管理 <input checked="" type="checkbox"/> Select all <input checked="" type="checkbox"/> Agreed items overview <input checked="" type="checkbox"/> Payment account management <input checked="" type="checkbox"/> Login record enquiry <input checked="" type="checkbox"/> OTP setting <input checked="" type="checkbox"/> Account aggregation services <input checked="" type="checkbox"/> Security guardian enquiry <input checked="" type="checkbox"/> Security guardian setting		

Attention: When selecting **Permission for Transaction Authorization Level**, please select **View Transactions** and **Edit** for initiation agent (general user), **View Transactions** and **Review I** for transaction release supervisor of second level, **View Transactions** and **Review II** for supervisor of third level, if any, and so on.

* Transaction authorization level	<input checked="" type="checkbox"/> Viewing the transaction <input checked="" type="checkbox"/> Staff <input type="checkbox"/> Verifier 1 <input type="checkbox"/> Verifier 2 <input type="checkbox"/> Verifier 3
-----------------------------------	---

3. User Management : Authorization administrator could add user and assigned the role to each user. After settings of role management, the next stage is **Personnel Management**. It can be setup according to actual use personnel of Global MyB2B in the enterprise. In the following figure, there are two Global MyB2B users in the enterprise, one is initiation agent (assistant, user code is user01) and transaction release supervisor (manager, user code is user02), and additional one authorization administrator responsible for Global MyB2B settings (user code is user00).

◆ User management

Operation item	User management				
Current user	User code	User management	Digital certificate(FXML)	State	Function
	user00	Authorization administrator	Use is unallowable	Into effect	<input type="button" value="View"/> <input type="button" value="Modify"/>
	user01	assitant	Use is unallowable	Into effect	<input type="button" value="View"/> <input type="button" value="Modify"/>
	user02	manager	Use is unallowable	Into effect	<input type="button" value="View"/> <input type="button" value="Modify"/>
	<input type="button" value="Add"/>				

- a) Basic Information: Click **Add** to enter **Step 1-Basic Information** to add new Global MyB2B user. Enter name and user code of Global MyB2B user, and first time login password twice (This is to issue initial password to new Global MyB2B user. When he/she receives the initial password and login to Global MyB2B, the system will ask user to change password as his/her own familiar one.), select **Language**, click **Next** to **Step 2-User Role**. If the Global MyB2B user is transaction release supervisor, please select **Other Settings** in **OTP**, make sure the serial number of OTP is correct, select **Dedicated** and then **Close**.

## ◆ User management

Step 1 personal information
Step 2 role

---

Operation item

Adding member

\*User name

Maximum username length: 10 Chinese characters or 20 English letters.

\*User code

The user code should be 6-12 English letters and numbers

\*First login password

Password should be 6-12 characters and contain alphanumeric text with at least one English letter and a number in a password.

\*Reconfirm password

\*State

☒ Startup
☐ Stop

\*OTP

☐ Use is unallowable
☒ other setting

Setting

Telephone

Zip code

Telephone number

Fax number

Zip code

Telephone number

Cell phone

\*Language

Please select

Close

OTP

Mobile OTP

Sharing	Exclusively using	current setting	OTP status	OTP No
<input type="radio"/>	<input checked="" type="radio"/>	V	Has dedicated	34100101014

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Viewing authority of payroll service

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- b) User Role: According to permissions of the user, click > to drag **Unset Role** from the left side to **Role Already Set** on the right side, click **Confirm** to activate the settings or submit the setting to authorization supervisor for release.

For example, the role of initiation assistant is **General User**, while transaction release supervisor manager is **Release Supervisor** and also **Authorization Administrator**. The setting means that manager is responsible for initiation of Global MyB2B transactions and manager is responsible for transaction release and permission management of Global MyB2B.

## ◆ User management

Step 1 personal information
Step 2 role

---

Operation item

Modifying member

User name

assitant

User code

user01

Unassigned roles

Authorization administrator supervisor

Assigned roles

general user

>>

>

<

<<

Back
Confirm
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## ◆ User management

Step 1 personal information		Step 2 role
Operation item	Modifying member	
User name	manager	
User code	user02	

Unassigned roles		Assigned roles
general user	>>	supervisor
	>	Authorization administrator
	<	
	<<	

Back	Confirm	Back to the previous page
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◇ How to re-issue password to Global MyB2B user?

If Global MyB2B user, who is not authorization administrator, has entered the wrong password 3 times in a row, authorization administrator can go to **User Management** to find user code of the user, select **Change-Step 1-Personal Information** to re-issue initial password to user in **First Time Login Password**. After user receives the initial password and login to Global MyB2B, the system will guide user to change password as his/her familiar one. (This re-issued password is for Global MyB2B user who is not authorization administrator. If authorization administrator is locked due to entering the wrong password 3 times in a row, he/she needs to fill Global MyB2B application form and go to the Bank in person.)

Step 1 personal information	Step 2 role
Operation item	Modifying member
*User name	assitant <span style="color: red;">Maximum username length: 10 Chinese characters or 20 English letters.</span>
*User code	user01 <span style="color: red;">The user code should be 6-12 English letters and numbers</span>
*First login password	***** <span style="color: red;">Password should be 6-12 characters and contain alphanumeric text with at least one English letter and a number in a password.</span>
*Reconfirm password	*****

4. Transaction authorization procedure management: Authorization administrator can apply Transaction Authorization Procedure in all transactions or a certain transaction in accordance with the sign-in process.

Transaction procedure can apply to all transactions or a certain transaction in accordance to the company internal review procedure. You may setup according to company transaction procedure. Only one level for initiating and releasing transaction is so called **Single Control**, while one level for initiating and next level for releasing transaction is **Dual Control**, and so on. Click **Change** to modify review procedure levels.

◆ Transaction authorization procedure management

Current review procedure	Procedure name	Procedure description	State	Procedure modification
* Pre-set review procedure	Dual control procedure	Dual control procedure	Into effect	<button>View</button> <button>Modify</button>
Self-defined review procedure	<button>Add</button>			

- a) Case1-Management of single-control for frequently-used payees: This review procedure can be set if Global MyB2B transaction level is set to dual control or above but the enterprise wants agent to enter payee information and save it to frequently-used payees without multiple review levels.

Click **Add**, enter **Management of Frequently-Used Payees** in procedure name, select **BY Procedure** as customized procedure, agent as authorization level, and select **OTP** for transaction safety device, click **Confirm** to activate the settings.

◆ Transaction authorization procedure management

| AddTransaction review procedure

* Procedure name	<input type="text" value="Payee List"/>				
Procedure description	<input type="text"/>				
* Self-defined review setting	<input checked="" type="radio"/> BY procedure <input type="radio"/> BY amount				
BY procedure	Review procedure	Authorized class	Person(s) per authorized class	Transaction security device	No. of transaction security device
	1	maker	1	OTP	1
	<button>More</button>				
	<input type="button" value="Confirm"/> <input type="button" value="Back to the previous page"/>				

- b) Case 2-Increase level for large transaction amount: This can be set if Global MyB2B transaction level are dual control or above and more than 2 OTP have been applied. This procedure is used and can be set when enterprise wants to have original level(s) for transactions of specific amount or less, but more levels higher for transactions over specific amount.

For example, if the enterprise wants to use dual level (dual control) for transaction under USD 5,000,000 and triple levels (triple control) for transaction over USD 5,000,001. Click **Add**, enter **Management of Frequently-Used Payees** in procedure name, select **BY Amount** as customized procedure, enter 0~5,000,000 dollars in Amount Range 1, **dual level** in transaction level, select **Verify 1** in release level, and select **OTP** for transaction safety device; Amount Range 2 will automatically jump to 5,000,001 and above, **triple level** in transaction level, select **Verify 2** in release level, and select **OTP** for transaction safety device. Click **Confirm** to activate the settings.

◆ Transaction authorization procedure management

| Add Transaction review procedure

* Procedure name		Large amount of transaction procedure				
Procedure description						
* Self-defined review setting		<input type="radio"/> BY procedure <input checked="" type="radio"/> BY amount				
BY amount		Amount range1 <= 5,000,000 Enter max. value 999,999,999,999				
(depends on the local currency of the nation where the client is situated currency of the amount limit)						
		Review procedure	Authorized class	Person(s) per authorized class	Transaction security device	No. of transaction security devices
		1	maker	1	None	0
		-	2	Verifier 1	OTP	1
		More				
		Amount range2 5,000,001 <= 999,999,999,999 Enter max. value 999,999,999,999				
		Review procedure	Authorized class	Person(s) per authorized class	Transaction security device	No. of transaction security devices
		1	maker	1	None	0
		-	2	Verifier 1	None	0
		-	3	Verifier 2	OTP	1
		More				
		More amount range    Delete				
		<input type="button" value="Confirm"/> <input type="button" value="Back to the previous page"/>				

5. Management of Transaction Procedure Application: You may apply review procedure setup according to **Transaction Authorization Procedure** to any transaction function you



would like to use. For example, applying single-control of frequently-used payees to procedure of frequently-used payees, or applying triple-control of large amount transactions to all transactions.

#### ◆ Transaction application procedure management

Operation item	Transaction application procedure management			
Transaction applicable flow	Procedure name	Transaction applicable	State	Function
	Add			

- a) Case 1-Single-control of frequently-used payees: Click **Add**, select **Management of Frequently-Used Payees** in drop-down menu of **Select Transaction Procedure Application**, click **Account Settings** to select payment account, click **Management of Frequently-Used Payees** in procedure, click **Confirm** to activate the settings. After confirmation, when agent enters payee information, it will be effective immediately without review of higher levels.

#### ◆ Transaction application procedure management

Operation item	Adding transaction pattern flow	
* Selecting transaction pattern flow	Payee List	
* Select the payment account	account setting	
* Select the transaction function	Method of setup	Payment method
<input type="checkbox"/> Payment	<input type="checkbox"/> Pre-defined beneficiary <input type="checkbox"/> Free format <input type="checkbox"/> Payee list	<input type="checkbox"/> Local currency/transfer/remittance <input type="checkbox"/> Intra-bank foreign exchange transfer <input type="checkbox"/> Global SWIFT
<input checked="" type="checkbox"/> Payee list		<input checked="" type="checkbox"/> Local currency/transfer/remittance <input checked="" type="checkbox"/> Intra-bank foreign exchange transfer <input checked="" type="checkbox"/> Global SWIFT
<div style="text-align: right;"> <input type="button" value="Confirm"/> <input type="button" value="Back to the previous page"/> </div>		

Effective	Account	Effective	Account
<input checked="" type="checkbox"/>	60408		

- b) Case 2-Triple-control of large amount transactions: Click **Add**, select **Large amount of transaction procedure** in drop-down menu of **Select Transaction Procedure Application**,

click **Account Settings** to select payment account, click **Single Payment** in procedure, click **Confirm** to activate the settings. After confirmation, when executing single or batch transactions, only dual-level release is needed for amount under USD 5,000,000, but triple-level release is needed for amount over USD 5,000,001.

◆ Transaction application procedure management

Operation item	Adding transaction pattern flow	
* Selecting transaction pattern flow	Large amount of transaction procedure ▼	
* Select the payment account	account setting	<div>Effective Account</div> <div>60408</div> <div>Select all Close</div>
* Select the transaction function	Method of setup	Payment method
<input checked="" type="checkbox"/> Payment	<input checked="" type="checkbox"/> Pre-defined beneficiary <input checked="" type="checkbox"/> Free format <input checked="" type="checkbox"/> Payee list	<input checked="" type="checkbox"/> Local currency/transfer/remittance <input checked="" type="checkbox"/> Intra-bank foreign exchange transfer <input checked="" type="checkbox"/> Global SWIFT
<input type="checkbox"/> Payee list		<input type="checkbox"/> Local currency/transfer/remittance <input type="checkbox"/> Intra-bank foreign exchange transfer <input type="checkbox"/> Global SWIFT
<div>Confirm   Back to the previous page</div>		

## 6. Corporate parameter management: Settings of related Global MyB2B permissions

Supervisor can Review Expired Transactions: When this function is activated, if the supervisor has not released the transaction after transaction date, there are still 7 days to release the transaction on Global MyB2B, no need for agent to re-initiate.

### ◆ Corporate parameter management

Operation item	Corporate parameter management	
Setup of encryption uploading	<input type="radio"/> Startup	Advanced encryption standard: <input type="text"/> (16 English and number limited)
	<input type="radio"/> Permit the clicks	
	<input checked="" type="radio"/> Stop	
Setup of department management	<input type="radio"/> Startup	
	<input checked="" type="radio"/> Stop	
Setup of supervisor verify overdue transaction	<input type="radio"/> Startup	
	<input checked="" type="radio"/> Stop	
<div>Confirm</div>		

## 7. Viewing the process: If Authorization center applies for “Type 2”(one authorization administrator and one authorization supervisor) authorization administrator can view related security control cases which are waiting to be reviewed or rejected.

### ◆ Viewing the process

Operation item	Viewing the process			
Viewing the progress of security setup	Transaction	Items of under verification		Items of rejection
	Simple setting	0	<a href="#">View</a>	0 <a href="#">View</a>
	Role management	0	<a href="#">View</a>	0 <a href="#">View</a>
	User management	0	<a href="#">View</a>	0 <a href="#">View</a>
	Transaction authorization procedure management	0	<a href="#">View</a>	0 <a href="#">View</a>
	Transaction application procedure management	0	<a href="#">View</a>	0 <a href="#">View</a>
	Department management	0	<a href="#">View</a>	0 <a href="#">View</a>
	Corporate parameter management	0	<a href="#">View</a>	0 <a href="#">View</a>

8. Authorization record enquiry: Authorization administrator can inquire the operation records of all authorized administrators under this enterprise ID here.

### ◆ Authorization record enquiry

Operation item	Authorization record enquiry
Transaction	<div> <div>Role management</div> <div>User management</div> <div>Transaction authorization procedure management</div> <div>Transaction application procedure management</div> <div>Corporation parameter management</div> <div>Department management</div> </div>
Enquiry of date intervals	2018/09/01 ~ 2018/09/28
Authorization staff	Select all <input type="button" value="v"/>

Authorization staff	Operation time	Transaction	Contents
	9/11/2018 5:48:46 PM	Role management	A1Adding effective(Authorization administrator)
Authorization administrator	9/12/2018 2:20:29 PM	Role management	U1Modifying effective(Authorization administrator)
Authorization administrator	9/12/2018 2:20:29 PM	Role management	A1Adding effective(Authorization administrator)

9. New account setting: After applying for new accounts at the Bank, you may add new accounts here then add them to Global MyB2B.

### ◆ New account setting

Operation item	New account setting
Identification number	SG14811334 ALPHA WORTH GLOBAL LTD <input type="button" value="v"/>

- ◆ Add designated outward transfer account : When you choose” all deposit accounts under company account ID are outward transfer account” while applying Global MyB2B, if you have a new deposit account open after Global MyB2B applied. You can press **Add designated**

outward transfer account, and that account will show on payer outward transfer account when conduct single payment. Otherwise (if you apply by account), you have to go to the counter to add new account as outward transfer account every time when a new deposit account open after Global MyB2B applied

10. User not login within a year: View and print information of users who have not logged in for more than 1 year.

◆ User not logged in within a year

User name	Role	Last visit date	OTP	Mobile OTP	Digital certificate	Certificate validity period
hkuser01	ADMINISTRATOR	2018/06/27 15:11	N	N	N	

Print

### XIII. Management-Account Integration Service

Account Integration function is that parent could conduct account enquiry and payment service for affiliated company by login into single platform. Taiwan, China, Hong Kong, Singapore and Vietnam could support the function so far. Affiliated company shall apply to local bank and all the transaction subject to the regulations of that country.

The function shall set up by branch clerk first; Authorization administrator of parent company could login for further setting after 3 hours of batch transfer. If affiliated company apply for payment service, he/ she needs OTP for confirmation. If affiliated company only authorized for enquiry function, no need to confirm with OTP.

## 1. Account Aggregation Services

- a) After Authorization administrator login, Management-Account Integration Service, he/she could see the affiliate company's ID and account name. Press View for next step.

### ◆Account aggregation services

Serial no.	Third party account ID	Account name	Authorization method	Function
1	CN		General	<a href="#">View</a> <a href="#">Confirm</a> <a href="#">Reject</a>

1.The client (third party company) shall fill out the [Account Aggregation Agreement on Global MyB2B of Cathay United Bank] at the counter. Once the application is approved, the accessing entity shall go to [Account aggregation services] function to accept it.  
2.The accessing entity shall verify with a digital certificate to accept the account aggregation of transfer-out accounts, payment services, trade finance services, etc. If only the [Inquiry Service] is authorized, the accessing entity can verify without a digital certificate.  
3. The client (third party company) can terminate the account aggregation services at the counter, and the accessing entity does not need to take any action.

- b) Please press **View** to confirm whether the authorized coverage is correct. Press **confirm** and type in OTP, the **account integration function will take effect**. If you only apply for enquiry function, no need to confirm with OTP.

## 2. Role Management

- a) Management –Authorization Center-Role Management, choose general user first for changing, and you can modify other roles according.

### ◆Role management

Operation item	Role management			
Existing role	Name of role	Role statement	State	Function
	授權管理員	Authorization administrator	Into effect	<a href="#">View</a> <a href="#">Modify</a>
	general user	staff	Into effect	<a href="#">View</a> <a href="#">Modify</a> <a href="#">Delete</a>
	supervisor	verifier 1	Into effect	<a href="#">View</a> <a href="#">Modify</a> <a href="#">Delete</a>
	<a href="#">Add</a>			

- b) When enter setting page, there will be the **account-setting icon** in both account enquiry and payment service, please tick all the account for affiliated company then choose

**Close.** Also, affiliated company ID will appear in account enquiry, please tick as well.

## ◆ Role management

Operation item		Modification of role	
* Name of role	general user		
	staff		
* Transaction authorization level	<input checked="" type="checkbox"/> Viewing the transaction <input checked="" type="checkbox"/> Staff <input type="checkbox"/> Verifier 1 <input type="checkbox"/> Verifier 2 <input type="checkbox"/> Verifier 3 <input type="checkbox"/> Verifier 4 <input type="checkbox"/> Verifier 5 <input type="checkbox"/> Verifier 6 <input type="checkbox"/> Verifier 7 <input type="checkbox"/> Verifier 8 <input type="checkbox"/> Verifier 9		
	<div>account setting</div> <input type="checkbox"/> Select all <input checked="" type="checkbox"/> Account balance enquiry <input checked="" type="checkbox"/> Transaction statement enquiry <input type="checkbox"/> Bill collection enquiry <input type="checkbox"/> Cheque enquiry <input type="checkbox"/> Omnibus deposit enquiry <input type="checkbox"/> en_虛擬帳號入帳查詢 <input type="checkbox"/> en_直銷商與即時入金銷帳權製作 <input type="checkbox"/> Select all <input type="checkbox"/> en_商務卡查詢 <input type="checkbox"/> 供應商收款明細查詢 <input type="checkbox"/> en_累計交易手續費查詢 <input checked="" type="checkbox"/> Select all <input checked="" type="checkbox"/> 03111116 <input checked="" type="checkbox"/> VN7 <input type="checkbox"/> Select all <input checked="" type="checkbox"/> Overall enquiry <input checked="" type="checkbox"/> Time deposit enquiry <input checked="" type="checkbox"/> Loan enquiry <input checked="" type="checkbox"/> Loan account enquiry <input type="checkbox"/> Clean collection enquiry <input type="checkbox"/> Declaration Statement of Foreign Exchange Receipts and Disbursements or Transactions enquiry		
Account Enquiry	<div>account setting</div> <div>Function <input type="checkbox"/></div> <div>Method of setup <input type="checkbox"/></div> <div>Payment method <input type="checkbox"/></div> <div> <input checked="" type="checkbox"/> Payment               <input checked="" type="checkbox"/> Pre-defined beneficiary               <input checked="" type="checkbox"/> Free format               <input checked="" type="checkbox"/> Payee list             </div> <div> <input type="checkbox"/> Payroll service               <input type="checkbox"/> Input multiple entries               <input type="checkbox"/> Load template               <input type="checkbox"/> File import             </div> <div> <input checked="" type="checkbox"/> Payee list               <input checked="" type="checkbox"/> Local currency/transfer/remittance               <input checked="" type="checkbox"/> Intra-bank foreign exchange transfer               <input checked="" type="checkbox"/> Global SWIFT             </div> <div> <input type="checkbox"/> Tax and other payments             </div>		
	<div>account setting</div> <div> <input type="checkbox"/> Select all               <input type="checkbox"/> L/C enquiry               <input type="checkbox"/> L/C amendment enquiry               <input type="checkbox"/> L/C bill arrive enquiry               <input type="checkbox"/> Inward bill collection enquiry               <input type="checkbox"/> Foreign currency credit facility enquiry               <input type="checkbox"/> Export negotiation/Collection under L/C enquiry               <input type="checkbox"/> Export L/C Advising enquiry               <input type="checkbox"/> Outward bill collection enquiry             </div>		
Payments	<div>account setting</div> <div> <input type="checkbox"/> Select all               <input type="checkbox"/> LC Amendment               <input type="checkbox"/> LC Issuance             </div>		
Trade service	<div>account setting</div> <div> <input type="checkbox"/> Select all               <input type="checkbox"/> LC Amendment               <input type="checkbox"/> LC Issuance             </div>		
	<div>account setting</div> <div> <input type="checkbox"/> Select all               <input type="checkbox"/> LC Amendment               <input type="checkbox"/> LC Issuance             </div>		
Receivables	<div>account setting</div> <div> <input type="checkbox"/> Select all               <input type="checkbox"/> LC Amendment               <input type="checkbox"/> LC Issuance             </div>		
	<div>account setting</div> <div> <input type="checkbox"/> Select all               <input type="checkbox"/> LC Amendment               <input type="checkbox"/> LC Issuance             </div>		
Management	<div>account setting</div> <div> <input type="checkbox"/> Select all               <input type="checkbox"/> LC Amendment               <input type="checkbox"/> LC Issuance             </div>		
	<div>account setting</div> <div> <input type="checkbox"/> Select all               <input type="checkbox"/> LC Amendment               <input type="checkbox"/> LC Issuance             </div>		

Confirm

Delete

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		Select all		Close	
Effective	Account	Effective	Account		
	<input checked="" type="checkbox"/> 013		<input checked="" type="checkbox"/> 01900		
	<input checked="" type="checkbox"/> 022		<input checked="" type="checkbox"/> 02200		
	<input checked="" type="checkbox"/> 063	V	<input checked="" type="checkbox"/> 60400		
V	<input checked="" type="checkbox"/> 604				

[1]  
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Please reconfirm that all the account owned by affiliated company is all tick and the function would take effect after pressing **Confirm**.

If Authorization center applies for “Type 2”, authorization administrator do the setting and the setting will take effect after authorization supervisor confirm.

If you have any question, please contact Cathay United Bank customer service hotline : +852-2877-5488→1→8

Sincerely, Global MyB2B